

02/07/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. February 7, 2017, pursuant to adjournment on January 31, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Karsky, seconded by Barth, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Heiberger, seconded by Bender, to approve the January 31, 2017, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$488,938.24. 5 ayes.

A & B Business Solut	Office Equipm	74.07	A To Z World Languag	Interpreters	2,120.00
A-Ox Welding Supp Co	Safety & Resc	69.97	Airway Service Inc	Automotive/Sm	1,081.14
Airway Service Inc	Gas,Oil,Diese	258.44	Argus Leader Adver	Advertising	1,535.00
Auburn Manor Of Siou	Welfare Rent	1,000.00	Avera McKennan Hospi	Blood Withdra	78.00
Avera McKennan Hospi	Court Reporte	250.00	Avera McKennan Hospi	Hospitals	10,362.79
Beck Motor Inc	Automobiles	19,170.00	Bosman, Joseph	Uniform Allow	37.98
Bowes Construction	Contracted Co	46,263.03	Breit Law Offices P	Attorney Fees	3,652.40
Brown & Saenger	Furniture & O	2,485.86	Brown & Saenger	Office Suppli	6.49
C&R Supply Inc	Automotive/Sm	115.00	Certified Languages	Interpreters	89.10
Chang, Hyun	Welfare Rent	700.00	Christopherson Ander	Attorney Fees	515.20
City Of Dell Rapids	Welfare Utili	209.17	Climate Systems, Inc	Heat,Vent & A	1,678.40
Concrete Materials	Road Material	23,158.24	Constellation New En	Natural Gas	6,946.04
Counseling Resources	Attorney Fees	300.00	Dakota Fluid Power	Small Tools	21.00
Dakota News Inc	Store Invento	27.27	Dover, Sena S	Bd Evaluation	945.00
Duffy, Ryan	Attorney Fees	6,733.60	Eberle Property LLC	Welfare Rent	400.00
Ekeren, Marvin R	Bd Exp Fees	48.00	Electric Constructio	Building Repa	254.08
Erpenbach, John E	Recruitment	1,100.00	Evans, Preston	Investigators	241.50
Fastenal Co	Small Tools	110.50	First Bank & Trust	Other Misc R	350.00
Fleetpride Holt I	Truck Repair	281.92	Geotek Engineering	Architects	4,617.00
Gideons Promise	Education & T	1,300.00	Goebel Printing Inc	Office Suppli	85.14
Goebel Printing Inc	Printing/Form	626.03	Graham Tire Co Do	Automotive/Sm	368.28
Guzman, Sandra V	Interpreters	75.00	Hartford's Best Pain	Automotive/Sm	774.45
Hasseler, Kenneth D	Other Profess	3,130.00	Heritage Funeral Hom	Burials	2,000.00
Horn Law Office Prof	Attorney Fees	533.60	Howalt+Mcdowell Ins	Education & T	50.00
HyVee Accounts Recei	Pharmacies	119.97	I State Truck Center	Parts Invento	163.35
Institutions Service	Jail Repairs	1,351.44	Interstate Office Pr	Office Suppli	261.41
ISI LLC	Interpreters	80.00	Jeff Larson Law LLP	Attorney Fees	3,363.85
Jensen, Donna	Other Misc R	150.00	Johnson Janklow Abda	Other Profess	7,749.01
Johnson, Richard L	Attorney Fees	2,479.40	Katterhagen, Mark	Bd Exp Fees	54.00
Larson, Wayne Lind	Right Of Way	565.00	Laughlin, Nicole	Attorney Fees	6,156.40
Laughlin, Nicole	Child Defense	324.60	Leaf	Office Suppli	129.80
Lewno Law Office	Bd Exp Fees	570.63	Loving, Philip	Bd Evaluation	90.00
Lutheran Social Svcs	Interpreters	1,100.00	Mac's Inc	Small Tools	67.99
Manatron Inc	Other Profess	31,726.73	Mattson, Monica	Child Defense	2,447.60
Menards	Park/Recreati	31.74	Menards	Program Activ	131.87
Metro Communications	Attorney Fees	40.00	Metro Communications	Clinics Aux	280.00
Microfilm Imaging Sy	Office Suppli	337.70	Midamerican Energy C	Natural Gas	3,641.14
Midamerican Energy C	VOA Dakotas	1,638.08	Miller Funeral Home	Burials	4,000.00
Milner, Anita Doug	Right Of Way	441.10	Minnehaha Community	Park/Recreati	30.00
Minnehaha Community	Tea-Ellis Ran	30.00	Morse Correctional	Contract Serv	800.00
Multicultural Center	Interpreters	1,155.00	Murray Properties, L	Welfare Rent	1,000.00
Narem, Inc	Truck Repair	65.11	Natl Assn For Public	Memberships	825.00
Nguyen, Lam	Interpreters	50.00	Nichole Carper	Attorney Fees	473.50
North American Truck	Truck Repair	452.26	Northern Truck Equip	Automotive/Sm	633.38
Nyberg's Ace Hardwar	Office Suppli	8.98	Oconnor Co	Coliseum Main	823.44
Oconnor Co	Heat,Vent & A	4,743.22	Oconnor Co	HHS Maintenanc	3,978.56

02/07/2017

Oconnor Co	Jail Repairs	1,849.92	Oconnor Co	JDC Maintenanc	707.00
Okall, Langu	Interpreters	3,990.00	Oreilly/First Call A	Parts Invento	75.76
Osborn, Roxane R	Court Reporte	2,558.25	Peoplefacts	Recruitment	111.82
Peska Construction I	Fairgrounds	195,437.39	Pine County MN She	Return Of Ser	69.90
Qualified Presort Se	Postage	3,251.70	RDO Equipment Co	Heavy Eq Rep	4,514.69
RDO Equipment Co	Parts Invento	453.16	Red Rock Inn	Motels	175.00
Redwood Toxicology L	Program Suppl	11.01	Rensberger Investmen	Welfare Rent	500.00
Riedemann, Gayleen	Welfare Rent	250.00	Risty, Julie	Business Trav	188.16
Risty, Maxine J	Court Reporte	620.00	Rock Mills Inc	Welfare Rent	500.00
Safe Home Ltd Ptnrsh	Notes Rec Sf	-2,527.07	Safe Home Ltd Ptnrsh	Other Misc R	-1,067.02
Safe Home Ltd Ptnrsh	Rent Subsidie	10,156.00	Sams Club Membersh	Child Care It	122.24
Sams Club Membersh	Office Suppli	97.92	Sams Club Membersh	Other Profess	2,066.94
Sams Club Membersh	Other Supplie	57.60	Sams Club Membersh	Safe Home Don	174.31
Sams Club Membersh	Supplemental	187.72	Sanford Hospital	Blood Withdra	20.00
Schmidt, Richard L	Welfare Rent	220.00	Schoeneman Bros Co	Program Activ	4,320.78
SD Assn Of County Of	Education & T	100.00	SD Human Services Ce	Other Profess	600.00
SD Secretary Of Stat	Memberships	30.00	SD State's Attorneys	Memberships	2,250.00
Sehr Rentals LLC	Welfare Rent	600.00	Servall Towel & Line	Janitorial/Ch	2.50
Servall Towel & Line	Program Activ	112.21	SF Leased Housing As	Welfare Rent	500.00
Share Corp	Parts Invento	243.01	Sioux Empire Fair As	Other Miscell	11,666.67
Sioux Equipment Co I	Gas,Oil,Diese	85.00	Sioux Falls Area Cha	Travel Kars	55.00
Sioux Falls Psycholo	Other Profess	200.00	Sioux Falls Rubber S	Office Suppli	29.95
Sioux Falls Two Way	Communication	693.23	Sioux Valley Energy	Electricity	325.41
Sioux Valley Energy	Road Maint	138.68	Sioux Valley Energy	Tea-Ellis Ran	312.90
Siouxland Forklift L	Motor/Machine	139.63	State Steel Of SD	Truck Repair	70.11
Stoner, Mary L	Welfare Rent	475.00	Swanda, Karen	Bd Exp Fees	6.00
Szameit, Alexandra	Interpreters	287.50	The Economist	Subscriptions	115.00
The Printers Inc	Printing/Form	42.50	Thomson Reuters We	Legal Researc	400.00
Tomacelli's Too	Jury Fees	95.97	Tractor Supply Compa	Truck Repair	93.66
Tschetter & Adams La	Attorney Fees	196.24	Variety Foods LLC	Other Profess	744.60
VB Falls Park Apts	Welfare Rent	700.00	VB Falls Terrace Apt	Welfare Rent	700.00
Wal-Mart Store	Pharmacies	23.43	Walgreen Co	Pharmacies	114.39
Washington County W	Return Of Ser	50.00	Weiland & Assoc Inc	Jury Fees	119.60
Whatcom County WA	Return Of Ser	79.80	Wilka & Welter LLP	Attorney Fees	791.20
Williams, Jessica	Welfare Rent	700.00	Woodall, Kristin A	Court Reporte	3,266.90
Woods,Fuller,Shultz	Other Profess	180.00	Xcel Energy Inc	VOA Dakotas	599.02
Yankton County Sheri	Return Of Ser	450.00	YMCA SF Housing YM	Welfare Rent	500.00
Zishka, Adam	Education & T	170.00			

REPORTS

The Minnehaha County Monthly Sheriff's Report for January 2017 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Heiberger, seconded by Bender, to approve the following personnel changes. 5 ayes.

1. To hire Sonya Brown as Administrative Secretary (10/6) for the Sheriff's Office at \$16.95/hour effective 2/13/17.
2. To accept the resignation of Melinda Jacobs as Correctional Officer for the Jail effective 2/5/17.
3. To accept the resignation of Shaun Mitchell as Correctional Officer for the Jail effective 1/31/17.
4. To accept the resignation of Andrea Mitchell as Correctional Officer for the Jail effective 2/12/17.
5. To promote Corey DeGroot from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.26/hour effective 1/2/17.

02/07/2017

6. To promote Benjamin Green from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.26/hour effective 1/16/17.
7. To hire Paul Schuster as Air Guard Security Officer I (12/3) for the Air Guard at \$17.37/hour effective 2/9/17.
8. To accept the retirement of Patricia Kroupa as Veterans Service Officer for Human Services effective 2/14/17.
9. To accept the resignation of Jody Moss as Senior Accounting Technician for the Auditor effective 2/10/17.
10. To hire Krisztian Fasi as variable hour Juvenile Correctional Worker for the Juvenile Detention Center at \$14.25/hour effective 2/9/17.

Step Increases

1. Kimberly Adamson – Finance and Budget Officer – Auditor – 23/12 – 2/9/17 - \$3,298.40/bi-weekly
2. Timothy Herschberger – Senior Deputy Public Defender – Public Defender’s Office – 22/6 – 1/14/17 - \$2,576.80/bi-weekly
3. Kristopher Dearie – Correctional Officer – Jail – 13/5 – 1/18/17 - \$19.18/hour
4. Paavo Rasmussen – Education Assistant – Museum – 12/12 – 2/14/17 - \$21.70/hour

Special Personnel Action

To recognize the following significant employee anniversaries for February 2017: 5 years – Debra Knudsen, Tyson Anderson, Bethany Jost, and Allan Phillips; 10 years – Alisson Pratt, Brent Albers, Kathryn Zwak, and Susan Kern; 15 years – Beverly Skyberg-Taylor; 25 years – Randy Engelson

To record volunteers in County Departments for January 2017. This list is on file at Human Resources.

Carey Deaver, Human Resources Director, gave a briefing on a Financial Renewal Amendment to the Administrative Services Agreement for the county health plan with UMR, the third party administrator who processes payments and explanations of benefits. Minnehaha County is currently in a three year agreement for 2015–2017 for annual medical service fee increases. UMR has agreed to an approximate increase of 4% for medical service fees and an approximate increase of 3% for stop loss interface fees for 2017. MOTION by Bender, seconded by Barth, to authorize the Chairperson to sign the Financial Renewal Amendment to the Administrative Services Agreement with UMR effective January 1, 2017. 5 ayes.

ADDENDUM

Carol Muller, Commission Administrative Officer, presented an addendum to the Highway Union Agreement to consider a change to Article 6, Equipment and Uniform. The current agreement gives employees an annual \$425 allowance to cover the purchase of standardized clothing. Employees who begin employment between July 1st and December 31st are not eligible for this allowance for up to 18 months. The addendum would change this policy to allow employees hired between July 1st and December 31st a \$150 allowance to cover required clothing costs. Carey Deaver, Human Resources Director, explained how the new provision affects new employees. MOTION by Heiberger, seconded by Barth, to approve the addendum to Article 6, Equipment and Uniform to the Highway Union Agreement. 5 ayes.

02/07/2017

GRANT

Erin Srstka, Juvenile Detention Alternatives Initiative Coordinator, requested approval of the Innovation Grant Offer Letter. Minnehaha County has been awarded \$50,000 through the MacArthur Safety and Justice Challenge Network Innovation Fund to fund the planning process to implement the Community Triage Center model in the County. The Urban Institute partners with the MacArthur Foundation and is the grant administrator. Kari Benz, Human Services Director, spoke on the support of the grant from community members and reported 100% involvement from all 18 organizations contacted to be a part of the planning process. MOTION by Karsky, seconded by Bender, to approve the Innovation Grant Offer Letter awarding Minnehaha County \$50,000 to fund the planning of a Community Triage Center to begin January 1, 2017, and to end March 30, 2018. 5 ayes.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer, gave an update and status report of the 2017 Legislative Session on bills that impact Minnehaha County.

LIAISON REPORTS

Commissioner Bender reported on the February 6, 2017, Homeless Advisory Board Meeting where Glory House services, Sioux Falls Thrive services, the 2016 annual report, and difficulties housing those with a criminal background were discussed. Commissioner Beninga requested Sioux Falls Thrive come and present the services they provide to the Commission.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday February 14, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor