

6/21/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED ON June 21, 2016, pursuant to adjournment of the Minnehaha County/City of Dell Rapids Joint Meeting on June 21, 2016. Commissioners present were: Barth, Bender, Heiberger, and Kelly. Commissioner Beninga was absent. Also present were Olivia Larson, Commission Recorder, Cindy Jepsen, Deputy Auditor, and Sara Show, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Barth, to approve the June 14, 2016 Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$256,692.62 and 2016 Primary Election Day expenses of \$52,516.93. 4 ayes.

A To Z World Language Interpreters	5,800.00	A+ Rentals Inc	Welfare Rent	30.00
Ahlers, Sue	Hospital Prep	Airgas Inc	Lease-Rental	38.45
Allied Oil & Tire Co	Automotive/Sm	Anderson Publication	Publishing El	5.07
Anderson Publication	Publishing Fe	Architectural Roofin	Building Repa	411.02
Argus Leader - Subsc	Subscriptions	Avera McKennan Hospi	Hospitals	581.38
Barrett, Melinda	Other Misc. R	Bartels, Amber	Business Trav	82.74
Bentwood Manor Apts,	Welfare Rent	BK Holdings, Llc.	Welfare Rent	295.00
Boyce Law Firm, Llp	Other Profess	Brock White Co Llc	Road Material	3,115.35
Bureau Of Informatio	Telephone	Carper, Nichole A	Attorney Fees	2,338.00
Cartridge World	Data Processi	Center For Family Me	Other Profess	385.00
Centurylink (Qwest)	Contract Serv	Centurylink (Qwest)	Telephone	1,207.97
Certified Languages	Interpreters	Change Healthcare So	Data Processi	49.00
Christopherson, Ande	Attorney Fees	Clearline Inc	Jail Repairs/	171.00
Cliff Avenue Auto Pa	Automotive/Sm	Cody, Denise	Bd Exp. Fees	67.50
Cole Papers, Inc.	Janitorial/Ch	Concrete Materials	Road Maint. &	25,994.83
Constellation New En	Natural Gas	Construction Product	Truck Repair/	233.60
Cook Huber, Kerri	Attorney Fees	CSB Inc	Jury Fees	160.60
CU Mortgage Direct L	Welfare Rent	Culligan Water Condi	Data Processi	35.00
Culligan Water Condi	Other Miscell	Cyntom Property Mana	Welfare Rent	500.00
Dailey Law	Attorney Fees	Dakota Data Shred	Trash Removal	223.06
Dakota News Inc	Store Invento	Daybreak/T & H Conve	Gas,Oil,Diese	35.25
Dedula, Carla F	Court Reporte	Dust Tex Service Inc	Janitorial/Ch	22.56
Eastern Farmers Coop	Road Maint. &	Eirinberg, James A	Attorney Fees	1,473.78
Ekeren, Marvin R.	Bd Exp. Fees	Fastenal Company	Small Tools,	78.97
Fleetpride / Holt, I	Truck Repair/	G & H Distributing I	Truck Repair/	538.96
Galtell Properties L	Welfare Rent	Goebel Printing, Inc	Park/Recreati	30.00
Goebel Printing, Inc	Printing/Form	Grainger, Inc.	Electrical Re	69.60
Great Plains Psychol	Psych Evals	Guzman, Sandra V.	Interpreters	100.00
Haffner, Marvin	Welfare Rent	Haugaard Law Office	Bd Exp. Fees	195.50
Hdr Engineering Inc	Architects &	Heidepriem, Purtell	Attorney Fees	379.40
Helseth, Ramona G.	Bd Exp. Fees	Himler, Thomas C Phd	Attorney Fees	625.00
Hoekstra, Denise A.	Court Reporte	HOV Services Inc	Microfilming	273.50
Hurtgen, Timothy T/P	Welfare Rent	Hy-Vee Accounts Rece	Pharmacies	73.64
Inland Truck Parts &	Truck Repair/	Interstate Office Pr	Office Suppli	362.90
ISI Llc	Interpreters	James River Equipmen	Heavy Eq. Rep	203.90
Jim Bork Enterprises	Printing/Form	Johnson, Richard L	Attorney Fees	735.90
Johnson, Richard L	Child Defense	JSA Consult Engineer	Architects &	28,492.00
Kading, Kunstle & Go	Child Defense	Kauffman, David W. P	Psych Evals	3,888.50
Keloland Tv	Publishing Fe	Kjesbo, Allen Royce	Welfare Rent	600.00
Kmart Pharmacy	Pharmacies	Koch, James	Other Miscell	57.40
Kone, Inc.	Other Profess	Kraft, Greta	Welfare Rent	700.00
Kuchenreuther, Derek	St. Drug Fund	Kyra Enterprises Llc	Motels	715.00
Language Line Servic	Interpreters	Language Line Servic	Telephone	120.70
Larson, Jeff	Attorney Fees	Laughlin, Nicole	Attorney Fees	954.00
Lewis Drug Stores	Pharmacies	Lewno, Lucy	Bd Exp. Fees	622.84

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Lohff, Krystal	Bd Evaluation	315.00	Loving, Philip	Bd Evaluation	4,297.50
Lowes Credit Service	Road Maint. &	79.62	Lutheran Social Svcs	Bd Evaluation	2,062.50
Marberg, Richard	Book Repair/A	167.67	Marco Technologies L	Lease-Rental	170.00
Marco Technologies L	Maintenance C	172.66	Martinell, Charles	Work Mileage	285.60
Matheson Tri-Gas Inc	Plumbing & We	38.09	McDonnell, Ike (Dwig	Welfare Rent	500.00
McKesson Medical-Sur	Clinics - Aux	122.70	McLaughlin, David	Welfare Rent	600.00
Microfilm Imaging Sy	Microfilming	662.55	MidAmerican Energy C	Natural Gas	231.84
MidAmerican Energy C	VOA - Dakotas	41.65	MidAmerican Energy C	Welfare Utili	898.46
MidContinent Communi	Telephone	55.00	Midwest Alarm Compan	Security Alar	101.28
Mineral Miner	Store Invento	326.00	Minn Cnty Human Svcs	Other Supplie	120.00
MJ Dalsin Co	Repair/Renova	33,561.00	Murray Properties, L	Welfare Rent	700.00
Myers Billion Llp	Bd Exp. Fees	729.00	Northeast Investment	Welfare Rent	800.00
O'Reilly/First Call	Parts Invento	131.88	Ocharco	Program Activ	302.40
Okall, Langu	Child Defense	21,265.00	P & G Townhomes Llc	Welfare Rent	700.00
Palmer, David Alan,	Attorney Fees	7,918.30	Parkview, Llc	Welfare Rent	600.00
Peterson, Stuart, Ru	Attorney Fees	921.95	Progressive Property	Welfare Rent	500.00
Qualified Presort Se	Postage	2,838.46	Quality Efficiencies	Motels	785.00
Quality Storage Buil	Sign Deposits	50.00	Record Keepers, Inc.	Records Stora	2,451.38
Redwood Court Ltd Pt	Welfare Rent	700.00	Risty, Julie	Office Suppli	200.00
Roberts, Yvonne	Welfare Rent	500.00	Rons, Norm	Welfare Rent	700.00
Sanford Occupational	Expenditures	50.00	Sanitation Products,	Truck Repair/	405.20
Schulte, Jason R	Welfare Rent	500.00	SD Assn Of County Of	Amounts Held	5,042.00
SD Dept Of Public Sa	Other Miscell	200.00	SD Dept Of Revenue	Store Sales	128.05
SD One Call	Building Repa	14.70	SD Secretary Of Stat	County Cemete	20.00
Sechser, Jenna - Crt	Court Reporte	758.00	Servall Towel & Line	Program Activ	23.50
SF Leased Housing As	Welfare Rent	717.00	SHI International Co	Maintenance C	3,745.69
Short Elliott Hendri	Architects &	697.60	Simmons, Michael	Welfare Rent	500.00
Sioux Falls Partners	Welfare Rent	1,400.00	Sioux Falls Two Way	2015 HLS Grant	799.00
Sioux Falls Utilitie	Water - Sewer	1,213.11	Sioux Falls Utilitie	Welfare Utili	772.73
Sioux Falls Woman Ll	Advertising	595.00	Snoozy, Scott	Welfare Rent	600.00
Southeastern Electri	Welfare Utili	107.42	Starr Enterprises, I	Attorney Fees	385.69
Stefanyuk, Pavel	Welfare Rent	500.00	Strange,Farrell,John	Attorney Fees	882.00
Stronghold Counselin	Psych Evals	1,145.00	Swanda, Karen	Bd Exp. Fees	67.50
Swier, Curt	Welfare Rent	300.00	Szameit, Alexandra	Interpreters	450.00
Thomson Reuters - We	Legal Researc	2,033.08	Titan Energy Systems	HHS Maintenanc	1,557.22
Traffic Data Inc Db	Small Equipme	2,095.59	Triangle Properties	Welfare Rent	700.00
Turning Leaf Hsg Ltd	Welfare Rent	500.00	Ultramax	Ammunition	178.00
VB Falls Park Apts	Welfare Rent	700.00	Verizon Wireless	Data Processi	40.01
Verizon Wireless	Safety & Resc	40.01	Verizon Wireless	Telephone	80.02
Villesvik, Edward	Welfare Rent	350.00	VOA Dakotas / Pettig	Welfare Rent	218.00
Volunteers Of Americ	Other Profess	3,150.00	Wal-Mart	Pharmacies	29.65
Wal-Mart Pharmacy	Pharmacies	25.32	Waldner, Ryan	Store Invento	280.00
Walgreen Co.	Pharmacies	1,471.75	Waltner,Kolbeck,Scha	Attorney Fees	1,848.85
Waltner,Kolbeck,Scha	Child Defense	727.38	Walton, Marcus	Attorney Fees	2,097.60
Washington Heights A	Welfare Rent	1,400.00	Weerheim, Tom	Attorney Fees	883.20
Weiland & Assoc Inc	Jury Fees	135.70	Welker, Donald J	Welfare Rent	500.00
Wheelco Brake & Supp	Automotive/Sm	11.04	White, Ben	Welfare Rent	500.00
Wilson-Smith Propert	Welfare Rent	600.00	Windsor Heights Apar	Welfare Rent	600.00
Xcel Energy, Inc.	Electricity	739.00	Xcel Energy, Inc.	Road Maint. &	26.24
Xcel Energy, Inc.	Welfare Utili	3,684.87	Yankton County Sheri	Return Of Ser	225.00
112 Inc Db	Huey Ap	Welfare Rent			

REPORTS

The Inter-Lakes Community Action Partnership 2015 Annual Report was received and placed on file in the Auditor's Office.

Register of Deeds Official Statement of Revenue Report for May 2016 was received and placed on file in the Auditor's Office.

PERSONNEL

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MOTION by Kelly, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Na' ahma Golden as variable hour Clerical Worker for Public Advocate's Office at \$12.00/hour effective 6/14/16.
2. To amend the memo dated 6/14/16 which should have reflected a retirement date of 6/15/16 for Norma Erickson, Assistant Treasurer for the Treasurer, instead of 6/17/16.
3. To correct the memo dated 4/26/16 which should have reflected a pay rate of \$14.00/hour for Kathleen Behrend, variable hour Election Worker for the Auditor's Office, effective 4/20/16 to 7/15/16.
4. To correct the memo dated 4/26/16 which should have reflected a pay rate of \$12.50/hour for Connie Idecker, variable hour Election Worker for the Auditor's Office, effective 4/20/16 to 7/15/16.
5. To correct the memo dated 5/3/16 which should have reflected a pay rate of \$12.50/hour for Mary Beth Jacobson, variable hour Election Worker for the Auditor's Office, effective 5/2/16 to 7/15/16.
6. To end the variable hour employment of Edward Hruska as Election Worker for the Auditor's Office effective 6/24/16.
7. To end the variable hour employment of Jerry Goodall as Election Worker for the Auditor's Office effective 6/24/16.
8. To promote John Sites from Corrections System Operator to Administrative Secretary (10/17) for the Jail at \$21.80/hour effective 6/20/16.
9. To accept the resignation of Eric Anderson as Juvenile Correctional Officer I for the Juvenile Detention Center effective 6/26/16.
10. To end the seasonal employment of Jeevan Mueller as Laborer for the Highway effective 6/15/16.
11. To end the variable hour employment of McCartney Labor as Safe Home Program Worker for Safe Home effective 6/15/16.

Step Increases

1. Robbin Ketcham – Senior Records Technician – Register of Deeds – 12/13 – 6/22/16 - \$21.80/hour
2. Maria Gonzalez – Corporal – Jail – 16/5 – 5/2/16 - \$21.80/hour
3. Brianna Stanga – Correctional Officer – Jail – 13/4 – 4/26/16 - \$18.34/hour
4. Trevor Schubert – Correctional Officer – Jail – 13/5 – 5/25/16 - \$18.80/hour
5. Rick Lohnes – Correctional Officer – Jail – 13/18 – 4/21/16 - \$25.92/hour

Special Personnel Actions

MOTION by Bender, second by Kelly, to approve the appointment of Diane Rypkema as Interim Director of Equalization and to approve the temporary additional duty pay of \$3,233.60/bi-weekly effective 6/20/16. 4 ayes

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MOTION by Bender, seconded by Kelly, to approve the promotion of Terry Myers from Maintenance Worker at \$15.43/hour (9/5) to Building Facilities Maintenance Technician at \$18.80/hour (14/3) effective 7/2/16. This will result in a change of position classification and title; no additional positions or staffing for the Facilities Department will result from this action. 4 ayes

NOTICES

A notice was received from the South Dakota Department of Transportation of a public meeting on July 13, 2016 at the Ramkota Hotel, 3200 W. Maple Street, Sioux Falls, at 7:00 pm to receive input on the 2017-2020 Four Year Statewide Transportation Improvement Program (STIP).

MOTION by Kelly, seconded by Barth, to authorize the Auditor to post a notice of hearing to consider the 2016 Annual Byrne/JAG Joint Spending Plan for Minnehaha County and the City of Sioux Falls on July 5, 2016. 4 ayes. Kristin Trana, Administrative Coordinator for the Sherriff's Office, gave a briefing on the joint spending plan.

LIEN COMPROMISES

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 67057 in the amount of \$2,310. The applicant is in the process of purchasing a home located at 4604 S Klein Ave, Sioux Falls for \$175,500. The lien was discovered during the title work in preparation for the closing on June 23, 2016. The lien includes Poor Relief services in the amount of \$2,360 and Public Defender services in the amount of \$200. The applicant has made several small partial payments totaling \$250. The applicant lists an annual income of \$37,044.80. Her 2015 income tax return indicates she received a refund of \$4,481. She reports total assets of \$35,330.98, including cash, checking and savings account balances, small investments, the value of two vehicles, household goods, and other property. She reports debts totaling \$54,308.89 that include two loans from Service First Federal Credit Union. The applicant indicates she will owe \$782 at closing and is required to have additional funds available in her account at that time. The applicant requests a compromise and release of the lien in full upon payment of \$500. The applicant was present and spoke in regard to her request. MOTION by Barth, seconded by Bender, to approve Resolution MC16-31. 3 ayes. Kelly voted nay.

RESOLUTION MC16-31

WHEREAS, a County Aid Lien in the amount of \$2,310.00, purports to exist in favor of Minnehaha County and against DPNO 67057 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$500.00.

If payment is not made within one year from approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 21 day of June, 2016.

APPROVED BY THE COMMISSION:
Cindy Heiberger

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Chairman
 ATTEST:
 Olivia Larson
 Deputy County Auditor

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on an application for a compromise of lien for DPNO 29511 in the amount of \$6,476.52. The lien is in the name of the applicant and her ex-husband. The couple was married on December 5, 1991 and divorced on September 24, 1996. At the time the couple divorced there was a \$0 balance on the lien. Additional county assistance was later provided to the applicant's ex-husband between 2001 and 2007. The applicant requests a compromise and release of the lien in full as it applies to her, with no payment, leaving lien in full only in the name of her ex-husband. MOTION by Barth, seconded by Kelly, to approve Resolution MC16-32. 4 ayes

RESOLUTION MC16-32

WHEREAS, a County Aid Lien in the amount of \$6,476.52, purports to exist in favor of Minnehaha County and against DPNO 29511 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full as it applies to the applicant, leaving the lien only in the name of the applicant's ex-husband with no payment.

Dated at Sioux Falls, South Dakota, this 21 day of June, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
 Chairman
 ATTEST:
 Olivia Larson
 Deputy County Auditor

PUBLIC COMMENT

Al Miron, 25935 469th Ave, Sioux Falls, commented on the work of the Drainage Task Force and the success of the Drainage Ordinance. Mr. Miron also stated his concern regarding the new culvert signage, and on the speed limit signs entering Crooks, SD.

DJ Buthe, Highway Superintendent, stated Minnehaha County is participating in the South Dakota Department of Transportation Sign Program. The signage is a requirement of that program and is no cost to the County.

HEARING

The Auditor's Office received an application from Big J's Roadhouse for a special event liquor license to sell alcoholic beverages at a wedding on September 12th, 2016 at Blue Haven Barn, property legally described as Track 3 (Ex #1) Krell's Addition SE ¼ 36-101-51 Wall Lake Township, located at 46594 268th St. The applications were reviewed by the Sheriff's Department, State's Attorney's Office, and the Planning and Zoning

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Department. There were no objections or concerns reported. MOTION by Barth, seconded by Kelly, to approve the special event liquor license for Big J's Roadhouse on September 12th, 2016 at Blue Haven Barn. 4 ayes.

PLANNING & ZONING

Scott Anderson, Planning & Zoning Director, gave a briefing on Preliminary Plan #16-01 submitted by Jim Holbeck. The proposed subdivision is located approximately 6 miles north of Sioux Falls near the intersection of 255th Street and SD Highway 115. The property is legally described as Holbeck Addition (Lots 1-3 and Lot 1 of Tract A and Lot 2 of Tract A) NE ¼ Section 34-T103N-R49W. Preliminary Plan #16-01 contains five (5) lots on approximately 31 acres. The property is currently zoned A1 Agriculture. The applicant has six building eligibilities to utilize for the proposed development. The Planning Commission voted 3 to 1 to approve Preliminary Plan #16-01. The applicant has met all the Planning Commission's requirements, and the Planning & Zoning Staff recommends approval of the Preliminary Plan. Tony Lee, 47563 255th Street, Renner, SD, spoke in opposition and stated his concern for potential flooding of his property. Mr. Anderson stated a drainage plan was submitted along with Preliminary Plan #16-01, and it has been reviewed by the Planning Commission. The applicant, Jim Holbeck, 27339 Ridgeway Rd, Harrisburg, indicated that he has offered to put a berm, at his own expense, across the back of Mr. Lee's property to help with the drainage issue. MOTION by Kelly, seconded by Bender, to approve Preliminary Plan #16-01. 4 ayes.

AGREEMENTS

Erin Srstka, Juvenile Detention Alternatives Initiative Coordinator, presented an agreement between Minnehaha County and Lutheran Social Services for the Middle School Diversion Program and the Disproportionate Minority Contact Coordinator. The contract includes the addition of some duties in regard to the Disproportionate Minority Contact Services. The cost of the agreement is \$65,243. MOTION by Barth, seconded by Bender, to authorize the Commission Chair to sign the agreement between Minnehaha County and Lutheran Social Services for the Middle School Diversion Program and the DMC Coordinator in the amount of \$65,243 beginning July 1st, 2016 through June 30th, 2017. 4 ayes.

Lynn Krell, Assistant Juvenile Detention Center Director, presented an agreement between Minnehaha County and CBM Managed Services. This is the final year for renewal of the contract. Meals have increased from \$2.15 per meal to \$2.20, and snacks have increased from \$0.81 to \$0.83. MOTION by Bender, seconded by Barth, to authorize the Commission Chair to sign the agreement between Minnehaha County and CBM Managed Services beginning July 1st, 2016 and ending June 30th, 2017. 4 ayes.

Kristin Trana, Administrative Coordinator for the Sheriff's Office, reported that the City of Sioux Falls and Minnehaha County will receive \$70,362 through the 2016 Byrne/JAG Program Award. Under a joint spending plan proposal the City of Sioux Falls will receive 65% (\$45,735) and the County will receive 35% (\$24,627). The County funds will be used for portable radios with encryption (\$23,280) and vehicle gun locks (\$1,347). The City of Sioux Falls funds will be used for a multi-use department trailer (\$20,000) and gas masks (\$25,735). MOTION by Kelly, seconded by Barth, to authorize the Chair to sign the Inter-Local Agreement between the City of Sioux Falls and Minnehaha County for the 2016 Byrne/JAG Program Award. 4 ayes.

Mark Kriens, Assistant Facilities Director, gave a briefing on a contract between Minnehaha County and Architectural Roofing and Sheetmetal for the replacement of the County Administration Building's roof. On May 31, 2016, the Commission awarded the project bid to Architectural Roofing and Sheetmetal in the amount of \$88,540. Mr. Kriens requested approval of the contract. MOTION by Barth, seconded by Kelly to authorize the Chair to sign the contract between Minnehaha County and Architectural Roofing & Sheetmetal, Inc. in the amount of \$88,540 for Roof Replacement on the County Administration Building. 4 ayes.

Robert Wilson, Assistant Commission Administrative Officer, presented a contract between Minnehaha County and the SD Department of Social Services, Division of Behavioral Health for the clinically-managed residential

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detoxification program. The FY 2016 contract expired May 31, 2016. The Department of Social Services, Division of Behavioral Health, has set aside \$63,511 in state funds for FY 2017 detox expenditures at the Minnehaha County Detox Center. The FY 2016 contract was in the amount of \$134,703, later reduced by an addendum to \$60,703 to end the year. The contract begins June 1, 2016 and will end on May 31, 2017. MOTION by Bender, seconded by Barth, to authorize the Chair to sign the contract between Minnehaha County and the SD Department of Social Services, Division of Behavioral Health for FY 2017 Clinically Managed Residential Detoxification Services in the amount of \$63,511 starting June 1, 2016 and ending May 31st, 2017. 4 ayes.

LIASON REPORTS

Commissioner Barth commented on attending the East Dakota Water District meeting. Barth noted that the clean-up of Skunk Creek is going well. A drone was used to check on the condition of Skunk Creek and it was able to show improvement.

Commissioner Heiberger reported on attending the first Opioid Webinar through the National Association of Commissioners and the National Associated of Cities.

MOTION by Barth, seconded by Bender, to adjourn into executive session for litigation and contract negotiation. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday June 28, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Olivia Larson
Deputy Auditor