

07/10/2018

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. July 10, 2018, pursuant to adjournment on July 3, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Bender, seconded by Karsky, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Karsky, seconded by Beninga, to approve the July 3, 2018, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$189,351.32. 5 ayes.

A&B Business	Maint Contracts	36.95
Active Generations	Advertising	47.00
Affordable Housing	Welfare Rent	375.00
Airway Svc	Automotive/Small Equip	2,098.21
Airway Svc	Gas Oil & Diesel	124.29
Allied Oil & Tire	Parts Inventory	810.00
Antonio Puga	Misc Revenue	150.00
Appeara	Program Activities	116.00
Avera McKennan	Hospitals	8,936.32
Axis Forensic Toxicology	Lab Costs	650.00
Babinski Properties	Welfare Rent	360.00
Brentwood Apts	Welfare Rent	600.00
Carpenter, Donovan	Business Travel	32.56
Cartridge World	Data Processing Supplies	1,085.88
CBM Managed Svcs	Inmate Supplies	81.07
Childrens Home	Misc Expense	7,480.54
Clear Cut Property	Welfare Rent	600.00
Clearline	Jail Repairs & Maint	112.00
Climate Systems	JDC Maint	1,306.00
Cole Papers	Janitorial Chemical Supplies	126.40
Compass Center	Misc Expense	3,740.27
Computer Forensic	Professional Svcs	120.00
Concrete Materials	Repair/Renovations	305.88
Dakota Fluid Power	Truck Repairs & Maint	587.67
Dakota Law	Attorney Fees	630.29
Dalsin	JDC Maint	1,263.75
Dan Winklepleck	Sign Deposits	50.00
Daniel, Jeremy	Professional Svcs	1,125.00
Decastro Law	Attorney Fees	968.20
Decisionone	Maint Contracts	168.52
Eekhoff Law	Attorney Fees	1,027.90
EH Hospitality	Motels	75.00
Election Systems	Printing/Forms	3,161.35
Electric Construction	Building Repairs & Maint	121.43
Engbrecht, Roger	Welfare Rent	1,000.00
Eric Rothenbuehler	Misc Revenue	30.00
Etterman Enterprises	Small Tools & Shop Supplies	94.94
Family Visitation	Misc Expense	7,480.54
Galls Quartermaster	Uniform Allowance	1,306.98
Gary Cones Amoco	Transportation	119.12
Gaylord Bros	Program Activities	2,074.07
George, Aaron	Welfare Rent	360.00
Geotek Engineering	Architects & Engineers	1,435.00
Geotek Engineering	Museum Collections Storage	459.50
Godi, Mustafa	Welfare Rent	500.00
Golden West	Telephone	189.90
Gourley Properties	Records Storage	7,320.00

07/10/2018

Gourley Properties	Welfare Rent	600.00
Grainger	Correction Ctr Repairs & Maint	341.94
Grainger	Small Tools & Shop Supplies	32.55
Great Western Bank	Welfare Rent	291.29
Halbur Properties	Welfare Rent	500.00
Halverson, Eileen	Store Inventory	80.75
Harmelink Fox & Ravn	Attorney Fees	1,662.94
Heritage Funeral	Burials	2,000.00
Hewlett Packard	Data Processing Equip	479.00
Hewlett Packard	Data Processing Supplies	1,510.88
Hewlett Packard	Office Supplies	69.99
Hobart Sales & Svc	Jail Repairs & Maint	135.71
Howalt McDowell	Notary Exp	50.00
I State Truck Center	Truck Repairs & Maint	268.15
Interstate All	Other Supplies	37.50
Interstate Office	Office Supplies	441.28
Janet C Olson	Attorney Fees	2,899.52
JCL Solutions	Inmate Supplies	930.00
JCL Solutions	Kitchen/Cleaning Supplies	2,040.18
Jeff Larson Law	Attorney Fees	775.80
Jefferson Partners	Transportation	3,972.94
Johnson Controls	Heat, Vent & Ac Repairs	156.47
Kibble Equip	Bldg & Outside Equip	461.00
Kyra Enterprises	Motels	550.00
Laughlin Law	Attorney Fees	203.40
Le, Tam	Welfare Rent	600.00
Leaf Capital Funding	Office Supplies	129.80
Leonard	Welfare Rent	500.00
Loving, Philip	Bd Evals (Minnehaha)	4,935.00
Luverne Supermarket	Other Supplies	37.00
Luverne Supermarket	Welfare Food	124.44
Mailway Printers	Publishing Fees	860.00
Matheson Trigas	Small Tools & Shop Supplies	37.20
McGowan, Kevin	Business Travel	35.08
Meadowland Apts	Welfare Rent	102.00
Menard	Park & Recreation Material	23.93
Menard	Program Activities	212.06
Microfilm Imaging	Furniture & Office Equip	265.00
Microfilm Imaging	Lease-Rental Agreement	405.00
Midamerican Energy	Welfare Utilities	535.67
Millborn Seeds	Road Maint & Material	1,898.00
Minnehaha Community	Tea-Ellis Range	30.00
Minnehaha Community	Water Sewer	30.00
Minnehaha County	Other Supplies	165.00
Moe, Adam	Program Activities	200.00
Monick Pipe & Supply	Jail Repairs & Maint	3,449.36
Murray Properties	Welfare Rent	700.00
Nichole Carper	Child Defense Attorney	598.00
Northern Safety Tech	Truck Repairs & Maint	252.88
Novak	Lease-Rental Agreement	61.67
Novak	Trash Removal	2,939.56
Nybergs Ace Hardware	Collections S&M	17.55
Oconnor	Heat, Vent & AC Repairs	678.96
Oconnor	HHS Maint	371.82
Oconnor	Jail Repairs & Maint	-255.60
Office Depot	Data Processing Supplies	85.98
Oscars Mini-Storage	Program Activities	104.00
P&G Townhomes	Welfare Rent	600.00
Peoplefacts	Recruitment	43.40
Prestox	Outside Repair	215.00
Property Records	Memberships	230.00
Push Pedal Pull	Misc Expense	920.00
Quail, Eric Lee	Store Inventory	131.00
Qualified Presort	Postage	6,939.41
Record Keepers	Professional Svcs	180.39

07/10/2018

Redwood Toxicology	Program Supplies	1,080.00
Redwood Toxicology	Testing Supplies	3,600.00
Safe Home	Misc Revenue	-843.41
Safe Home	Notes Rec Safe Home	-2,750.68
Safe Home	Rent Subsidies	10,410.00
Sams Club	Child Care Items	31.24
Sams Club	Clinics Auxiliary Svcs	73.08
Sams Club	Misc Expense	8.98
Sams Club	Office Supplies	91.62
Sams Club	Professional Svcs	1,535.06
Sams Club	Supplemental Food	390.29
Sanford	Welfare Rent	575.00
Schoeneman Bros	Fairgrounds	1,729.62
SD Assoc Of Cnty	Education & Training	185.00
SD Human Svcs	Clinics - Auxiliary Svcs	21.40
SDN Communications	Data Communications	421.20
SDN Communications	Telephone	1,108.64
Severtson, Allen	Business Travel	38.44
Sigler	JDC Maint	370.75
Sioux Falls City	Lease-Rental Agreement	41,677.24
Sioux Falls City	Welfare Utilities	123.26
Sioux Falls River	Welfare Rent	1,030.00
Sioux Falls Two Way	Communication Equip Repair	213.68
Sioux Valley Energy	Electricity	280.71
Sioux Valley Energy	Road Maint & Material	140.58
Sioux Valley Energy	Tea-Ellis Range	71.77
Solheim, Virginia	Business Travel	39.28
South Prairie	Welfare Rent	600.00
Southeast SD Tourism	Memberships	240.00
Spaans, Jeanette	Business Travel	81.48
State of SD	Amts Held-Daily Scram	3,303.00
State of SD	Bulletin Board Svc	128.84
State of SD	Coroner Fee/Tax	0.61
State of SD	Fingerprint/Tax	241.84
State of SD	Gis Revenue	1.53
State of SD	Inmate Supplies	249.80
State of SD	Lab Costs	35.00
State of SD	Misc Revenue	57.95
State of SD	Misc Expense	267.00
State of SD	Mug Shots	1.46
State of SD	Notary Exp	30.00
State of SD	Voa Dakotas	20.00
Stefany Foster	Misc Revenue	150.00
Steven Lutter	Education & Training	41.00
Sycamore Village Apt	Welfare Rent	1,500.00
Tally Ho Apts	Welfare Rent	1,000.00
Taunya Jones	Misc Revenue	30.00
Tractor Supply	Small Tools & Shop Supplies	47.94
Tristate Garage Door	Jail Repairs & Maint	240.00
Trugreen	Professional Svcs	56.37
Tyler Technologies	Software	573.75
Uline	Program Activities	338.58
Ultramax Ammunition	Ammunition	423.00
United Rentals	JDC Maint	162.08
Urology Specialists	Physicians	202.75
USC Ambulatory	Hospitals	250.44
Vandervliet, Rodney	Business Travel	50.20
Variety Foods	Professional Svcs	274.37
VB Falls Park Apts	Welfare Rent	1,400.00
Vern Eide Motorcars	Hidta Grant	295.00
Vitality Medical	Testing Supplies	444.75
Wall Lake Sanitary	Water Sewer	70.00
Walmart Stores	Pharmacies	117.52
Weber Cnty	Return Of Svc	72.50
Xcel Energy	Electricity	1,137.66

07/10/2018

Xcel Energy

Welfare Utilities

2,838.77

REPORT

The May 2018 Juvenile Detention Center Report was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Beninga, seconded by Bender, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Jason Purkapile as Correctional Officer for the Jail effective 7/15/18.
2. To promote Angela Lutterman from Correctional Officer in Training (12/3) to Correctional Officer (13/3) for the Jail at \$18.53/hour effective 7/17/18.
3. To promote Jairo Fajardo from Air Guard Security Officer I (12/3) to Air Guard Security Officer II (13/3) for Air Guard at \$18.53/hour effective 5/15/18.
4. To hire Mayra Quezada as variable hour Legal Office Assistant for the Public Defender's Office at \$12.50/hour effective 7/17/18 to 8/24/18.

Step Increases

1. Bradley Thomas – Appraiser – Equalization – 15/17 – 7/10/18 - \$28.90/hour
2. Domanick Havard – Corrections System Operator – Jail – 9/4 – 7/17/18 - \$15.59/hour
3. Lance Mattson – Certified Civil Process Server – Sheriff's Office – 13/9 – 6/16/18 - \$21.49/hour
4. Kevin Nilson – Programmer Analyst II – Information Technology – 21/18 – 6/30/18 - \$41.85/hour
5. Dawn Lautwein – Programmer Analyst II – Information Technology – 21/18 – 6/30/18 - \$41.85/hour
6. Scott Anderson – Planning Director – Planning – 24/16 – 7/2/18 - \$4,284.80/bi-weekly
7. Audie Murphy – Deputy State's Attorney – State's Attorney's Office – 22/4 – 6/3/18 - \$2,615.20/bi-weekly
8. Joseph Flynn – Senior Deputy State's Attorney – State's Attorney's Office – 22/9 – 6/6/18 - \$2,959.20/bi-weekly
9. Deborah O'Donnell – Administrative Clerk – Human Services – 9/14 – 7/6/18 - \$19.95/hour

ABATEMENT

MOTION by Beninga, seconded by Karsky, to approve the following abatements representing the disabled veterans tax exemption under SDCL 10-4-40 for 2017 property taxes: Parcel ID 41781 in the amount of \$1,521.19; Parcel ID 48016 in the amount of \$1,106.23; Parcel ID 48621 in the amount of \$637.63; Parcel ID 57931 in the amount of \$1,521.18; Parcel ID 67285 in the amount of \$441.77; Parcel ID 70699 in the amount of \$1,521.15; Parcel ID 70806 in the amount of \$1,521.18; Parcel ID 73267 in the amount of \$1,521.16; Parcel ID 77889 in the amount of \$560.32; Parcel ID 81978 in the amount of \$946.06; Parcel ID 89916 in the amount of \$1,521.20; Parcel ID 71214 in the amount of \$608.47; Parcel ID 65658 in the amount of \$1,521.17; and Parcel ID

07/10/2018

50939 in the amount of \$1,275.31. 5 ayes. Monica Honkamp, Senior Property Technician, responded to Commissioners' questions regarding the qualification requirements for a disabled veterans tax exemption and the effective dates.

MOTION by Karsky, seconded by Barth, to deny abatement for Parcel ID 86941, 2017 property taxes, in the amount of \$1,462.93. 5 ayes.

NOTICE

Notice was received from the South Dakota Department of Health of a Disinterment Permit issued for the remains of Jodie Sorensen, Hills of Rest Cemetery, Sioux Falls, South Dakota. Reinterment, Mount Pleasant Cemetery, Sioux Falls, South Dakota.

LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 52941 in the amount of \$832.90. The lien represents Poor Relief, Public Defender, and Public Advocate services provided to the applicant between March 2004 and September 2007. Partial payments of \$620.00 have been made on the lien. A bankruptcy proceeding was recorded in June 2018. The applicant is unable to work due to permanent disability and is requesting a compromise and release of the lien in full with no payment. The applicant was present and available to answer questions from the Commission. Commissioners spoke in favor of denying the application due to the lack of a real estate transaction and the fact that liens do not accrue interest or have a due date. MOTION by Barth, seconded by Bender, to deny the compromise request for DPNO 52941. 5 ayes.

APPOINTMENT

Scott Anderson, Planning Director, reported on an application received for appointment to the Minnehaha County Planning Commission from Ryan VanDerVliet. The position was made available by the resignation of Planning Commissioner Paul Kostboth. MOTION by Beninga, seconded by Karsky, to appoint Ryan VanDerVliet to the Minnehaha Planning Commission beginning July 10, 2018 through December 31, 2019. By roll call vote: 5 ayes.

BRIEFING

Jamie Gravett, Juvenile Detention Center Director, gave a briefing on a request to have the South Dakota Retirement System conduct a formal review to consider Class B Public Safety Membership for the Juvenile Corrections positions at the Minnehaha County Juvenile Detention Center.

PRESENTATION

Craig Dewey, Assistant Commission Administrative Officer, introduced Wong Nystrom, Enterprise Fleet Management Fleet Consultant, who gave a presentation on Enterprise Fleet Management's services that may benefit Minnehaha County.

MOTION by Barth, seconded by Bender, to adjourn. 5 ayes.

The next County Commission Meeting will take place at 1:00 p.m. on Tuesday, July 10, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

07/10/2018

Olivia Larson
Deputy Auditor