

5/31/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. May 31, 2016, pursuant to adjournment on May 24, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Matthew Abel, Senior Deputy State's Attorney.

MOTION by Kelly, seconded by Bender, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the May 24, 2016, Commission Minutes. 5 ayes.

MOTION by Barth, seconded by Kelly to approve the May 24, 2016 Joint Minnehaha County/City of Sioux Falls Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Beninga, seconded by Barth, to approve the following bills totaling \$1,572,806.65. 5 ayes.

A & B Business Equip	Maintenance C	71.69	Airgas Inc	Small Tools,	45.00
Airway Service Inc	Gas,Oil,Diese	169.97	Allied Oil & Tire Co	Automotive/Sm	761.76
Allied Oil & Tire Co	Truck Repair/	745.62	American Institute O	Lab Costs	1,420.00
Avera Health Plans I	Cobra Insuran	890.44	Avera Home Medical E	Medical Equip	208.66
Avera McKennan Campu	Pharmacies	318.16	Avera McKennan Hospi	Hospitals	2,887.05
Avera McKennan Hospi	Physicians	910.53	Avera Specialty Clin	Physicians	101.54
Bakken, Barry	Sign Deposits	50.00	Baltic Fire Dept	Baltic F.D.	19,432.00
Barnable, Jeff	Extradition &	59.00	Bauer, Daryl L	Welfare Rent	450.00
Berg, Scott	Uniform Allow	119.60	Billion's	Automobiles	26,477.00
Boyer Trucks Sioux F	Truck Repair/	57.76	Bradfield, Matt Db	Maintenance C	70.00
Brevik Law Office Pr	Attorney Fees	214.83	Bridgewood I Ltd Par	Welfare Rent	500.00
Brock White Co Llc	Road Material	6,208.13	Bureau Of Informatio	Data Communic	420.00
Bureau Of Informatio	Telephone	216.00	Buthe, DJ	Business Trav	80.00
Butler Machinery Com	Automotive/Sm	361.88	Butler Machinery Com	Heavy Eq. Rep	2.68
Carlson, Lisa	Court Reporte	46.20	Carper, Nichole A	Attorney Fees	1,880.91
Cegelske, Zac	Extradition &	59.00	Century Business Pro	Maintenance C	459.00
Centurylink (Qwest)	Contract Serv	39.10	Centurylink (Qwest)	Telephone	809.19
Certified Languages	Interpreters	24.75	Chagolla, Albert	Child Care It	35.97
Christopherson, Ande	Attorney Fees	2,729.60	Clause, Heather	Other Misc. R	300.00
Cliff Avenue Auto Pa	Automotive/Sm	21.59	Cody, Denise	Bd Exp. Fees	15.00
Cook Huber, Kerri	Attorney Fees	389.22	Cortrust Bank	Welfare Rent	542.48
Coverttrack Group In	HIDTA Grant	600.00	CSB Inc	Jury Fees	156.20
Dakota Fluid Power,	Truck Repair/	3.54	Dakota Lettering Etc	Uniform Allow	615.73
Dakota News Inc	Store Invento	104.44	Dakota Riggers & Too	Small Tools,	163.55
Dedula, Carla F	Court Reporte	251.60	Dekkers, Joel Db	Welfare Rent	485.00
Delux Motel / Dakota	Motels	600.00	Denherder Law Office	Attorney Fees	176.95
Deters, Dennis	Welfare Rent	1,390.00	Douglas County (NE)S	Other Profess	50.00
Duffy, Ryan	Attorney Fees	324.60	Duininick Bros., Inc	Contr Co	590,886.10
EH Hospitality Llc	Motels	600.00	Ekeren, Marvin R.	Bd Exp. Fees	7.50
Electric Supply Co.,	Other Repairs	82.68	Enercon, Inc	Bldg/Yard Rep	900.00
Erpenbach, John E	Recruitment	800.00	Evans, Preston	Investigators	319.20
Finberg Family Llc	Welfare Rent	465.00	Fitts, Rod Db	Welfare Rent	600.00
Fleetpride / Holt, I	Truck Repair/	22.38	Fox & Youngberg, Pc	Attorney Fees	1,088.12
Frantzen, Paige	Depositions	42.00	General Equipment &	Truck Repair/	1,707.69
George, Aaron	Welfare Rent	280.00	Grainger, Inc.	Small Tools,	81.79
Great Plains Psychol	Psych Evals	1,870.00	Guzman, Sandra V.	Interpreters	387.48
HAI Inc Db	Motels	220.08	Halcyon Prop	Welfare Rent	500.00
Hanson Logowear	Uniform Allow	391.49	Haug, Larry	Sign Deposits	50.00
Heimdal, Marie Ann	Court Reporte	24.80	High Plains Technolo	Maintenance C	720.80
Holiday Inn City Cen	Program Activ	110.00	Horton, Dennis L.	Welfare Rent	1,000.00
Hy-Vee Accounts Rece	Other Miscell	150.00	Hy-Vee Accounts Rece	Pharmacies	262.77
Interstate Office Pr	Office Suppli	1,440.66	ISI Llc	Interpreters	480.00
Jaros, Pete	Extradition &	59.00	Jaydee Inc/Jaymar	Printing/Form	141.72
JE Llc	Welfare Rent	700.00	Jefferson Partners L	Transportatio	502.70

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John Morrell & Co	Cobra Insuran	184.50	Johnson, Clara	Bd Exp. Fees	376.00
Johnson, Richard L	Attorney Fees	662.24	Jorgensen, Andy	Sign Deposits	50.00
Kennedy, Renee S	Court Reporte	208.60	Konechne, Francis	Uniform Allow	66.68
Kyra Enterprises Llc	Motels	600.00	Lake County (SD)Sher	Return Of Ser	10.00
Lange, Brian	Amounts Held	3,500.00	Larson, Jeff	Attorney Fees	1,205.20
Larson, Jeff	Child Defense	10,601.05	Laughlin, Nicole	Attorney Fees	2,524.60
Lewno, Lucy	Bd Exp. Fees	1,268.43	Lincoln County (SD)	Out Of County	117.50
Lohff, Krystal	Bd Evaluation	540.00	Lutheran Social Svcs	Interpreters	350.00
Lutheran Social Svcs	Other Profess	355.21	Mailway Printers	Museum Report	1,271.00
Marco Technologies L	Maintenance C	65.70	Menards - East	Truck Repair/	5.94
Metro Communications	Clinics - Aux	40.00	Metro Communications	Other Misc	183,607.84
MidAmerican Energy C	Natural Gas	61.51	MidAmerican Energy C	Welfare Utili	420.00
Miller Funeral Home,	Burials	2,250.00	Moe, Adam	Program Activ	200.00
Multi-Cultural Cente	Interpreters	137.50	Nelson, Adam D.	Program Activ	60.48
Nguyen, Lam	Interpreters	50.00	Nielsen Ogdahl, Erin	Attorney Fees	300.00
North Ridge Apartmen	Welfare Rent	1,050.00	Office Depot, Inc.	Office Suppli	69.98
Paramedics Plus-Siou	Transportatio	150.00	Peterson, Brad	Sign Deposits	50.00
Price, Richard	Welfare Rent	475.00	Public Agency Traini	Education & T	495.00
Qualified Presort Se	Museum Report	535.91	Qualified Presort Se	Postage	175.58
Quality Efficiencies	Motels	740.00	Riedemann, Gayleen	Welfare Rent	450.00
Rochester Armored Ca	Armored Car S	379.50	Sanford Health Plan	Expenditures	2,574.00
Sanford Hospital	Blood Withdra	40.00	Sanford Hospital	Hospitals	530.74
Sanford Hospital Med	Medical Recor	10.00	SD Dept Of Revenue	Education & T	440.00
SD Dept Of Revenue	Lab Costs	245.00	SD Dept Of Revenue	Store Sales	5.00
SD Div Of Criminal I	Professional	86.50	SD Human Services Ce	Attorney Fees	52.80
SD Human Services Ce	Other Profess	600.00	SD Secretary Of Stat	Notary Exp	30.00
SD State Historical	Collections S	201.60	Sechser, Jenna - Crt	Court Reporte	57.00
Servall Towel & Line	Program Activ	103.69	SF Leased Housing As	Welfare Rent	150.00
SF Leased Hsg Author	Welfare Rent	700.00	SF Specialty Hospita	Recruitment	160.00
SF Specialty Hospita	Testing Suppl	32.00	Sheffield, Jennifer	Memberships	300.00
Shi International Co	Data Processi	382.00	Sig Sauer Inc	Other Supplie	21.00
Sioux Falls City Fin	Blood/Chemica	3,220.00	Sioux Falls City Fin	Gas,Oil,Diese	8,978.86
Sioux Falls City Fin	HIDTA Grant	175.38	Sioux Falls Conventi	Advertising	500.00
Sioux Falls Housing	Welfare Rent	255.00	Sioux Falls Humane S	Other Miscell	3,480.40
Sioux Falls Rubber S	Program Activ	608.00	Sioux Falls Two Way	Communication	2,137.65
Sioux Falls Utilitie	Electricity	9,246.11	Sioux Falls Utilitie	Water - Sewer	11,330.10
Sioux Falls Utilitie	Welfare Utili	59.93	Sisson Printing, Inc	Printing/Form	1,077.50
Smith, David G	Program Activ	200.00	Southeastern Behavio	Other Profess	2,850.00
Speirs, Jim	Program Activ	300.00	Stan Houston Equipme	Engineering S	54.45
Stoick, Natasha	Other Misc. R	300.00	Stoney Creek Townhom	Welfare Rent	600.00
Storhaug, Adrean	Welfare Rent	1,000.00	Strange,Farrell,John	Attorney Fees	4,199.41
Streicher's	Other Supplie	835.99	Swanda, Karen	Bd Exp. Fees	7.50
Szameit, Alexandra	Interpreters	450.00	T Dist, Inc / Tc Mou	Program Activ	4,139.45
Thomson Reuters - We	Books	236.66	Tiahrt, Timothy R	Sign Deposits	50.00
Trankle, Ashley	Business Trav	281.40	Turning Leaf Llc	Welfare Rent	1,200.00
United Parcel Servic	Postage	18.24	US Bank-Corporate Tr	Bond Princi	525,670.52
V & S Inc	Explorer Dona	912.79	V & S Inc	Uniform Allow	811.16
Valley Springs Munic	Welfare Utili	185.50	Van Diest Supply Com	Chemicals	12,670.20
Variety Foods Llc	Other Profess	525.37	Vitito, Dale Db	Uniform Allow	201.49
VOA Dakotas / Pettig	Welfare Rent	1,152.00	Volunteers Of Americ	Alternatives	6,691.67
Wal-Mart Pharmacy	Pharmacies	177.37	Waltner,Kolbeck,Scha	Attorney Fees	1,532.68
Weerheim, Tom	Attorney Fees	2,944.00	Welch, Tom C	Welfare Rent	300.00
Wencl, Makara	Other Misc. R	150.00	Wheelco Brake & Supp	Truck Repair/	1,067.19
Wilson, Robert	Other Supplie	19.99	Wittrock, Craig	Education & T	101.64
Woodall, Kristin A	Court Reporte	291.80	Xcel Energy, Inc.	Electricity	51,971.39
Xcel Energy, Inc.	Welfare Utili	1,853.70	Yankton County Sheri	Return Of Ser	300.00
Yankton Rural Area H	Education & T	85.00	Zamora, Julian	Welfare Rent	600.00

May, 2016 Salaries Paid

Commission	Salaries	30,977.54	Auditor	Salaries	51,289.39
Treasurer	Salaries	70,325.35	Informatio	Salaries	64,727.67
States Attorney	Salaries	224,153.36	Public Defender	Salaries	145,296.72
Public Advocate	Salaries	47,357.27	Facilities	Salaries	56,018.61

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Equalization	Salaries	79,639.81	Register Of Deeds	Salaries	45,087.93
Human Resources	Salaries	23,200.97	Sheriff	Salaries	827,110.67
Emergency Mgmt	Salaries	15,470.40	Juvenile Detention	Salaries	156,851.86
Highway	Salaries	133,144.08	Human Services	Salaries	112,627.07
Museum	Salaries	62,267.16	Planning	Salaries	36,841.05
Extension	Salaries	3,083.20			

REPORTS

The Minnehaha County General Fund Surplus Analysis as of 3/31/16 (Unassigned Fund Balance \$598,219.67, 1.16 % of the 2016 General Fund Budget) was received and placed on file in the Auditor’s Office.

The Highway Department Construction Project Monthly Report was received and placed on file in the Auditor’s Office.

PERSONNEL

MOTION by Bender, seconded by Beninga, to approve the following personnel changes. 5 ayes.

1. To accept the retirement of Peter Jaros as Deputy Sheriff Sergeant for the Sheriff’s Office effective 6/3/16.
2. To hire Dane Hackett and Kevin Kellum as Correctional Officers in Training (12/3) for the Jail at \$17.03/hour effective 6/6/16.
3. To hire BoWan Chang, Eric Newburn, Brynn Muir, and Jacob Renner as Corrections System Operators (9/3) for the Jail at \$14.69/hour effective 6/6/16.
4. To hire Jake Niedringhaus, Erik Albeck, and Kyle Athmann as variable hour Correctional Officer for the Jail at \$17.00/hour effective 6/6/16.
5. To end the variable hour employment of Jackie Tjaden as Safe Home Program Worker for Safe Home effective 11/1/2015.
6. To hire Nicholas Moeller as variable hour Safe Home Program Worker for Safe Home at \$15.05/hour effective 5/27/16.
7. To place Francis Konechne, Mechanic Team Leader for the Highway, on Military Leave without pay effective 6/1/16 to 6/17/16.
8. To hire Heath Clark as seasonal Highway Laborer for the Highway at \$12.25/hour effective 5/31/16.
9. To hire Rachel Dickerson as seasonal Intern for the Public Defender’s Office at \$12.50/hour effective 6/9/16 to 8/18/16.
10. To hire Derek Friese as seasonal Intern for the Public Defender’s Office at \$12.50/hour effective 5/25/16 to 8/25/16.
11. To hire Daniel Schmidt as seasonal Grounds Worker for Facilities at \$12.00/hour effective 5/24/16.

Step Increases

1. Chad Zink – Senior Records Technician – Register of Deeds – 12/8 – 6/7/16 - \$19.27/hour

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2. Lance Mattson – Certified Civil Process Server – Sheriff’s Office – 13/7 – 6/16/16 - \$19.75/hour
3. Lauri McGee – Corrections System Operator – Jail – 9/13 – 4/21/16 - \$18.80/hour
4. Kevin Hoekman – Planner I – Planning – 16/5 – 6/4/16 - \$21.80/hour

NOTICES

A notice was received from the Sioux Falls Firefighters Benevolent Foundation (SFFBF) of intent to conduct a fundraising raffle on September 17, 2016 to benefit SFFBF Memorial Plaza.

LIEN COMPROMISE

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on a compromise of lien for DPNO’s 78300, 82021, and 58062. The applicants are a married couple who are in the process of divorce and selling the family home. The sale is on hold pending the action taken on their compromise of lien request. They are requesting a compromise and release of the lien in full with no payment. DPNO 58062 is in the husband’s name only and is for Human Services Assistance. Both the husband and wife are listed on the application form. Several small, consistent partial payments were received in this lien bringing it to the current balance of \$167.55. DPNO 82021 in the amount of \$1,044.00 is for Public Defender services provided to the couple’s minor child in 2015. DPNO 78300 in the amount of \$7,493.86 includes one charge for Public Defender services provided to the couple’s minor child in the amount of \$1,465.00. The balance of the lien, \$6,028.86, is for services provided to another individual whose name is similar to the wife’s name, but having a different middle initial. The applicant’s list an annual income of \$37,488. They received a 2015 tax refund of \$2,163.00. They list assets of approximately \$2,100.00 and credit card and medical expense debts of approximately \$15,000.00. In order to correct the clerical error made on DPNO 78300, the Commission Office recommended the following actions: 1) Removing the husband’s name, address, and Public Defender charge of \$1,465.00 from the lien, leaving the remaining \$6,028.86 solely in the name of the other individual whose name appears on the lien. 2) Apply the Public Defender charge in the amount of \$1,465.00 to DPNO 82021 resulting in a lien balance of \$2,509.00. MOTION by Bender, seconded by Barth to approve Resolution MC16-25. 5 ayes.

RESOLUTION MC16-25

WHEREAS, a County Aid Lien in the amount of \$7,493.86, purports to exist in favor of Minnehaha County and against DPNO 78300 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Remove the applicant’s name, the Public Defender fee of \$1,465.00 and the real property legally described as Lot 18 in Block 31 of Covell’s Second Addition to Sioux Falls, Minnehaha County, South Dakota, according to the recorded plat thereof, from DPNO 78300, leaving the balance of the lien in the amount of \$6,028.86 solely in the name of the other individual listed on the lien, with no payment.

Dated at Sioux Falls, South Dakota, this 31st day of May, 2016.

APPROVED BY THE COMMISSION:

5/31/2016
Cindy Heiberger
Chairman
ATTEST:
Cynthia Jepsen
Deputy County Auditor

MOTION by Bender, seconded by Beninga, to approve Resolution MC16-26. 5 ayes.

RESOLUTION MC16-26

WHEREAS, a County Aid Lien in the amount of \$1,044.00, purports to exist in favor of Minnehaha County and against DPNO 82021 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Apply the Public Defender fee in the amount of \$1,465.00, which was removed from DPNO 78300 pursuant to Resolution MC16-25, resulting in a lien balance of \$2,509.00.

Dated at Sioux Falls, South Dakota, this 31st day of May, 2016.

APPROVED BY THE COMMISSION:
Cindy Heiberger
Chairman
ATTEST:
Cynthia Jepsen
Deputy County Auditor

MOTION by Barth, seconded by Beninga, to approve Resolution MC16-27. 4 ayes. Kelly voted nay. Motion carries.

RESOLUTION MC16-27

WHEREAS, a County Aid Lien in the amount of \$167.55, purports to exist in favor of Minnehaha County and against DPNO 58062 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

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Compromise and release the lien in full including the real property legally described as Lot 18 in Block 31 of Covell’s Second Addition to Sioux Falls, Minnehaha County, South Dakota, according to the recorded plat thereof.

Dated at Sioux Falls, South Dakota, this 31st day of May, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Cindy Heiberger
Deputy County Auditor

MOTION by Bender, seconded by Barth, to approve Resolution MC16-28. 5 ayes.

RESOLUTION MC16-28

WHEREAS, a County Aid Lien in the amount of \$2,509.00, purports to exist in favor of Minnehaha County and against DPNO 82021 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise the lien in the amount of \$1,000.00 leaving a lien balance of \$1,509.00.

Dated at Sioux Falls, South Dakota, this 31st day of May, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Cynthia Jepsen
Deputy County Auditor

PUBLIC COMMENT

Lynn DeYoung, Emergency Manager Director, reported that Minnehaha County and the City of Sioux Falls are hosting the South Dakota State Fire School beginning June 2, 2016 through June 4, 2016.

Bob Kolbe, Minnehaha County resident, commented on cooperation and trust of government officials.

BID AWARD

Mark Kriens, Assistant Facilities Director, reported on the May 25, 2016 bid opening for the Administration Building Re-roof Project. The following four bids were received: Architectural Roofing & Sheetmetal, Base Bid \$103,890.00, Alt. #1 deduct (\$15,350.00), Replace roof insulation \$3.50 per square foot; Dalsin Inc., Base Bid \$169,847.00, Alt #1 deduct (\$2,315.00), Replace roof insulation \$4.00 per square foot; Great Plains

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Roofing, Base Bid \$116,900.00, Alt #1 deduct (\$9,600.00), Replace roof insulation \$2.75 per square foot; Guarantee Roofing, Base Bid \$116,197.00, Alt #1 deduct (\$4,000.00), Replace roof insulation \$3.50 per square foot. Mr. Kriens recommended accepting the low bid from Architectural Roofing and Sheet Metal, Inc. If the Commission decides to accept Alt #1 and reuse the existing coping, \$15,350.00, will be deducted from the base bid resulting in a contract amount of \$88,540.00. MOTION by Kelly, seconded by Barth, to accept the bid for the Administration Building Re-roof Project from Architectural Roofing and Sheet Metal, Inc., base bid of \$103,890.00 and Alt. #1 for a deduct of -\$15,350.00, resulting in a contract amount of \$88,540.00. 5 ayes.

CORRECTION

DJ Buthe, Highway Superintendent, reported a mathematical error occurred when calculating the total cost of weed chemicals approved for purchase on April 26, 2016, off a contract awarded to Van Diest Supply Company by the State of South Dakota. Mr. Buthe requested amending the Commission action to reflect the correct total amount of \$12,670.20. MOTION by Barth, seconded by Bender to amend The Commission Action on April 26, 2016 to approve the purchase of weed chemicals From Van Diest off the State of South Dakota contract for a total amount of \$12,670.00. 5 ayes.

AGREEMENT

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement in the amount of \$41,851.00 with Infrastructure Design Group (IDG), Inc., to conduct traffic studies on various intersections throughout Minnehaha County. The purpose of the studies is to investigate existing and future operational characteristics and safety of specific intersections identified within the MPO's 2040 Long-Range Transportation Plan. Phil Gunderson, Project Manager/Director with IDG, reported the study completion date will be the end of March, 2017. Traffic counts will begin in October, 2016 when harvest has begun and school is back in session. Other data collection will start earlier. MOTION by Barth, seconded by Kelly, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Infrastructure Design Group, Inc., for a multi-intersection traffic study in the amount of \$41,851.00. 5 ayes.

LEASE

Carol Muller, Commission Administrative Officer, gave a briefing on a lease agreement between Minnehaha County and Girl Scouts Dakota Horizons for the use of a portion of Wall Lake Park. The Girl Scouts and the YMCA have worked out an agreement for shared use of the property. Mike Murphy, Summer Camp Director for the YMCA and Marla Myer, CEO of Girl Scouts Horizons, spoke on the partnership of their organizations. MOTION by Barth, seconded by Beninga, to authorize the Chair to sign a lease agreement with Girl Scouts Dakota Horizons for use of a portion of Wall Lake beginning January 1, 2016 and ending December 31, 2017, at a cost to the Girl Scouts of \$4,000 annually, payable on July 1st of each year. 5 ayes.

LIAISON REPORTS

Commissioner Barth reported on attending part of the program at Woodlawn Cemetery on May 24, 2016 to dedicate grave markers for Veterans.

MOTION by Beninga, seconded by Bender, to adjourn into executive session for contract negotiations and personnel. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday June 14, 2016.

There will be no Commission meeting on the Primary Election Day, June 7 2016.

APPROVED BY THE COMMISSION:

5/31/2016

Cindy Heiberger
Chair

ATTEST:

Cynthia Jepsen
Deputy Auditor