

7/19/2016

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. July 19, 2016, pursuant to adjournment on July 12, 2016. Commissioners present were: Bender, Beninga, and Kelly. Commissioners Barth and Heiberger were absent. Also present were Robert Litz, Auditor, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Kelly, seconded by Bender, to approve the agenda. 3 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Kelly, to approve the July 12, 2016, Commission Minutes. 3 ayes.

VOUCHERS TO BE PAID

Vice-Chair Gerald Beninga stated that the motion to approve the bills will need to include Luke Yellow Robe's quarterly ICWA payment of \$27,069.00, bringing the bill total to \$944,260.09. MOTION by Bender, seconded by Kelly, to approve the bills totaling \$944,260.09 including Mr. Yellow Robe's \$27,069.00 quarterly ICWA payment. 3 ayes.

|                      |               |          |                      |               |           |
|----------------------|---------------|----------|----------------------|---------------|-----------|
| A & B Business Equip | Lease-Rental  | 166.91   | A To Z World Languag | Interpreters  | 2,207.50  |
| A To Z World Languag | Investigators | 280.00   | Active Data Systems, | Other Profess | 1,562.50  |
| Ahrendt, Cynthia J   | Attorney Fees | 405.00   | Ahrendt, Cynthia J   | Child Defense | 684.00    |
| Airgas Inc           | Lease-Rental  | 37.85    | Airgas Inc           | Small Tools,  | 108.13    |
| Airway Service Inc   | Gas,Oil,Diese | 79.76    | Airway Service Inc   | Hidta Grant   | 29.93     |
| Alcohol Monitoring S | Alternatives  | 39.60    | Anderson Publication | Publishing El | 313.27    |
| Anderson Publication | Publishing Fe | 1,251.90 | Architecture, Inc.   | Repair/Renova | 1,000.00  |
| Argus Leader - Adver | Publishing Fe | 1,460.80 | Auburn Manor Of Siou | Welfare Rent  | 500.00    |
| Avera Health Informa | Clinics - Aux | 20.00    | Avera Health Plans   | Expenditures  | 2,097.24  |
| Avera Health Plans I | Cobra Insuran | 1,328.76 | Avera Mckennan Hospi | Blood Withdra | 148.00    |
| Avera Mckennan Hospi | Hospitals     | 9,976.76 | Avera Mckennan Hospi | Other Profess | 5,500.00  |
| Ballard, Steve M     | Welfare Rent  | 500.00   | Baloun, Beth         | Child Defense | 561.20    |
| Barnes & Noble Inc   | Books         | 19.17    | Billion's            | Automotive/Sm | 171.56    |
| Boyer Trucks Sioux F | Truck Repair/ | 160.49   | Bristol Court Ltd Pt | Welfare Rent  | 500.00    |
| Brooks Townhomes Lp  | Welfare Rent  | 700.00   | Brucklacher, Adam    | Welfare Rent  | 600.00    |
| Bureau Of Informatio | Telephone     | 336.87   | Carlson, Lisa        | Court Reporte | 1,996.40  |
| Carroll Institute    | Ivc Housing   | 9,277.50 | Cbm Managed Services | Child Care Fo | 4,690.76  |
| Century Business Pro | Maintenance C | 207.00   | Centurylink (Qwest)  | Telephone     | 1,331.71  |
| Christopherson, Ande | Attorney Fees | 519.50   | Civil Design Inc     | Architects &  | 16,411.25 |
| Cleveland Heights Ap | Welfare Rent  | 250.00   | Collins Enterprises  | Welfare Rent  | 274.00    |
| Computer Forensic Re | Other Profess | 880.00   | Concrete Materials   | Road Maint. & | 35,085.97 |
| Counseling Resources | Attorney Fees | 1,400.00 | Crelly, Scott        | Deductibles   | 218.92    |
| Culligan Water Condi | Other Miscell | 38.50    | Dakota Fluid Power,  | Truck Repair/ | 104.99    |
| Daybreak/T & H Conve | Gas,Oil,Diese | 54.50    | Deer Hollow Ltd Ptnr | Welfare Rent  | 700.00    |
| Doop, Michael        | Welfare Rent  | 690.00   | Duffy, Ryan          | Attorney Fees | 1,758.09  |
| Dynamic Services Llc | Welfare Rent  | 500.00   | East River Legal Ser | Attorney Fees | 10,417.00 |
| Eastern Farmers Coop | Road Maint. & | 10.00    | Ebert's Properties,  | Welfare Rent  | 65.00     |
| Engbrecht, Roger     | Welfare Rent  | 940.00   | Engel, Richard L     | Election Scho | 15.00     |
| Etterman Enterprises | Small Tools,  | 96.61    | Family Service Inc   | Expenditures  | 325.00    |
| First Premier Bank   | Investigators | 85.61    | Fitts, Rod Db        | Welfare Rent  | 378.00    |
| Fonder, Roger M Db   | Automotive/Sm | 24.00    | Foss Manufactured Ho | Welfare Rent  | 460.00    |
| Friest, Eileen       | Welfare Rent  | 500.00   | George, Aaron        | Welfare Rent  | 400.00    |
| Global Connect       | Telephone     | 45.76    | Global Tel Link (Gt  | Telephone     | 2.88      |
| Goebel Printing, Inc | Printing/Form | 204.92   | Golden Valley Apts L | Welfare Rent  | 660.00    |
| Goodall, Jerry G     | Telephone     | 50.00    | Graves Lind, Sharon  | Sign Deposits | 50.00     |
| Griffin, Janice      | Welfare Rent  | 500.00   | Gunderson, Christa   | Interpreters  | 45.00     |
| Gunner, Andrea       | Court Reporte | 121.60   | Guzman, Sandra V.    | Interpreters  | 283.32    |
| Hartford's Best Pain | Automotive/Sm | 825.30   | Hdr Engineering Inc  | Architects &  | 6,275.00  |
| Heidepriem, Purtell  | Child Defense | 1,457.75 | Heimdal, Marie Ann   | Court Reporte | 162.00    |
| Heirigs, Mary Ellen  | Bd Exp. Fees  | 360.00   | Heritage Funeral Hom | Burials       | 2,945.00  |
| Hov Services Inc     | Microfilming  | 331.75   | Hughes County Audito | Alternatives  | 660.00    |
| I State Truck Center | Truck Repair/ | 466.63   | Interstate Office Pr | Office Suppli | 488.65    |
| Iosty, James         | Bd Exp. Fees  | 5,976.00 | Iosty, James         | Crisis Interv | 630.00    |

7/19/2016

|                      |               |           |                      |               |            |
|----------------------|---------------|-----------|----------------------|---------------|------------|
| Jcl Solutions-Janito | Janitorial/Ch | 539.61    | Johnson, Katie Pllc  | Attorney Fees | 2,483.38   |
| Johnson, Richard L   | Attorney Fees | 860.00    | Jsa Consult Engineer | Architects &  | 32,501.00  |
| Kalb, Wilbur         | Fairgrounds   | 26,700.00 | Kappmeyer, Kersten   | Education & T | 323.40     |
| Katterhagen, Mark    | Bd Exp. Fees  | 45.00     | Klein, Rose          | Welfare Rent  | 1,600.00   |
| Koistra Harrisburg L | Welfare Rent  | 325.00    | Kyra Enterprises Llc | Motels        | 580.00     |
| Language Line Servic | Interpreters  | 297.12    | Language Line Servic | Telephone     | 28.34      |
| Larson, Jeff         | Attorney Fees | 239.20    | Laughlin, Nicole     | Attorney Fees | 97.40      |
| Lewno, Lucy          | Bd Exp. Fees  | 449.88    | Lindstrom, Johnna    | Welfare Rent  | 367.00     |
| Lloyd Companies      | Welfare Rent  | 455.00    | Loving, Philip       | Bd Evaluation | 5,032.50   |
| Lutheran Social Svcs | Interpreters  | 300.00    | Majestic View Apartm | Welfare Rent  | 600.00     |
| Mallard Cove Apts /  | Welfare Rent  | 600.00    | Marco Technologies L | Lease-Rental  | 170.00     |
| Marco Technologies L | Maintenance C | 172.66    | Mathison Company     | Office Suppli | 547.21     |
| Mcfarland, Kenneth   | Precinct Offi | 40.50     | Mckesson Medical-Sur | Clinics - Aux | 26.26      |
| Med-Star Paramedic I | Transportatio | 1,000.00  | Meile-Rasmussen, Jac | Business Trav | 151.20     |
| Menards - East       | Bridge Repair | 325.81    | Menards - West       | Parks/Recreat | 19.96      |
| Metro Communications | Other Miscell | 26,179.67 | Microfilm Imaging Sy | Contract Serv | 5,567.40   |
| Microfilm Imaging Sy | Furniture & O | 265.00    | Microfilm Imaging Sy | Lease-Rental  | 365.00     |
| Midwest Residential  | Welfare Rent  | 500.00    | Miller Funeral Home, | Burials       | 2,000.00   |
| Morse Correctl Healt | Contract Serv | 1,200.00  | Murray Properties, L | Welfare Rent  | 1,400.00   |
| Myers, Terry L       | Truck Repair/ | 7.72      | Niedringhaus, Paul   | Uniform Allow | 140.00     |
| Northeast Investment | Welfare Rent  | 500.00    | Northern Hgts Dev Ii | Welfare Rent  | 690.00     |
| Novak Sanitary Servi | Trash Removal | 233.74    | Overhead Door Compan | Bldg/Yard Rep | 50.00      |
| Peterson, Myles      | Uniform Allow | 51.89     | Pine Knoll Inc Db    | Welfare Rent  | 510.00     |
| Pine Meadows/Univers | Welfare Rent  | 600.00    | Prochem Dynamics Llc | Janitorial/Ch | 742.00     |
| Property Records Ind | Memberships   | 230.00    | Quality Efficienc    | Motels        | 625.00     |
| R & R Mobility       | Automotive/Sm | 210.00    | Record Keepers, Inc. | Other Profess | 262.76     |
| Redwood Estates Llc  | Welfare Rent  | 2,675.00  | Reliance Telephone I | Telephone     | 0.40       |
| Rensberger Investmen | Welfare Rent  | 892.00    | Salberg, Aaron       | Attorney Fees | 1,315.60   |
| Sanford Clinic - Fi  | Other Miscell | 23,902.08 | Sanford Health Plan  | Expenditures  | 2,475.00   |
| Sanford Occupational | Other Profess | 183.19    | Sanford Occupational | Professional  | 102.40     |
| Sd Dept Of Public Sa | Other Miscell | 186.00    | Sd Dept Of Revenue   | Blood/Chemica | 1,614.00   |
| Sd Dept Of Revenue   | Lab Costs     | 205.00    | Sd Human Services Ce | Clinics - Aux | 71.20      |
| Sf Leased Housing As | Welfare Rent  | 314.00    | Sf Leased Hsg Author | Welfare Rent  | 700.00     |
| Sioux Empire Fair As | Other Miscell | 12,500.00 | Sioux Equipment Co I | Automotive/Sm | 406.08     |
| Sioux Falls City Fin | Blood/Chemica | 5,775.00  | Sioux Falls Housing  | Welfare Rent  | 1,000.00   |
| Sioux Falls Rubber S | Office Suppli | 17.95     | Sioux Falls Utilitie | Water - Sewer | 1,560.37   |
| Sioux Falls Utilitie | Welfare Utili | 192.76    | Sioux Valley Energy  | Welfare Utili | 110.00     |
| Southeastern Behavio | Other Miscell | 42,367.00 | St Francis House     | Other Profess | 126.65     |
| Stockwell Engineers  | Architects &  | 28,990.04 | Swanda, Karen        | Bd Exp. Fees  | 45.00      |
| Swenson, Diane       | Welfare Rent  | 550.00    | Swingen Const Co Inc | Contracted C  | 482,133.14 |
| Szameit, Alexandra   | Interpreters  | 125.00    | Taopi Community Hall | Polling Place | 75.00      |
| Taylor Place Llc     | Welfare Rent  | 700.00    | Tenth Street, Inc.   | Truck Repair/ | 21.95      |
| Test Point Paramedic | Blood Withdra | 5,040.00  | The Lodge At Deadwoo | Education & T | 3,360.00   |
| Thomson Reuters - We | Legal Researc | 4,302.68  | Tires,Tires,Tires In | Automotive/Sm | 486.36     |
| Tires,Tires,Tires In | Gas,Oil,Diese | 124.83    | Tri-State Garage Doo | Park/Recreati | 270.00     |
| Triangle Properties  | Welfare Rent  | 1,200.00  | Tschetter & Adams La | Attorney Fees | 1,895.52   |
| Tschetter & Adams La | Child Defense | 1,611.11  | Tsp, Inc.            | Real Estate - | 252.00     |
| Underberg, Phil A    | Welfare Rent  | 1,550.00  | United Parcel Servic | Postage       | 10.53      |
| Us Bank-Corporate Tr | Trust-Adminis | 550.00    | Variety Foods Llc    | Other Profess | 302.94     |
| Vb Falls Terrace Apt | Welfare Rent  | 700.00    | Verizon Wireless     | Data Processi | 1,175.19   |
| Verizon Wireless     | Hidta Grant   | 94.16     | Verizon Wireless     | Safety & Resc | 164.05     |
| Verizon Wireless     | Telephone     | 5,736.29  | Volunteers Of Americ | Other Profess | 3,390.00   |
| Wal-Mart Pharmacy #3 | Pharmacies    | 136.27    | Waltner,Kolbeck,Scha | Attorney Fees | 4,415.79   |
| Waltner,Kolbeck,Scha | Child Defense | 156.20    | Weerheim, Tom        | Attorney Fees | 892.40     |
| Wilka & Welter Llp   | Attorney Fees | 449.70    | Wilson, Shirley Ann  | Welfare Rent  | 450.00     |
| Xcel Energy, Inc.    | Welfare Utili | 2,369.28  | Yellow Cab Inc       | Transportatio | 83.30      |
| Yellow Robe, Luke    | Icwa Professi | 27,069.00 | Zee Medical Service  | Office Suppli | 89.00      |

## REPORTS

The Auditor's Account with the County Treasurer as of June 30, 2016, the June 2016 Register of Deeds Official Statement of Revenue Report, and the June 2016 Juvenile Detention Center Report were received and placed on file in the Auditor's Office.

7/19/2016

|   |                   |
|---|-------------------|
| On Deposit in Banks   |                   |
| 1 <sup>st</sup> National Bank   | 29,649,035.33     |
| US Bank (Cash with Trustee)   | 7,798,382.20      |
| Total C.D. and Money Market Savings   | 13,000,000.00     |
| Total Actual Cash   | 21,500.23         |
| Total of Checks and Drafts which have been in the<br>Treasurer's possession over 3 days | 6,279.77          |
| <br>Total Cash on Hand  | <br>50,475,197.53 |
| June Metro ACH pymt (outstanding to Treas.)   | (181,696.90)      |
| Ck #17452 voided in June (outstanding to Treas.)  | (300.00)          |
| IRA payroll adjustments (outstanding to Treas.)   | 1,169.52          |
| <br>Total Reconciled Cash on Hand Balance   | <br>50,294,370.15 |
| Total AS/400 Cash Balance   | 50,294,370.15     |

## PERSONNEL

MOTION by Kelly, seconded by Bender, to approve the following personnel changes. 3 ayes.

1. To accept the resignation of Rachel Mattson as STI Security Officer for STI Security effective 7/22/16.
2. To hire Daryl Kahn as Road Maintenance Team Member (12/3) for the Highway at \$17.03/hour effective 7/20/16.
3. To end the seasonal employment of Andrew Steinberg as Highway Laborer for the Highway effective 7/21/16.
4. To hire Ryan Trainer as Corrections System Operator (9/3) for the Jail at \$14.69/hour effective 7/25/16.
5. To hire Elizabeth Koch as variable hour Clerical Worker for Human Resources at \$11.00/hour effective 7/26/16.

## Step Increases

1. Kari Gackle – Legal Office Assistant – State's Attorney's Office – 10/12 – 7/10/16 - \$19.27/hour
2. Brian Moncur – Senior Building Facilities Maintenance Technician – 16/16 – 7/7/16 - \$28.61/hour
3. Andrew Knecht – Deputy Public Defender – Public Defender's Office – 21/8 – 7/6/16 - \$2,404.80/bi-weekly
4. Robert Wilson – Assistant Commission Administrative Officer – Commission – 21/10 – 3/16/16 - \$2,526.40/bi-weekly

## PRELIMINARY PLAN

Scott Anderson, Planning Director, gave a briefing on Preliminary Plan #16-02 submitted by Eric Willadsen of Willadsen Lund Engineering for property owners Brad and Laura Wagner. The plan proposes a new subdivision located north of Sioux Falls for property legally described as Tracts 1, 2, & 3 Anson Addition, SW ¼ Section 3-

7/19/2016

T102N-R49W. The plan proposes creating sixteen (16) residential lots and three (3) larger lots containing the existing residence and riding arena, a total of 81 acres. This will be a mixed-use planned development that includes an equestrian center, agricultural use, and residential use. The Planning Commission voted unanimously to approve Preliminary Plan #16-02. The applicant has met all of the Planning Commission's requirements. Staff recommends approval. The approval of this plan would allow the applicants to sell the lots, and they will need to construct the road to subdivision standards or post surety for construction. MOTION by Kelly, seconded by Bender, to approve Preliminary Plan #16-02 for property legally described as Tracts 1, 2, & 3 Anson Addition, SW ¼ Section 3-T102N-R49W. 3 ayes.

#### LEGISLATIVE PRIORITIES

Robert Wilson, Assistant Commission Administrative Officer, presented two (2) South Dakota Association of County Commissioners (SDACC) legislative priorities that have been submitted for discussion. Commissioner Kelly proposed the transfer of responsibility for providing indigent public defender services from Counties to the State. Commissioner Kelly noted that public defender, public advocate, and court appointed attorneys have been an expensive area. Traci Smith, Public Defender Director, confirmed that the 6<sup>th</sup> amendment is what gives people the right to council. Commissioner Kelly would like to propose that the Commission request the legislature to do a two year study on indigent funding, and on control of indigent defense bringing in the defense, the court, and the commissioners to look into this issue. The second proposed legislative priority is to grant counties the ability to expend County Road and Bridge Funds for the supervision of county highways in addition to design, construction, and maintenance. This is similar to the 2003 HB 1110 that passed the House and Senate, but was vetoed by the Governor. This submission would allow the County to mirror what the State does for patrol using highway and bridge funds. Kersten Kappmeyer, Chief Civil Deputy State's Attorney, noted that the prior bill from 2003 was restricted to counties with a population of 50,000 or more, and could only use up to 30% of the fund for a supervisory purpose. Mr. Wilson reported that the highway superintendents and sheriff's department associations have not been contacted yet, but anticipates speaking with them prior to next week's Commission meeting. Mr. Wilson confirmed that department heads were given the opportunity to submit ideas for discussion. Resolutions for proposed legislation priorities will be considered at the July 28<sup>th</sup>, 2016 Commission meeting.

Commissioner Beninga reminded everyone that the next Commission meeting is on Thursday July 28<sup>th</sup>, 2016. MOTION by Kelly, seconded by Bender, to adjourn. 3 ayes.

The Commission will adjourn until 9:00 a.m. on Thursday July 28<sup>th</sup>, 2016.

#### APPROVED BY THE COMMISSION:

Gerald Beninga  
Vice-Chair

ATTEST:

Robert Litz  
Auditor