

6/28/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. June 28, 2016, pursuant to adjournment on June 21, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Olivia Larson, Commission Recorder, and Sara Show Senior Deputy State's Attorney.

MOTION by Beninga, seconded by Barth, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Barth, to approve the June 21, 2016, Commission Minutes, and the June 21, 2016, Joint Minnehaha County/City of Dell Rapids Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$448,977.76. 5 ayes. Robert Litz, Auditor, gave an explanation of the 2016 Primary Election bills that were approved at the June 21, 2016 Commission Meeting.

A & B Business Equip	Lease-Rental	84.18	A & B Business Equip	Maintenance C	75.21
A To Z World Languag	Attorney Fees	440.00	Adamson, Kim	Business Trav	21.00
Airgas Inc	Gas,Oil,Diese	84.95	Airgas Inc	Small Tools,	38.55
Airway Service Inc	Automotive/Sm	13.21	Airway Service Inc	Gas,Oil,Diese	83.86
All American Towing	Investigators	220.00	Allied Oil & Tire Co	Automotive/Sm	161.30
Allied Oil & Tire Co	Truck Repair/	39.50	Anderson's Collision	Investigators	210.50
Anesthesiology Assoc	Physicians	117.25	Arma Forensics Llc	Other Profess	908.02
Asi Sioux Falls Inc	Welfare Rent	306.00	At & T	Safety & Resc	40.75
Avera Health Informa	Clinics - Aux	115.00	Avera Heart Hosp Of	Hospitals	425.81
Avera Mckennan Hospi	Blood Withdra	370.00	Avera Mckennan Hospi	Hospitals	11,030.38
Avera Mckennan Hospi	Physicians	3,180.00	Avera Mckennan Hospi	Welfare Rent	500.00
Benco Products Inc	Small Tools,	54.27	Bowes Construction,	Contracted C 129,	872.78
Boyer Trucks Sioux F	Truck Repair/	1,638.78	Bureau Of Informatio	Data Communic	420.00
Bureau Of Informatio	Telephone	238.40	Carlson, Lisa	Court Reporte	125.80
Cartridge World	Data Processi	1,250.98	Century Business Pro	Lease-Rental	1,609.53
Century Business Pro	Maintenance C	803.96	Centurylink (Qwest)	Contract Serv	55.31
Centurylink (Qwest)	Telephone	787.57	Certified Languages	Interpreters	89.10
Chief Supply	Uniform Allow	2,577.04	Christopherson, Ande	Child Defense	6,462.60
Cleveland Heights Ap	Welfare Rent	900.00	Cliff Avenue Auto Pa	Automotive/Sm	8.18
Cliff Avenue Auto Pa	Parts Invento	13.68	Cody, Denise	Bd Exp. Fees	120.00
Concrete Materials	Road Maint. &	75,386.65	Cook Huber, Kerri	Attorney Fees	149.38
Cooper, Donald C	Welfare Rent	294.00	Country View Mhc	Welfare Rent	318.00
Country View Mhc	Welfare Utili	135.45	Csb Inc	Jury Fees	151.80
Dakota Fluid Power,	Small Tools,	169.91	Dakota Fluid Power,	Truck Repair/	7.82
Dejager, Berwin	Welfare Rent	500.00	Delux Motel / Dakota	Motels	600.00
Dmv Holdings Llc	Welfare Rent	1,100.00	Duffy, Ryan	Attorney Fees	1,562.20
Eagle Creek Apartmen	Welfare Rent	1,400.00	Eastgate Towing	Investigators	220.00
Eggebraaten, Kim	Program Activ	30.00	Eh Hospitality Llc	Motels	655.00
Ejw Llc	Welfare Rent	700.00	Ekeren, Marvin R.	Bd Exp. Fees	15.00
Election Systems & S	Printing/Form	3,889.33	Electric Innovations	Outside Repai	1,072.00
Etterman Enterprises	Parts Invento	173.02	Fastenal Company	Small Tools,	23.88
First Premier Bank	Investigators	68.90	Frisbee, Inc.	Parks/Recreat	638.33
Goebel Printing, Inc	Printing/Form	113.07	Gramlick, Michael	Welfare Rent	400.00
Guzman, Sandra V.	Interpreters	189.64	Halbur Properties Ll	Welfare Rent	275.00
Henry Carlson Compan	Sign Deposits	50.00	Hoekstra, Denise A.	Court Reporte	180.40
Hoffmann, Jodi	Other Profess	932.84	Horn, Garrett	Attorney Fees	288.00
Howalt+Mcdowell Ins	Notary Exp	50.00	Hp Company - Hewlett	Data Processi	61.98
Hruska, Edward Jr	Work Mileage	25.62	Hurtgen, Timothy T/P	Welfare Rent	700.00
I State Truck Center	Parts Invento	59.40	Infrastructure Mgmt	Architects &	10,000.00
Institutions Service	Jail Repairs/	228.25	Institutions Service	Other Supplie	32.26
Interstate All Batte	Elec Motor, Ma	199.95	Interstate Office Pr	Office Suppli	3,055.66
Iosty, James	Bd Exp. Fees	13,698.00	Iosty, James	Crisis Interv	1,413.00
Iss Facility Svcs-Mi	Contract Serv	12,658.00	Iss Facility Svcs-Mi	Hhs Maintenanc	575.00
Jarmans Midwest Clea	Small Tools,	884.40	Jcl Solutions-Janito	Janitorial/Ch	416.64

6/28/2016

Jefferson Partners L	Transportatio	2,314.00	Katterhagen, Mark	Bd Exp. Fees	52.50
Kauffman, David W. P	Psych Evals	6,494.50	Kingsport Village Lt	Welfare Rent	600.00
Knutson, Kyle	Program Activ	150.00	Koch, John Db	Welfare Rent	700.00
Laughlin, Nicole	Attorney Fees	1,664.60	Law Enforcement Targ	Ammunition	95.86
Lewno, Lucy	Bd Exp. Fees	1,092.22	Light And Siren	Vehicle Equip	2,971.00
Lipetzky's Irrigatio	Other Supplie	10.25	Lutheran Social Svcs	Interpreters	160.00
Lutheran Social Svcs	Other Profess	871.88	Maclin Consulting Ll	Other Profess	1,650.00
Martinell, Charles	Business Trav	191.52	Menards - East	Bridge Repair	199.60
Menards - West	Park/Recreati	12.36	Michaelson, Gene	Welfare Rent	500.00
Midamerican Energy C	Welfare Utili	290.68	Midwest Alarm Compan	Outside Repai	405.12
Midwest Alarm Compan	Voa - Dakotas	101.28	Midwest Oil Company	Small Tools,	58.15
Monroe Systems For B	Office Suppli	95.81	Morse Correctl Healt	Contract Serv	1,200.00
Murray Properties, L	Welfare Rent	700.00	Nelson, Pam	Retirement	200.00
Neve's Uniforms	Uniform Allow	226.10	Nguyen, Lam	Interpreters	25.00
Niedringhaus, Paul	Uniform Allow	339.45	Niewenhuis, Robyn	Expert Witnes	190.00
Olson, Matthew	Attorney Fees	279.09	Pheasantland Industr	Building Repa	45.36
Phoenix Supply Llc	Child Care It	402.43	Pollard Law Pc	Attorney Fees	190.00
Precision Concrete C	Repair/Renova	1,000.00	Presto-X-Company	Outside Repai	198.60
Qualified Presort Se	Postage	5,397.48	Rdo Equipment Co.	Heavy Eq. Rep	995.94
Redwood Estates Llc	Welfare Rent	575.00	Rhomar Industries In	Truck Repair/	1,224.91
Ricci, Kiel	Education & T	246.00	Rochester Armored Ca	Armored Car S	379.50
Rollinger, Mark	Sign Deposits	50.00	Sanford Hospital	Blood Withdra	60.00
Sanford Hospital	Hospitals	1,198.95	Sanford Hospital Med	Clinics - Aux	83.00
Sanford Hospital Med	Medical Recor	25.00	Sanford Vermillion M	Hospital Prep	4,112.82
Sawvell Sr, Ricky Ra	Welfare Rent	1,600.00	Sd Dept Of Revenue	Automotive/Sm	16.20
Sd Div Of Criminal I	Professional	86.50	Sd Human Services Ce	Clinics - Aux	23.60
Sd Secretary Of Stat	Notary Exp	30.00	Sentinel Offenders S	Alternatives	1,576.54
Sf Leased Housing As	Welfare Rent	484.00	Sheehan Strategic So	Education & T	2,625.00
Sigler Fire Equipmen	Other Profess	51.50	Simonet, Loretta	Program Activ	200.00
Sioux Falls City Fin	Blood/Chemica	5,110.00	Sioux Falls City Fin	Lease-Rental	33,782.63
Sioux Falls City Fin	Other Miscell	30.00	Sioux Falls City Fin	Gas,Oil,Diese	627.02
Sioux Falls Rubber S	Notary Exp	29.95	Sioux Falls Rubber S	Printing/Form	10.50
Sioux Falls Two Way	Communication	421.00	Sioux Falls Two Way	2015 Homeland	1,070.00
Sioux Falls Utilitie	Electricity	9,215.71	Sioux Falls Utilitie	Water - Sewer	12,081.94
Skanche, Leo G	Welfare Rent	1,100.00	Skelly, Marie/Bill	Welfare Rent	575.00
Southeastern Behavio	Other Profess	2,400.00	St Francis House	Other Profess	78.58
Stockwell Engineers	Architects &	9,832.44	Syverson, Angel	Program Activ	60.00
Szameit, Alexandra	Interpreters	433.33	Thomson Reuters - We	Books	229.24
Thomson Reuters - We	Legal Researc	2,293.72	Tomacelli's Pizza	Jury Fees	91.37
Tractor Supply Co.	Bridge Repair	27.54	Truax Patient Servic	St. Drug Fund	1,800.00
Turning Leaf Hsg Ltd	Welfare Rent	500.00	Tuschen, Michael E	Uniform Allow	199.98
Vanhorn, Dwight D	Other Profess	1,050.00	Variety Foods Llc	Other Profess	404.14
Verizon Wireless	Communication	54.12	Verizon Wireless	Data Processi	1,134.38
Verizon Wireless	Hidta Grant	148.25	Verizon Wireless	Safety & Resc	123.98
Verizon Wireless	Telephone	5,244.64	Wahl, Thomas A Db	Other Profess	1,125.50
Wal-Mart Pharmacy #3	Pharmacies	76.90	Waltner,Kolbeck,Scha	Attorney Fees	1,928.60
Wellington Park Apts	Welfare Rent	383.00	Xcel Energy, Inc.	Electricity	3,819.65
Xcel Energy, Inc.	Welfare Utili	3,401.12	Yankton County Sheri	Return Of Ser	102.00
Zeeb, Mary	Business Trav	21.00			

June 2016 Salaries Paid

Commission	Salaries	31,130.71	Auditor	Salaries	55,476.37
Treasurer	Salaries	88,672.96	Info Tech	Salaries	64,936.95
States Att	Salaries	222,854.51	Public Defender	Salaries	148,698.72
Public Advocate	Salaries	47,731.80	Facilities	Salaries	58,684.78
Equalization	Salaries	91,607.19	Register Of Deeds	Salaries	59,102.28
Human Resources	Salaries	22,363.65	Sheriff	Salaries	860,063.13
Emergency	Salaries	15,470.40	Juvenile Detention	Salaries	154,932.79
Highway	Salaries	156,673.29	Human Services	Salaries	113,751.36
Museum	Salaries	65,619.32	Planning	Salaries	38,262.07
Extension	Salaries	3,083.20			

REPORTS

6/28/2016

The Helpline Center, Inc. 2014/2015 Annual Report and the Auditor's Account with the County Treasurer as of May 31, 2016 were received and placed on file in the Auditor's Office.

On Deposit in Banks	
1 st National Bank	48,255,890.46
US Bank (Cash with Trustee)	7,899,918.75
Total C.D. and Money Market Savings	13,000,000.00
Total Actual Cash	21,469.35
Total of Checks and Drafts which have been in the Treasurer's possession over 3 days	6,310.65
Total Cash on Hand	69,183,589.21
5/31/2016 Debt service Escrow pymt outstanding to Treas.	(136,455.00)
Total Reconciled Cash on Hand Balance	69,047,134.21
Total AS/400 Cash Balance	69,047,134.21

PERSONNEL

MOTION by Beninga, seconded by Bender, to approve the following personnel changes. 5 ayes.

1. To hire David Sullivan as Mechanic Team Member for the Highway at \$18.80/hour effective 7/5/16.
2. To accept the resignation of Ryan Sage as Senior Deputy State's Attorney for the State's Attorney's Office effective 6/24/16.
3. To accept the resignation of Edward Angel as Senior Deputy State's Attorney for the State's Attorney's Office effective 6/30/16.
4. To promote Jonathan Leddige from Deputy Public Defender to Senior Deputy Public Defender for the Public Defender's Office 22/5 \$2,464.80/bi-weekly effective 6/9/16.
5. To hire Orlando George as variable hour Safe Home Program Worker for Safe Home at \$15.05/hour effective 6/29/16.
6. To hire Mary Rodasky as variable hour Protective Services Worker for the Sheriff's Office at \$14.00/hour effective 6/28/16.
7. To promote Lance VanMoer from Correctional Officer in Training to Correctional Officer for the Jail 13/3 \$17.90/hour effective 6/6/16.

Step Increases

1. Michael Mattson – Deputy Sheriff Lieutenant – Jail – 22/9 – 6/28/16 - \$2,720.80/bi-weekly
2. Cassandra Tompkins – Corrections System Operator – Jail – 9/7 – 5/29/16 - \$16.21/hour
3. Samantha Kastner – Correctional Officer – Jail – 13/11 – 5/14/16 - \$21.80/hour
4. Christopher Janos – Deputy Sheriff – Sheriff's Office – 16/10 – 4/13/16 - \$24.67/hour
5. Katheryn Dunn – Senior Deputy Public Defender – Public Defender's Office – 22/7 – 6/13/16 - \$2,589.60/bi-weekly

6/28/2016

6. Joshua Vesely – Road Maintenance Team Member – Highway – 12/9 – 6/14/16 - \$19.75/hour
7. Peggy Thompson – Legal Office Assistant – State’s Attorney’s Office – 10/12 – 5/22/16 - \$19.27/hour

Special Personnel Actions

MOTION by Kelly, seconded by Barth, to promote Diane Rypkema from Deputy Director of Equalization to Director of Equalization (24/8) at \$3,233.60/bi-weekly effective 6/29/16, and to hire Judith Zeigler as Senior Deputy State’s Attorney (22/15) for the State’s Attorney’s Office at \$3,155.20/bi-weekly effective 7/1/16. 5 ayes.

NOTICES & REQUESTS

Notice was received from the South Dakota Department of Health of a Disinterment Permit issued for the remains of Heath Varcoe, Hills of Rest Memorial Park, Sioux Falls, South Dakota. Reinterment, Hills of Rest Memorial Park, Sioux Falls, South Dakota.

Notice was received from the South Dakota Department of Health of a Disinterment Permit issued for the remains of Nathan Varcoe, Hills of Rest Memorial Park, Sioux Falls, South Dakota. Reinterment, Hills of Rest Memorial Park, Sioux Falls, South Dakota.

A notice was received from the Brennan Rock & Roll Academy of intent to conduct a fundraising raffle on July 16, 17, 23, 24, 30, 31, 2016, and August 8, 7, 13, 14, 20, 21, 27, 28, 2016, at the Badlands Motor Speedway, 2012 S Splitrock Blvd, Brandon, to benefit Brennan Rock & Roll Academy.

PLANNING & ZONING

Kevin Hoekman, Planner 1, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for August 2, 2016 to consider adoption of the 2015 International Building Code, the 2015 International Residential Code, and the 2015 International Existing Building Code Ordinances. Scott Anderson, Planning & Zoning Director, reported the City of Sioux Falls has already adopted these codes. Robert Litz, Auditor, explained the process for adoption of the codes. Dean Karsky, former Sioux Falls City Council Member, discussed how the City of Sioux Falls adopted building codes. MOTION by Barth, seconded by Bender, to authorize the Auditor to publish a Notice of Hearing on August 2, 2016 to consider the adoption of the 2015 International Building Code, the 2015 International Residential Code, and the 2015 International Existing Building Code Ordinances. 5 ayes.

PUBLIC COMMENT

Tobias Schantz, City of Crooks Finance Officer, spoke to encourage the Minnehaha County Commission to move forward in forming a joint jurisdiction area between Minnehaha County and the City of Crooks as soon as possible. Scott Anderson, Planning & Zoning Director, acknowledged that the City of Crooks has requested forming a joint jurisdiction area. Mr. Anderson spoke on the process for establishing a joint jurisdiction area. Sara Show, Senior Deputy State’s Attorney, stated she has researched this request and the City of Sioux Falls will be finalizing their growth plan in mid to late August. Robert Litz, Auditor, noted that the joint jurisdiction could affect voters.

BRIEFING

Nick Fosheim, Executive Director of MCEDA, gave a briefing on the Minnehaha County Economic Development Association’s upcoming strategic plan, and invited the Commission to attend sessions that will be

6/28/2016

taking place in Canton on July 13, 2016, and in Garretson on August 3, 2016, regarding economic development with surrounding counties.

BID AWARD

Jeff Gromer, Warden, reported on the June 15, 2016 bid opening for Institutional Food Service. Only one bid was received from CBM Managed Services, who is also the current provider. Their bid is 12% higher than the current contract. Mr. Gromer requested authorization to negotiate a new contract with CBM Managed Services. Shane Sejnoha, CBM Managed Services Co-Owner, thanked Minnehaha County and the Commissioners for the opportunity to provide this service. MOTION by Barth, seconded by Bender, to authorize the Sherriff and the Jail Warden to negotiate a new contract with CBM Managed Services to provide food and commissary services for the Minnehaha County Jail and Corrections Center. 5 ayes.

AMENDMENT

Jeff Gromer, Jail Warden, gave a briefing on an amendment to the IC Solutions contract for inmate phone and video visitation services. Due to new FCC regulations, the payment processing fee to inmates or their families is now \$5.95 for a live agent, and \$3.00 for IVR or Internet Service Fee. Based on inmate population changes, the commission percentage is adjusted from 43% to 33% until August 2016. At that time, the commission percentage will change to 68.1%. The minimum annual guarantee set forth on Exhibit D to the agreement is amended to be \$300,000 per contract term commencing with the current term year ending August 5, 2016. This contract will remain in effect through July 15, 2017. MOTION by Bender, seconded by Barth, to authorize the Chair to sign the Amendment to the IC Solutions agreement for inmate phone and video visitation services effective June 20, 2016. 5 ayes.

VEHICLE PURCHASES OFF STATE BID

Deferred from June 14, 2016

MOTION by Barth, seconded by Bender, to approve the purchase of a Chevrolet ½ Ton Silverado for the Planning & Zoning Department off the State of South Dakota Bid awarded to Beck Motors of Pierre, SD, Contract #16865 at a cost of \$26,684.00. 5 ayes.

Deferred from June 14, 2016

MOTION by Barth, seconded by Kelly, to approve the purchase of (2) 1-Ton Chevrolet Silverado 3500s for the Highway Department off the State of South Dakota Bid awarded to Jerry's Automotive, Contract #16868 at a cost of \$32,708,00 per unit. 5 ayes.

LIENS

Robert Litz, Auditor, gave a briefing on an annual lien clean-up action for liens that have been identified as uncollectible (deceased, transient, SSI homeless, no resources) being reduced to \$0. MOTION by Barth, seconded by Beninga, to approve Resolution MC16-33. 5 ayes.

RESOLUTION MC16-33 A RESOLUTION TO DISCHARGE CERTAIN UNCOLLECTIBLE LIENS

WHEREAS, 448 liens totaling \$617,976.84 have been determined by the Minnehaha County Human Services Office to be uncollectible; now

THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners, that the Register of Deeds is hereby directed to discharge these liens, as detailed on reports on file in the Minnehaha County Auditor's office.

6/28/2016

Dated this 30th day of June 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Olivia Larson
Deputy Auditor

LIASON REPORTS

Commissioner Barth reported on the June 27, 2016 Planning & Zoning Commission Meeting where they discussed the building of a water tower near Brandon and confined animal feed operations.

Commissioner Heiberger reported on meeting with 8 other counties where they discussed what is happening with Juvenile Detention Center's on the east side of the state regarding costs and average daily population.

NEW BUSINESS

Robert Wilson, Assistant Commission Administrative Officer, reminded the Commissioners that resolutions of legislative priorities need to be submitted to the South Dakota Association of County Commissioners by the end of July. A timeline for that process will be provided to the Commission.

Commissioner Heiberger noted that she, Robert Wilson, and Commissioner Kelly attended a District Area Meeting in Flandreau where they discussed items going through the South Dakota Association of County Commissioners.

MOTION by Barth, seconded by Bender, to adjourn into executive session for litigation, contract negotiation, and personnel. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday July 5th, 2016.

APPROVED BY THE COMMISSION:

Chair

ATTEST:

Deputy Auditor