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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. September 5, 2017, pursuant to adjournment on August 29, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Bender, seconded by Heiberger, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the August 29, 2017, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$180,111.16. 5 ayes.

A&B Business	Lease-Rental	238.78	A&B Business	Maintenance	295.48
A&B Business	Office Supplies	43.35	Advance Auto Parts	Automotive	35.98
Advanced Pest	Maintenance	70.00	Airgas	Automotive	37.30
Airway Service	Automotive	1,894.43	Airway Service	Gas,Oil,Diesel	164.51
Amazon.Com	Office Supplies	458.68	Amazon.Com	Other Supplies	14.99
Argus Leader	Publishing Fee	53.61	Avera Health Plans	Expenditures	6,992.04
Avera McKennan	Hospitals	1,335.17	Axis Forensic Toxico	Lab Costs	300.00
B&B Rentals	Welfare Rent	600.00	Belitz Ventures	Welfare Rent	700.00
Bender, Jean	Jail Expansion	28.00	Boyer Trucks	Automotive	89.11
Breuer, Steve	Extradition	59.00	Brevik Law	Attorney Fees	219.53
Bruggeman, Renee	Other Misc	200.00	CADD/Engineering	Exhibit Mater	150.00
CBM Managed Services	Board Of Pris	27,657.53	CBM Managed Services	Inmate Supplies	539.88
Cole Papers	Janitorial	829.97	Cole Papers	JDC Custodial	605.88
Cole Papers	Small Tools	359.60	Country View MHC	Welfare Rent	331.00
Dakota Fluid Power	Truck Repair	628.57	Deaver, Carey Jo	Business Trav	70.56
Desert Snow	HIDTA Grant	599.00	Doerr, Ryan	Other Misc	150.00
Dover, Sena S	Bd Eval	2,730.00	Dover, Sena S	Bd Exp Fees	90.00
Duffert, Alvin	Welfare Rent	650.00	Dust Tex Service	Janitorial	22.56
East Park Apts	Welfare Rent	500.00	Ekeren, Marvin R	Bd Exp Fees	105.46
Evans, Preston	Investigators	277.20	Falls Community	Clinics Aux	238.34
Fastenal	Small Tools	85.45	First Dakota National	2016 HLS Grant	3,614.75
Fox & Youngberg	Bd Eval	976.60	Fully Promoted	Donations	478.93
Fully Promoted	Uniform Allow	2,080.00	G&H Investments	Welfare Rent	800.00
G&R Controls	JDC Maintenance	533.00	Galls Quartermaster	Uniform Allow	100.00
Hallahan, Mary	Other Misc	300.00	Heiberger, Cindy	Travel Heib	704.99
Helseth, Ramona G	Bd Exp Fees	88.00	HMN Hardware	Automotive	34.99
Holbeck, James	Sign Deposits	50.00	Holiday Credit Office	Road Maint	36.92
Horizon Agency	Expenditures	2,587.00	Howe	Jail Repairs	509.20
HP	Data Process	2,262.72	Hurtgen Properties	Welfare Rent	500.00
HyVee	Pharmacies	164.99	Institutions Service	Jail Repairs	273.34
Interstate Office	Office Supplies	894.70	Jaymar	Printing/Form	104.95
JCL Solutions	Janitorial	164.82	JCL Solutions	JDC Custodial	357.12
JCL Solutions	Kitchen/Clean	3,008.86	Johnson Controls	Heat,Vent	981.99
Karline, Melvin	Welfare Rent	1,200.00	Katterhagen, Mark	Bd Exp Fees	42.00
KCH Law	Attorney Fees	483.60	Kibble Equipment	Automotive	27.15
Knoff, Dave	Bd Exp Fees	36.00	Kramera	Welfare Rent	700.00
Lewno Law	Bd Exp Fees	449.88	Liston, Lisa	Other Misc	300.00
Lockwood, Darcy	Bd Exp Fees	30.00	Loving, Philip	Bd Eval	2,085.00
Lutheran Social Svcs	Bd Eval	825.00	Lutheran Social Svcs	Diversion Pro	5,020.05
Lutheran Social Svcs	Evening Report	7,556.00	Lutheran Social Svcs	Shelter Care	51,644.96
Malloy Electric	Truck Repair	108.00	Marion Park Apts	Welfare Rent	675.00
McKesson Medical	Clinics Aux	7.91	Meadowland Apts	Welfare Rent	212.00
Medstar Paramedic	Transportation	400.00	Menards	Park/Rec	73.93
Menards	Exhibit Mater	74.79	Midamerican Energy	Welfare Utilitie	212.72
Midwest Ear Nose	Physicians	102.52	Mikelson, Gary E	Attorney Fees	161.47
Miller Funeral Home	Burials	4,000.00	Montis, Lori K	Business Trav	30.11
Muller, Carol	Business Trav	108.00	Murray Properties	Welfare Rent	600.00

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Nyberg's Ace Hardware	Exhibit Mater	47.00	Oreilly Auto Parts	Automotive	44.90
Oscars Mini-Storage	Program Act	104.00	Palluck, Ethan	Extradition	59.00
Penbrooke Place	Welfare Rent	1,255.00	Pettigrew Heights	Welfare Rent	387.00
Pheasantland	Inmate Supplies	525.00	Pheasantland	Printing/Form	386.46
Phoenix Supply	Inmate Supplie	1,112.00	Pottawattamie County	Return Of Svc	35.00
Precision Dynamics	Inmate Supplie	1,110.00	Pudenz, Philip	Welfare Rent	500.00
Qualified Presort	Postage	4.44	Redwood Toxicology	Program Sup	1,080.00
Redwood Toxicology	Testing Sup	3,600.00	Safariland	Other Supplies	131.75
Sams Club	Other Prof	1,472.58	Sams Club	Other Supplies	92.79
Sams Club	Supplemental	7.45	SDACC	Education	175.00
SDACC	Other Misc	875.00	SDACC	Printing/Form	50.00
SDA	Education	300.00	SDA	Memberships	15.00
SDA	Other Misc	15.00	Servall Towel & Linen	Program Act	98.25
Sheehan Mack Sales	Heavy Eq Rep	3,584.18	Signature Properties	Welfare Rent	500.00
Sioux Empire Housing	Business Trav	35.00	Sioux Falls Area	Other Misc	25.00
Sioux Falls Utilitie	Welfare Utilitie	149.28	Sioux Valley Energy	Welfare Utilities	90.00
Sorensen, David	Business Trav	304.52	Southeastern Behavior	Other Prof	2,050.00
Spring Hill	Welfare Rent	200.00	Springhill Prop	Welfare Rent	700.00
Sturdevants Auto Part	Automotive	157.39	Subsurface Utility	Jail Expansion	3,610.95
Super Fast Auto Glass	Automotive	149.20	Thelin Center Apt	Welfare Rent	645.00
Thurman Law	Attorney Fees	205.10	Tires Tires Tires	Automotive	47.44
Tractor Supply	Automotive	233.90	Turning Leaf Apt	Welfare Rent	1,200.00
Uline	Inmate Supplies	437.48	Vandervliet, Rodney	Business Trav	50.20
Variety Foods	Other Prof	381.99	VB Falls Park Apts	Welfare Rent	400.00
Walgreen	Pharmacies	34.99	Xcel Energy	Electricity	235.83
Xcel Energy	Welfare Utilit	1,926.17	Yankton County	Return Of Svc	50.00

PERSONNEL

MOTION by Bender, seconded by Heiberger, to approve the following personnel changes. 5 ayes.

1. To hire Lucinda Wilson as variable hour Juvenile Correctional Worker for the Juvenile Detention Center at \$14.25/hour effective 9/7/17.
2. To hire Derek Friese as variable hour Intern for the Public Defender's Office at \$12.50/hour effective 8/25/17 to 12/1/17.
3. To hire Victoria Left Hand as variable hour Intern for the Public Defender's Office at \$12.50/hour effective 9/1/17 to 12/1/17.
4. To accept the resignation of Sara Frison as Senior Deputy Public Defender for the Public Defender's Office effective 9/8/17.
5. To hire Kristen Paulsen and Megan Lynne as Correctional Officers in Training (12/3) for the Jail at \$17.37/hour effective 9/11/17.
6. To amend the rate of pay for Accident Reconstruction specialty pay for Phillip Leidholt, Deputy Sheriff (17/13) for the Sheriff's Office, to \$29.72/hour.

Special Personnel Action

To recognize the following significant employee anniversaries for September 2017: 5 years – Sara Sackmann, Debra Artus, Tony Andress, Daniel Burzlaff, and Glen Kruger; 10 years – Julie Wingert, Randy Dobberpuhl, and Rebecca Bradfeldt; 15 years – Orlando Nelson and Derek Kuchenreuther; and 20 years – Gregory Gaffney.

To record volunteers in County Departments for August 2017. This list is on file at Human Resources.

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Upon the request of Carey Deaver, Human Resources Director, and Erin Srstka, Commission Program Development Officer, MOTION by Heiberger, seconded by Karsky, to create and approve immediate recruitment for two Pretrial Coordinator positions, under Pretrial Services, at a pay grade 12. 5 ayes.

Carey Deaver, Human Resources Director, gave a briefing on Administrative Services Agreements with Avera Health Plans, Inc., Sanford Health Plan, and Horizon Agency. Avera Health Plans, Inc. is one of the care systems for the Minnehaha County's self-insured health plan. The current agreement with Avera provides for a 4% annual increase in the "per employee per month" administrative fees for network, repricing, customer service, utilization management, and case management. The new contract would increase 2.7% in 2018, 3.3% in 2019, and 2.9% in 2020 for these fees. The ad hoc report fee is set to increase by approximately 3% each year.

Sanford Health Plan is one of the care systems for the Minnehaha County's self-insured health plan. The agreement with Sanford is to provide for administrative fees for network, re-pricing, and customer services at a cost of \$7.50 per employee per month, and for utilization management and case management at a cost of \$5.00 per employee per month. The new rates will remain the same for all three years of the contract.

The agreement with Horizon Agency is to work with the county's third party administrator and the care systems to assist in addressing claim processing and network issues. The agreement provides for a \$6.50 per employee per month fee for network management; which is the same rate as the current agreement. A provision has been added to allow either party to terminate the agreement with or without cause by providing a 120 day notice.

MOTION by Bender, seconded by Barth, to authorize the Chair to sign the third amendment to the Administrative Services Agreement between Minnehaha County and Avera Health Plans, Inc.; to authorize the Chair to sign the Administrative Services Agreement between Minnehaha County and Sanford Health Plan effective January 1, 2018 to December 31, 2020; and to authorize the Chair to sign the Administrative Services Agreement between Minnehaha County and Horizon Agency beginning January 1, 2018 through December 31, 2020. 5 ayes.

NOTICES

First reading for an amendment to the 2002 Revised Zoning Ordinance for Minnehaha County and the City of Sioux Falls to revise the text pertaining to the title, purpose, and boundary of the joint jurisdiction. MOTION by Barth, seconded by Karsky, to approve the public hearing for September 26, 2017, at 6:00 p.m. in Carnegie Town Hall. 5 ayes.

LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 35946 in the amount of \$10,076. Poor Relief was provided between March 1996 and December 2013. The applicant and her ex-spouse were divorced in March 1998. In December 2001, the lien had a zero balance. The charges incurred after December 2001 were solely for the applicant's ex-spouse. The applicant has requested a compromise and release of the lien in full as it applies to her, leaving the lien in full against her ex-spouse. Carol Muller, Commission Administrative Officer, spoke on the lien process and when the County switched to electronic files. MOTION by Karsky, seconded by Barth, to approve Resolution MC17-40. 5 ayes.

RESOLUTION MC17-40

WHEREAS, a County Aid Lien in the amount of \$10,076, purports to exist in favor of Minnehaha County and against DPNO 35946 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

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NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Remove the applicant from DPNO 35946, leaving the full amount of the lien solely in the name of the applicant's ex-spouse.

Dated at Sioux Falls, South Dakota, this 5th day of September, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga
Chairman

ATTEST:

Olivia Larson
Deputy County Auditor

CONSUME/BLEND LICENSE

The Auditor's Office received a request for authorization to consume/blend alcoholic beverages during a donor/volunteer event. The event will be held at the Mary Jo Wegner Arboretum on September 21, 2017. The application was reviewed by the Sheriff's Office, State's Attorney's Office, and Planning & Zoning Department. Lori Kiesow, Director of the Mary Jo Wegner Arboretum, spoke on the event and requested the Commission approve their application. There were no objections or concerns with the issuance of the license. MOTION by Bender, seconded by Barth, to approve a Special Event Consume/Blend Alcoholic Beverage License for the Mary Jo Wegner Arboretum, 1900 S. Perry Place, Sioux Falls, SD, for an event on September 21, 2017. 5 ayes.

BUDGET HEARING

A public hearing was held for the FY2018 Minnehaha County Budget. Carol Muller, Commission Administrative Officer, gave a briefing on the FY2018 budget which stands at \$128,418,833, which includes \$46,000,000 for the jail expansion project. If proposed adjustments to the provisional budget were approved, cash applied would stand at \$4,375,000. The additional opt-out from 2016 would be \$1,400,000, a decrease of \$132,000 from the Provisional Budget. There is \$600,000 of unused opt-out authority. The Provisional Budget includes seven (7) new positions. The budget is supported by revenues that include a 2.84% growth in property taxes due to new construction within the county, a 1% CPI adjustment allowed by the property tax limitation statutes, and modest growth in non-property tax revenue such as recording fees, vehicle registration fees, and alcohol tax distribution. The Provisional Budget also includes the implementation of a 1.5% matrix adjustment, along with step increases earned by employees in accordance with the structure of the Minnehaha County pay plan. The 2018 budgets for Metro Communications, Siouxland Libraries, and Siouxland Heritage Museums were approved at a joint meeting with the City of Sioux Falls on August 22, 2017. Aaron McGowan, State's Attorney, thanked the Commission for their work on the budget, and requested consideration for more staff in the State's Attorney's Office.

AGREEMENT

Joe Bosman, Deputy Sheriff Lieutenant, reported that the City of Sioux Falls and Minnehaha County will receive \$127,616 through the 2017 Byrne Justice Assistance Grant (JAG) Program Award. The program provides local governments with funding to support a range of areas including law enforcement programs, training, and equipment. Under a joint spending plan proposal, the City of Sioux Falls will receive 65% (\$82,950.40) and the County will receive 35% (\$44,665.60). MOTION by Heiberger, seconded by Bender, to authorize the Chair to

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sign the Inter-Local Agreement between the City of Sioux Falls and Minnehaha County for the 2017 Byrne/JAG Program Award. 5 ayes.

BUILDING FUND

Kim Adamson, Finance & Budget Officer, requested the establishment of a fund balance restricted for the Museum Collections Storage Facility within the Building Fund. The Building Committee has recommended this new fund balance in order to restrict funds for the construction of the storage facility. The new fund balance would include \$1,429,265.76 in proceeds from the sale of the Hall property, and \$1,300,000 representing the County's contribution towards the project. The City of Sioux Falls' contribution will be added to the new fund balance when it is received in 2018. All costs of construction will be tracked against the new fund balance. MOTION by Barth, seconded by Karsky, to authorize the establishment of a fund balance restricted for the Museum Collections Storage Facility within the Building Fund. 5 ayes.

LIAISON REPORT

Commissioner Karsky reported on a recent meeting with the Highway Superintendent and noted most construction projects are ahead of schedule.

OLD BUSINESS

Carol Muller, Commission Administrative Officer, requested direction from the Commission on how to proceed with the budget. Commissioner Heiberger and Kim Adamson, Finance & Budget Officer, spoke on funding for pre-trial services. Ms. Adamson spoke on the proposed changes to the provisional budget, which were made available in the hearing packet. Commissioners advised bringing forward the final budget with the proposed changes to the September 26, 2017, meeting.

MOTION by Barth, seconded by Heiberger, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday September 12, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor