

REQUEST FOR PROPOSALS

INMATE ELECTRONIC MONITORING SYSTEM

**MINNEHAHA COUNTY
SHERIFF'S DEPARTMENT**



**320 W. 4th Street
Sioux Falls, SD**

**PROPOSALS MUST BE RECEIVED
NO LATER THAN 10:30 A.M.**

Dec 14, 2016

SECTION 1 – OVERVIEW

A. Purpose of Request for Proposal (RFP)

The purpose of this request for proposal is to enter into a contract with a qualified firm to provide labor, material and equipment required to implement and run an inmate electronic monitoring system. It is anticipated that this RFP will result in a single contract being awarded to that contractor that can provide and meet all the specified requirements of this Request for Proposal.

This RFP is designed to provide interested offeror's with sufficient basic information to submit proposals meeting minimum requirements, but is not intended to limit a proposal's content or exclude any relevant or essential data. Offeror's are at liberty and are encouraged to expand upon the specifications to evidence service capability under any agreement.

B. Background

In March of 2014 the Minnehaha County Jail began a pilot program for an electronic monitoring system for inmates to serve their sentence in lieu of a jail sentence. This program began with 4 participants and has grown to approximately 65.

Minnehaha County invites qualified companies (herein after referred to as "Offeror") to submit proposals for an electronic monitoring system in response to this solicitation. This project does not have a fixed budget and is subject to varying contracts and agreements with vendors based upon agreed upon commissions and cost of equipment and installation. The project goal is to employ best practices while maintaining cost-effectiveness.

Offeror will be responsible for delivery to the project sites and initial training of staff. Based on order information and specifications provided by Contractor (selected Offeror), Minnehaha County will issue purchase order and remit payment or enter into agreed upon contract with selected Offeror, but all delivery and installation arrangements and warranties will be coordinated with and flow through the Contractor.

C. Issuing Office and RFP Reference

The Minnehaha County Auditor's Office is the issuing office for this Request for Proposals and all subsequent addenda relating to it. The RFP title is "Inmate Electronic Monitoring System – Minnehaha County Sheriff's Department" The RFP title must be referred to on all proposals, correspondence, and documentation relating to the RFP.

SECTION 2 – GENERAL INFORMATION AND INSTRUCTIONS

A. Proposal Submittal Procedure and Conditions

In order to be considered for award, the Offeror must comply with all proposal requirements and submit in accordance with the following instructions.

B. Questions

All questions concerning this Request for Proposals must be submitted in written form only, including email, to the following:

Warden Jeff Gromer
Minnehaha County Jail
500 N. Minnesota Avenue
Sioux Falls, SD 57104

Email: jgromer@minnehahacounty.org

C. Amendments to the Request for Proposals

If it becomes necessary to revise any part of this Request for Proposal package or if additional information is necessary to clarify any provision or respond to questions, the revision and/or additional information will be provided via an email bulletin or amendment to every company that has been issued this RFP.

D. Questions Regarding RFP

Questions regarding the RFP should be submitted in writing. All offerors are encouraged to visit the Minnehaha County Jail and Community Corrections Center sites prior to submitting a proposal. Arrangements for site visits can be made by contacting the Minnehaha County Jail at 605-367-4321. Visits can be scheduled with either the Warden or his designee.

E. Incurred Expenses

Minnehaha County will not be liable for any cost which Offeror's may incur in the preparation of their proposals. This provision also includes any costs involved in providing an oral presentation of the proposal. Proposals should be concise, straight-forward, and can be prepared simply and economically. Expensive displays, bindings, or promotional materials are not required. These instructions are not intended to limit a proposal's content or to exclude any relevant or essential information there from.

F. Proprietary Information

Offeror's responding to this RFP are required to note any specific information contained in their proposal which is not to be disclosed to the public or used for purposes beyond the evaluation of the proposals. Any such restrictions must be clearly stated within the proposal itself on the pages in which such information is contained. Though every attempt will be made to comply with such restrictions, non-disclosure following signing of the contract cannot be fully guaranteed due to public records law considerations. Minnehaha County shall not be held liable to any offeror for the disclosure of any such material pursuant to a court order or those made in a good faith attempt to comply with public records laws, including but not limited to SDCL Chapter 1-27. If notified of a related public records request to the County for disclosure of such claimed proprietary materials by a third party, Offerors shall be solely responsible for asserting any defense or cause of action to resist disclosure or enforce confidentiality of information the Offeror has designated in its proposal as proprietary.

G. Proposal Submittal Requirements

Proposals are required to be submitted in hard copy format, one original and two (2) copies. Faxed or emailed proposals will not be considered. The original proposal must be signed in ink by an officer of the company that is authorized to enter into contractual agreements on its behalf. Proposals received unsigned will not be accepted.

Proposals should be submitted in a single sealed envelope or container and delivered to the:

Minnehaha County Auditor's Office
415 North Dakota Avenue
Sioux Falls, SD 57104

The lower left corner of the envelope should bear the following notation:

"INMATE ELECTRONIC MONITORING SYSTEM – MINNEHAHA COUNTY"
"DO NOT OPEN BEFORE PROPOSAL DEADLINE"

H. Modification or Withdrawal of Proposals

Any proposal may be modified or withdrawn prior to the deadline, provided such modification or withdrawal is submitted prior to the deadline. Any modification or withdrawal received after the deadline shall be deemed late and will not be considered.

I. Proposal Submittal Deadline

Proposals must be received **no later than 10:30 a.m. on Wed, Dec. 14th, 2016.** Proposals received after this deadline will NOT be accepted and will be returned unopened. Actual receipt by said time is required; deposit in mail or postmark by said due date/time is insufficient.

Offeror's may mail or personally deliver their proposals to Minnehaha County at the above address. Minnehaha County will not be responsible for any proposal(s) that is (are) lost in the mail or not delivered to the above address by the stated deadline for any reason.

J. Opening of Proposals

Only those proposals which are received in a timely fashion as set forth in this RFP will be reviewed and considered. Proposals will be opened after the due date and time at the Minnehaha County Auditor's Office. Only the names of all offerors responding to the RFP will be available to the public after the opening of proposals. All other information contained in the proposals will remain confidential until award of contract.

K. Discussions with Offerors (Oral Presentation)

An oral presentation by an offeror for further clarification of a proposal *may* be required at the sole discretion of Minnehaha County. However, the County may award the contract based on initial proposals received without further discussions with any offeror. If oral presentations are required, they will be scheduled after the submission of proposals. Oral presentations will be made at the Offeror's expense.

L. Proposal Evaluation Criteria

Proposals submitted will be reviewed and evaluated by a Minnehaha County proposal evaluation team. The team will evaluate proposals against the following criteria:

Evaluation Criteria

Cost

Demonstrated ability to meet the scope of work as defined in this RFP

Qualification and expertise of staff proposed for this project.

Demonstrated technical capability (proven track record), etc.

Performance references for similar projects.

M. Award of Contract

Minnehaha County will enter into discussions with the highest-ranked responsible offeror. The final scope of the project may vary from the proposal depending on needs and resources. If Minnehaha County is unable to successfully conclude negotiations with the highest ranked responsible offeror, negotiations will be held with the next highest-ranking responsible offeror. The contract shall then be awarded to the responsible offeror whose proposal is determined to be the most advantageous to Minnehaha County, taking into consideration past performance, price, and other evaluation criteria set forth herein. All proposals shall be a matter of public record upon award of the contract.

Notwithstanding the general procedure outlined in the preceding paragraph, Minnehaha County reserves and retains the right to reject in whole or in part any and all proposals, to waive any formalities, and to accept the proposal determined to be in the best interest of the County. This solicitation may also be canceled in whole or in part if determined to be in the best interest of the County.

N. Availability and Retention of Proposals

After award of the contract, each Proposal, except those portions for which an offeror has included a written request for confidentially (e.g., proprietary information), shall be open to public inspection. All proposals and submitted material shall become the property of Minnehaha County and will be returned only at the County's option.

SECTION 3 – PROPOSAL TERMS AND CONDITIONS

A. Offer and Acceptance Period

All Proposals must be an irrevocable offer valid for one hundred twenty (120) days after the Proposal opening date.

B. Irregularities in Proposals

Except as otherwise stated in this Request for Proposal, evaluation of all proposals will be based solely upon information contained in each offeror's proposal. Minnehaha County shall not be held liable for any errors, omissions, or oversights in an offeror's proposal. Minnehaha County may waive technical irregularities, which do not alter the price or quality of the services.

Minnehaha County shall have the right to reject proposals containing a statement, representation, warranty, or certification which is determined by the County and its counsel to be materially false, incorrect, misleading, or incomplete. Additionally, any errors, omissions, or oversights of a material nature may constitute grounds for rejection of any proposal.

The inability of a manufacturer to provide one or more of the required components, specified features, or capabilities required by this Request for Proposals does not in-and-of-itself preclude acceptance of a proposal by Minnehaha County.

C. Term of Contract

The Contract resulting from this RFP will be for the period mutually agreed upon between the County and Offeror.

D. Direct or Indirect Assignment

The successful Offeror will not be permitted to directly or indirectly assign its rights and duties under the Contract without prior express approval by Minnehaha County.

E. Subcontractors

All provisions and/or stipulations within this Proposal shall also apply to any authorized subcontractors.

F. Submittals

The successful Offeror shall provide any drawings and or submittals in a digital file format acceptable to the County as well as in conventional hardcopy form.

F. Price Adjustments

Offerors will be required to honor their Proposal prices for the term of the contract period.

G. Change Orders

The scope of the services to be performed under this Contract may be amended or supplemented by mutual written agreement between the parties to the Contract. This amendatory provision shall not operate to prevent the County from exercising its reserved right to establish reasonable time schedules of and for any of the work or services to be performed by Contractor hereunder, nor to cancel any of the services not performed at the time notice is given to Contractor of the cancellation of such services or portion of the work to be performed hereunder.

H. Invoicing and Payments

The Contractor shall periodically, regularly issue a sufficiently detailed invoice to the County for the services provided during the term of the Contract in accordance with the pricing specified in the successful proposal and Contract. Absent any dispute over the amounts billed, the invoices submitted by the Contractor shall be promptly paid by the County upon presentation. Any dispute over the amounts billed in a particular invoice shall be promptly raised and resolved in accordance with the terms of the Contract. Any undisputed billed amounts in a particular invoice shall be paid even if disputed amounts are contained in the same invoice. This section does not preclude the parties to the Contract from otherwise seeking a legal remedy to any billing or performance dispute related to or arising out of the Contract as otherwise permitted by the terms of the Contract.

SECTION 4 - INSURANCE AND BONDING REQUIREMENTS

A. Policies and Coverages

Contractor shall not commence work under this Contract until all insurance required under this paragraph is obtained, and such insurance has been approved by the County, nor shall Contractor allow any subcontractor to commence work on their subcontract until all similar insurance requirements have been obtained and approved.

1. Worker's Compensation Insurance. Contractor shall obtain and maintain throughout the duration of this contract statutory Worker's Compensation insurance for all of its employees employed at the site or while working on this project. In case any work is sublet, Contractor shall require the subcontractor similarly to provide statutory Workers' Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor.

2. General Liability, Professional Liability, and Property Damage Insurance. Contractor shall secure and maintain in force throughout the duration of this contract such General Liability, Professional Liability, and Property Damage Insurance as shall protect him/her and any subcontractor performing work covered by this contract from claims for damages for personal injuries including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by Contractor, or by any subcontractor or by anyone directly or indirectly employed by either of them; and the amount of such insurance shall be as follows:

- Comprehensive General Liability \$1,000,000 per occurrence and in aggregate for bodily injury and Property Damage.
- Professional Liability Coverage, \$1,000,000 per occurrence and in aggregate.
- Automobile Liability \$1,000,000 per occurrence and in aggregate for bodily injury and property damage.
- Excess Liability Coverage, \$1,000,000 over the General Liability and Automobile Liability Coverages.
- If aircraft are used in conjunction with this project, \$2,000,000 per occurrence and in aggregate for bodily injury and property damage.

B. Contract Performance and Payment Bonds

[OMITTED]

C. Proof of Insurance

Proof of insurance will be required prior to signing of contract and issuance of the Notice-to-Proceed by Minnehaha County. Contractor shall furnish the County with a Certificate of Insurance countersigned by a South Dakota Resident Agent or Authorized Representative of the insurer indicating that Contractor meets the insurance requirements identified above. The Certificates of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days prior written notice to the County and specify the name of the contract or project covered. The Certificate of Insurance shall be delivered to the Owner. Upon renewal of the required insurance and annually thereafter, the County shall receive a new Certificate of Insurance for three years after completion of the project. The Certificates shall describe the contract by name and or identification number in the "Description of Operations" section of the form.

D. Indemnification

Contractor hereby agrees to release, indemnify, defend, and hold harmless Minnehaha County, their officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney's fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, resulting from or arising out of the performance of contractor, its officers, officials, employees, agent or assigns. Minnehaha County does not waive, and specifically reserves, its right to assert any and all affirmative defenses and limitations of liability.

SECTION 5 - PROPOSAL CONTENTS

A. Proposal Response Format

All proposals must include the following in the order listed:

1. **Title Page.** Include company name, local address, telephone number, fax number, e-mail address, and contact name. This page must be signed by a principal or authorized officer or representative of the company named thereon. The signature on the proposal shall be construed as the Offeror's intent to comply with all the terms, conditions and specifications in the RFP unless specific exceptions are noted in the proposal.
2. **Table of Contents.** Clearly identify location of information by section and page.
3. **Executive Summary.** The one-page executive summary is to briefly describe the Offeror's proposal. This summary should highlight the major features of the proposal. It must indicate any requirements that cannot be met by the Offeror. The reader should be able to determine the essence of the proposal by reading the executive summary. Any protected information requests should be identified in this section.
4. **Detailed Response.** This section should constitute the major portion of the proposal and must contain at a minimum the following information:
 - A brief history of company, including but not limited to ownership, date business started, mission statement, etc.
 - A complete narrative of the Offeror's assessment of the work to be performed, the Offeror's ability and approach, and the resources necessary to fulfill the requirements. This should demonstrate the Offeror's understanding of the desired overall performance expectations. Clearly indicate any options or alternatives proposed.

- A listing of any data or information which Offeror will require in order to undertake the project.
 - A description of Offeror's intended relationship with County staff, including the level of assistance anticipated in completing the work of this project.
 - A description of any subcontracts and associations with other firms that Offeror proposes to utilize in the performance of this work. Fully describe the intended working relationships and responsibilities of each subcontracted firm and the number of past projects in which Offeror worked with each subcontracted firm.
 - A specific point-by-point response to Scope of Work requirements (Section 6).
- 5. Proposal Response Summary Page.** Complete and sign Proposal Response Summary Page (Attachment A). All costs are to be enumerated on this form. In addition to materials, equipment, and direct labor, the stated cost should include any mark-up for fringe benefits, overhead, profit, and other direct expenses such as transportation, housing, and per diem. Identify on this form equipment/material lead time, and the time after delivery expected for completion of project. Also provide specific information related to commissions and rental options for electronic monitoring equipment on the proposal response summary page. Cost will be evaluated independently from the technical proposal.
- 6. Deviation Form.** Complete and sign Deviation Form (Attachment B), which states the Offeror's commitment to all the provisions of this Request for Proposal. An individual authorized to execute contracts on behalf of the Offeror shall sign the Deviation Form. Any exceptions taken to the specifications or terms and conditions identified in this Request for Proposal Package must be expressly stated in the Deviation Form.
- 7. Company Qualifications.** Include the following documentation of qualifications:
- Copy of any license(s), certification(s), registration(s), etc. required by the local, state, and/or federal authorities having jurisdiction for the contractor to perform the work of this project.
- 8. Experience of Key Personnel.** Include the following documentation of experience:
- List 1-3 examples of comparable projects undertaken by the Project Manager your firm is proposing for this project. The Project Manager is defined as the person designated as having day-to-day responsibility to perform the work or to very closely supervise the work of others in the development of this project.
 - Include resumes of the key personnel who will be actively working on this project. Resumes should list related project experience and general duties for each.
- 9. References.** Submit a minimum of three (3) local references from projects where Offeror has provided services similar in size and scope to this project within the last two years. References shall include company name, address, telephone, fax number, email address and contact person. The Offeror must agree to authorize its references to furnish any information requested by Minnehaha County to verify references provided and to determine the quality and timeliness of previous work performed.
- 10. Other Information.** Include with your proposal any additional descriptive literature or information which might be of assistance in the decision-making process.

SECTION 6 – SCOPE OF WORK

A. Scope of Work

It is the intent of these specifications to obtain proposals from qualified vendors to provide an inmate GPS electronic monitoring system.

B. Detailed Scope of Work

INMATE ELECTRONIC MONITORING SYSTEM REQUIREMENTS

Officer Focused

1. The system shall be a secure Web-Browser-based application.
2. System to monitor persons on electronic monitoring shall be user-friendly.
3. Access should be controlled so officers only have access to functions they are authorized to use and a log should record those officers using the system and the data they reviewed.

Other Tools

1. The system should allow users to create work and resident location sites.
2. The system should allow users to create prohibited location sites.
3. The system should allow users to create schedules for work, furloughs, court appointments, treatment, errands, etc.
4. The system should be able to interface with Microsoft Outlook email to send alerts to specified users when persons on the program commit infractions against the program.
5. The system should allow investigators the ability to attach case notes to a profile and/or program infraction alerts.
6. The GPS tracking system should have the ability to show the location of persons on the program at one minute intervals.
7. The GPS location points should be updated in the software at a rate of no less than once every 10 minutes.
8. Users should have the ability to identify the immediate location of any person on the program.
9. The system should allow users to track clients within seconds in case of possible flight.
10. Users should have the ability to search past location points for all clients on the electronic monitoring system.
11. The proposed plan should be able to demonstrate their ability to interface with Zuercher Technology's jail management system.
12. Please provide any other additional investigative tools, features or creative solutions that might be available to Minnehaha County.

Service and Maintenance

1. Vendor shall provide service policies and procedures as an attachment to this proposal.
2. The proposed plan should outline a service agreement for each GPS device between uses.
3. The proposed plan should describe the maintenance and quality assurance programs for the electronic monitoring system's website and outline the amount of downtime that can be expected from the website due to maintenance or system updates.
4. Provide a contact person who will be responsible for ongoing account management and support.

Training

1. Vendor shall provide initial installation training to the Minnehaha County staff in system administration, operation, and reporting. Upgrade and refresher training is also required for the length of the contract at no cost to the County.
2. The vendor must have the ability to provide initial and ongoing training through multiple options such as live training, WebEx and have an online help system integrated into the system.
3. The Offeror must describe, in its response, any advanced system training that may be available to Minnehaha County personnel whether provided on-site at the Minnehaha County facility, off-site at the Offeror's training facilities or via webinar.
4. Describe training program; include description of course and any applicable documents.
5. The Offeror must provide a "live" help desk support function to Minnehaha County at no cost to Minnehaha County during the term of this contract. This help desk function must be capable of providing support via telephone to Minnehaha County personnel for the functions of the electronic monitoring system. This "live" Help Desk must be available 24 hours a day, 7 days a week, 365 days per year.
6. The "live" Help Desk support function provided by the Contractor must be located within the continental United States.

Fees and Rates

1. The proposed plan should outline the rental rate for each GPS bracelet.
2. The proposed plan should specify who is responsible for shipping and receiving costs for equipment to be mailed to and from the vendor.
3. The proposed plan should give an installation cost, if any.
4. The proposed plan should specify the cost to the county of damaged equipment.
5. The proposed plan should specify the amount of units the county is allowed to have in surplus at no cost to the county.

Equipment

1. The electronic monitoring equipment should be easy to install and remove.
2. The equipment should be tamper proof and/or have security measures in place to identify if the device was tampered with.
3. Alert messages should be sent to users if devices are tampered with.
4. Users should have the ability to send messages/alarms to the GPS equipment. These messages/alarms should have to be acknowledged by the client.
5. GPS equipment batteries should be able to be charged without the removal of the equipment from the client.
6. The equipment battery, when fully charged, should last a minimum of 24 hours.

C. Constraints in Contractor Use of Site

1. Work Hours: Contractor shall work with Owner in developing a schedule and work sequence that will be coordinated ahead of time, particularly for any activities which impact the building's occupants.
2. Facility Access: The County shall make arrangements for Contractor access to any areas of the facility necessary to complete the project, upon prior notice being provided by the Contractor.
3. Staging Area: Very limited space will be available on site for material and equipment unloading and staging. Careful coordination of material and equipment delivery dates with the construction schedule is strongly recommended to minimize staging difficulties.

4. Contractor Parking: Very limited on-site parking will be available at this facility. Parking spaces designated for Contractor use may not be immediately adjacent to project work area and may not be in sufficient quantity to allow each individual worker to park his/her own vehicle on site.
5. Electric Service: Contractor may use existing Electrical Service for temporary power and lighting.
 - Owner to pay cost of energy used. Take measures to conserve electrical usage.
 - If Contractor requires power in excess of the temporary service, Contractor shall provide own portable units or shall make arrangements with an electrical contractor and pay all costs for installation, maintenance, and removal.
6. Dumpsters: Existing dumpsters on site are for Owner's use only. Provide dumpster(s) to adequately contain all accumulated materials from all trades. Remove all rubbish and waste from Owner's property and legally dispose of.

D. Other Scope Requirements

1. All equipment, materials, and workmanship on this project shall conform to applicable federal, state and local codes.
2. Any and all permits as required by authorities having jurisdiction, whether local, state, county, and/or federal, are the complete responsibility of the Contractor and must be obtained prior to commencement of the work. Any and all expense/cost related to obtaining required permits is the sole responsibility of the Contractor.
3. The initial implementation date will be determined after the evaluation period and selection process.

E. Americans with Disabilities Act Compliance

In connection with the performance of work under this contract, Contractor agrees that no qualified individual with a disability, as defined by the Americans with Disabilities Act, shall, by reason of such disability, be excluded from participation and the benefits of services, programs, or activities, including employment, or be subjected to discrimination. Contractor is specifically notified that it is subject to all employment requirements listed under Title I of the Americans with Disabilities Act by virtue of its contract with Minnehaha County, a public entity. Contractor is specifically notified that it is subject to federal requirements to assure participation and access to public facilities, programs, and activities under Title II of the Americans with Disabilities Act by virtue of its contract with Minnehaha County, a public entity. These requirements mandate separate or special programs or reasonable modification of existing programs, services, and activities without surcharge to disabled individuals as long as safety is not compromised. Contractor shall provide a similar notice to all its subcontractors.

F. Insurance Requirements (refer to Section 4, Part A)

G. Proof of Insurance (refer to Section 4, Part C)

H. Non-Debarment Clause

Contractor hereby certifies that neither it nor any of its principal officers or officials has ever been suspended or debarred, for any reason whatsoever, from doing business or entering into contractual relationships with any governmental entity. Contractor further agrees and certifies that this clause shall be included in any subcontract of this contract.

I. Statement of Compliance

Contractor has carefully reviewed Minnehaha County's required contract language, as set forth in the Request for Proposal/Bid pertaining to termination of contract, change orders, gratuities and kickbacks, non-appropriation of funds, hold harmless/indemnification, ADA compliance, insurance requirements/proof of insurance, dispute resolutions, and non-debarment, and is in full compliance with all statements and requirements. This contract language is incorporated herein by specific reference as if set forth in full. Any statements set forth in this contract document that conflict with Minnehaha County's contract language are superseded by Minnehaha County's required contract language.

J. Independent Contractor Status

The relationship of the Contractor to Minnehaha County shall be that of an independent contractor and the Contractor shall not be entitled to any of the rights, benefits, salaries, wages or fringe benefits which employees of Minnehaha County are eligible to receive. Nothing in this agreement shall be construed so as to deem the Contractor, its employees or agents; 1) As employees of Minnehaha County; 2) As carrying out the functions of Minnehaha County; or 3) As effectively acting as or in place of Minnehaha County. The Contractor has no authority to incur any obligation for or on behalf of Minnehaha County. No federal, state, or local taxes or social security deductions or contributions shall be made by Minnehaha County on behalf of the Contractor

SECTION 7 – ENUMERATION OF REQUEST FOR PROPOSAL DOCUMENTS

Request for Proposal documents consist of:

1. This Request For Proposals
2. The Following Attachments:
 - A** - Proposal Response Summary Page
 - B** – Deviation Form

ATTACHMENT A

PROPOSAL RESPONSE SUMMARY PAGE

Offeror Name: _____

Proposed Cost

1. Total lump sum and/or rental cost for implementation of an electronic monitoring system as described in the RFP

Inmate Electronic Monitoring System per unit \$ _____

Replacement cost per damaged unit \$ _____

Training of county staff on hardware and software \$ _____

Any additional costs likely to be billed to the county \$ _____

Explanation of any likely additional costs to be billed to the county

Signature/Date

Title

(Any deviation from the above format may result in disqualification of proposal)
ATTACHMENT B

DEVIATION FORM

All deviations from the requirements of this Request for Proposals must be noted on this Deviation Form. In the absence of any entry on this Form, the prospective Offeror assures Minnehaha County of their full agreement and compliance with the Specifications, Terms, and Conditions herein.

Each Proposal submitted in response to this Request for Proposals shall contain a copy of this Deviation Form, which states the prospective Offeror's commitment to the provisions in the Request for Proposals. An individual authorized to execute contracts must sign the Deviation Form. Any exceptions taken to the terms and conditions identified in the Request for Proposals Package must be expressly stated in the Deviation Form.

Section # or Page # of RFP or Specification	Description of Deviation or Exception Taken (add continuation sheet if necessary)

THIS DEVIATION FORM MUST BE SIGNED BELOW BY EACH PROSPECTIVE OFFEROR – WHETHER OR NOT THERE ARE DEVIATIONS LISTED – AND SUBMITTED WITH OFFEROR'S PROPOSAL

Company Name

Authorized Signature

Date