

4/5/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. April 5, 2016, pursuant to adjournment on March 29, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to amend the agenda by moving item #10 after item #17, and approve the agenda as amended. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the March 29, 2016, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$336,167.18, and March 2016 salaries. 5 ayes.

A & B Business Equip	Lease-Rental	83.32	A & B Business Equip	Maintenance C	71.69
A To Z World Languag	Interpreters	180.00	Airgas Inc	Small Tools,	70.01
Airway Service Inc	Gas,Oil,Diese	43.91	Airway Service Inc	HIDTA Grant	829.24
Alamar Uniforms	Uniform Allow	228.50	Alpine Property Mgmt	Welfare Rent	400.00
Amchar Wholesale, In	Other Supplie	4,407.48	Argus Leader - Subsc	Subscriptions	29.10
Automatic Building C	Jail Repairs/	667.08	Avera Heart Hosp Of	Blood Withdra	29.75
Avera McKennan Hospi	Blood Withdra	148.00	Avera McKennan Hospi	Hospitals	5,295.96
Avera McKennan Hospi	Physicians	1,427.87	Avera McKennan Hospi	Welfare Rent	500.00
Avera Radiology	Other Medical	108.39	Barth, Jeff	Travel - Bart	27.00
Bradfield, Matt Db	Maintenance C	70.00	Brandner, Bud (Clare	Welfare Rent	585.00
Brandon Apts	Welfare Rent	600.00	Brock White Co Llc	Road Material	4,653.68
Brown & Saenger	Furniture & O	265.00	Bureau Of Informatio	Telephone	240.00
Buthe, DJ	Business Trav	49.00	C & R Supply Inc	Automotive/Sm	12,654.18
CBM Managed Services	Board Of Pris	38,823.24	CBM Managed Services	Inmate Suppli	69.15
Century Business Pro	Maintenance C	89.88	Centurylink (Qwest)	Contract Serv	17.73
Centurylink (Qwest)	Telephone	716.30	Change Healthcare So	Data Processi	49.00
Christopherson, Ande	Attorney Fees	3,679.77	Clarity Telecom Llc	Telephone	83.65
Cleveland Heights Ap	Welfare Rent	600.00	Cliff Avenue Auto Pa	Parts Invento	33.84
Cody, Denise	Bd Exp. Fees	63.00	Constellation New En	Natural Gas	4,958.88
Cutting Edge Tint	Automotive/Sm	140.00	Dakota Beverage Co I	Program Activ	164.25
Dakota Fluid Power,	Small Tools,	883.66	Dakota Fluid Power,	Truck Repair/	1,433.99
Dakota Riggers & Too	Truck Repair/	300.00	Dakota Supply Group,	Truck Repair/	653.58
Dakotaland Autoglass	Automotive/Sm	249.99	Dedula, Carla F	Court Reporte	125.62
Dekkers, Joel Db	Welfare Rent	455.00	Devries, Reed	Education & T	760.00
Dover, Sena S	Bd Evaluation	1,106.15	Dressler, Michael G	Welfare Rent	500.00
Drexler, Russell	Uniform Allow	178.49	Driveline Service In	Truck Repair/	135.98
Eirinberg, James A	Child Defense	5,972.40	Election Systems & S	Postage	25,000.00
Engbrecht, Roger	Welfare Rent	500.00	Evans, Preston	Investigators	287.70
First Dakota Nationa	2014 HLS Grant	3,614.75	Formatop Co	Program Activ	137.60
Friessen Const Inc	Sign Deposits	50.00	G & H Distributing I	Small Tools,	182.64
G & R Controls Inc	Heat,Vent & A	3,232.28	Goebel Printing, Inc	Printing/Form	266.80
Guzman, Sandra V.	Interpreters	127.49	Harmon, Karla	Bd Evaluation	2,205.00
Harms Oil Company	Gas,Oil,Diese	10,669.98	Heidepriem, Purtell	Attorney Fees	1,420.24
Heirigs, Mary Ellen	Bd Evaluation	206.25	Heirigs, Mary Ellen	Bd Exp. Fees	459.20
HMN Hardware Inc	Automotive/Sm	86.50	Hoekstra, Denise A.	Court Reporte	160.20
Horn, Garrett	Attorney Fees	274.80	Howalt-McDowell Insu	Notary Exp	50.00
Hy-Vee Accounts Rece	Other Miscell	440.00	Hy-Vee Accounts Rece	Pharmacies	0.47
I State Truck Center	Parts Invento	133.72	I State Truck Center	Truck Repair/	151.25
Inland Truck Parts &	Truck Repair/	1,328.00	Interstate All Batte	Data Processi	315.00
Interstate Office Pr	Office Suppli	1,850.60	JCL Solutions-Janito	Inmate Suppli	1,381.50
JCL Solutions-Janito	Janitorial/Ch	1,158.18	JE Llc	Welfare Rent	350.00
Jefferson Partners L	Transportatio	185.00	JJT Ventures, Llc	Welfare Rent	1,300.00
Johnson, Clara	Bd Exp. Fees	480.00	Kelly, Dick	Travel - Kell	226.50
Kittelson, Joan M	Bd Exp. Fees	18.00	Knoff, Dave	Attorney Fees	45.00

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Knowlton, Jeff	Welfare Rent	500.00	Lake County Auditor	Communication	898.50
Larson, Jeff	Attorney Fees	67,812.60	Laughlin, Nicole	Child Defense	170.60
Lewno, Lucy	Bd Exp. Fees	316.47	Locators & Supplies,	Parts Invento	21.98
Locators & Supplies,	Road Maint. &	112.97	Loving, Philip	Bd Evaluation	3,472.50
Luther, Jeff	Medical Direc	2,500.00	Lutheran Social Svcs	Bd Evaluation	2,081.25
Meinders, Ray	Welfare Rent	373.00	Michaelson, Gene	Welfare Rent	933.00
MidAmerican Energy C	Natural Gas	1,885.75	MidAmerican Energy C	Welfare Utili	234.97
Midwest Alarm Compan	Security Alar	328.00	Mikelson, Gary E	Attorney Fees	54.00
Monroe Systems For B	Office Suppli	64.06	Muller, Carol	Business Trav	42.00
Muller, Carol	Other Supplie	161.57	O'Reilly/First Call	Automotive/Sm	156.97
Osborn, Roxane R	Court Reporte	96.00	Oscar's Mini-Storage	Program Activ	94.00
Paramedics Plus-Siou	Ambulance	223.43	Pennington Cnty Stat	Attorney Fees	215.00
Pheasantland Industr	Other Supplie	15.90	Pheasantland Industr	Printing/Form	445.50
Pheasantland Industr	Sign Supply/I	258.30	Phillips, Kyle	Sign Deposits	50.00
Physicians Laborator	Other Medical	30.18	Pollard Law Pc	Bd Exp. Fees	45.00
Presenta Plaque Corp	Office Suppli	134.34	Prochem Dynamics Llc	Janitorial/Ch	503.30
Qualified Presort Se	Postage	175.79	Retail Data Systems	Office Suppli	264.00
Riedemann, Gayleen	Welfare Rent	450.00	Rochester Armored Ca	Armored Car S	379.50
Rocket Software Inc	Maintenance C	6,841.57	Roeller Properties L	Automotive/Sm	54.00
Roeller Properties L	Truck Repair/	50.00	Safe Home Ltd Ptnrsh	Notes Rec (Sf	-2,404.13
Safe Home Ltd Ptnrsh	Other Misc. R	-1,189.96	Safe Home Ltd Ptnrsh	Rent Subsidie	10,566.00
Sam's Club - Members	Other Miscell	48.69	Sam's Club - Members	Other Profess	1,458.24
Sam's Club - Members	Other Supplie	81.46	Sam's Club - Members	Supplemental	140.38
Sanford Health Plan	Cobra Insuran	225.30	Schaefer, Dean	Court Reporte	1,068.00
Schultz, Shannon	Business Trav	49.00	SD Dept Of Public Sa	Other Miscell	527.00
SD Dept Of Revenue	Automobiles	16.20	SD Police Chiefs Ass	Education & T	85.00
SD Secretary Of Stat	Notary Exp	30.00	Sehr, Francis J/Sehr	Welfare Rent	360.00
Servall Towel & Line	Janitorial/Ch	33.95	Servall Towel & Line	Program Activ	42.23
Sioux Falls Chamber	Memberships	375.00	Sioux Falls City Fin	Gas,Oil,Diese	6,737.18
Sioux Falls City Fin	Hidta Grant	71.31	Sioux Falls Conventi	Advertising	188.00
Sioux Falls Two Way	Communication	355.00	Sioux Falls Two Way	Communication	135.49
Sioux Falls Utilitie	Electricity	9,044.27	Sioux Falls Utilitie	Welfare Utili	231.52
Smith, Traci M.	Business Trav	99.03	Smith, Traci M.	Education & T	76.00
Stonepoint Propertie	Welfare Rent	395.00	Sturdevant's Auto Pa	Parts Invento	110.59
Sturdevant's Auto Pa	Small Tools,	31.68	Swanda, Karen	Bd Exp. Fees	30.00
Szameit, Alexandra	Interpreters	32.50	Thomas, Bradley	Gas,Oil,Diese	15.12
Tires,Tires,Tires In	Automotive/Sm	326.09	Tires,Tires,Tires In	Gas,Oil,Diese	145.71
Tractor Supply Co.	Bldg/Yard Rep	159.99	Trana, John	Business Trav	26.88
Triple R Industries,	Welfare Rent	390.00	Ultramax	Ammunition	892.00
Variety Foods Llc	Other Profess	382.57	Wal-Mart Pharmacy	Pharmacies	5.90
Walgreen Co.	Pharmacies	806.15	Waltner,Kolbeck,Scha	Attorney Fees	828.00
Waste Management Of	Trash Removal	239.44	Weerheim, Tom	Attorney Fees	833.60
Whatcom County (WA)	Return Of Ser	62.40	Wheelco Brake & Supp	Parts Invento	546.24
Wilka & Welter Llp	Attorney Fees	678.43	Wilson, Robert	Business Trav	42.00
Woodall, Kristin A	Court Reporte	41.80	Xcel Energy, Inc.	Electricity	51,617.57
Xcel Energy, Inc.	Welfare Utili	1,061.00	Yankton County Sheri	Return Of Ser	50.00
Zabel Steel Co.	Truck Repair/	100.00	Zandt, Kurt (Prop Mg	Welfare Rent	218.00
Zomer,Marlene	Welfare Rent	500.00	406 22nd Llc/East Pa	Welfare Rent	500.00
Commission	Salaries	53,556.01	Auditor	Salaries	63,873.68
Treasurer	Salaries	100,997.75	Information Tech	Salaries	97,281.47
States Attorney	Salaries	337,506.85	Public Defender	Salaries	216,489.58
Public Advocate	Salaries	71,668.30	Facilities	Salaries	84,884.61
Equalization	Salaries	114,402.80	Register Of Deeds	Salaries	67,520.46
Human Resources	Salaries	33,996.04	Sheriff	Salaries	1,241,600.11
Emergency Mgmt	Salaries	23,205.60	Juvenile Detention	Salaries	234,310.36
Highway	Salaries	198,590.25	Human Services	Salaries	168,191.12
Museum	Salaries	91,426.81	Planning	Salaries	47,215.20
Extension	Salaries	4,587.20			

REPORT

The Highway Department's monthly report on 2016 construction projects that have executed contracts was received and placed on file in the Auditor's Office.

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PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To promote Linc Mitchell from Correctional Officer to Corporal (16/3) for the Jail at \$20.75/hour effective 4/2/16.
2. To promote Caleb Giddings, Presley Helm, Richard Egsgaard, and Wesley Miller from Corrections System Operators to Correctional Officers in Training (12/3) for the Jail at \$17.03/hour effective 4/9/16.
3. To accept the resignation of Cary Paul as Correctional Officer for the Jail effective 4/1/16.
4. To accept the resignation of Josiah Osterkamp as Correctional Officer in Training for the Jail effective 4/1/16.
5. To discharge James Tjeerdsma as Correctional Officer for the Jail effective 3/28/16.
6. To end the variable hour employment of Greg Schmit as Correctional Officer for the 24/7 Program effective 3/28/16.
7. To accept the retirement of Jon Harris as Deputy Sheriff for the Sheriff's Office effective 4/8/16.
8. To amend the resignation date of Bojan Salihagic, Deputy Sheriff for the Sheriff's Office, to 3/28/16.
9. To hire John Mork as seasonal Park Supervisor for the Parks Department at \$20.25/hour effective 4/11/16.
10. To hire David Kemper as seasonal Park Worker for the Parks Department at \$12.25/hour effective 4/11/16.
11. To accept the resignation of Eric Johnson as Senior Trial Attorney for the State's Attorney's Office effective 3/25/16.
12. To accept the retirement of Douglas Huffer as Mechanic Team Leader for the Highway effective 4/1/16.

Step Increases

1. Beau Blouin – Senior Deputy Public Defender – Public Defender's Office – 22/6 – 3/21/16 - \$2,526.40/bi-weekly
2. Craig Olson – Corporal – Jail – 16/16 – 1/27/16 - \$28.61/hour
3. Timothy Gustafson – Corporal – Jail – 16/7 – 2/18/16 - \$22.91/hour
4. Andrea Mitchell – Correctional Officer – Jail – 13/6– 1/23/16 - \$19.27/hour
5. Kurt Schaunaman – Deputy Sheriff Sergeant – Jail – 20/4 – 3/28/16 - \$25.92/hour
6. Jason Ingemansen – Air Guard Security Officer II – Air Guard – 13/18 – 3/13/16 - \$25.92/hour
7. Justin Hofer – Caseworker I – Human Services – 16/5– 3/31/16 - \$21.80/hour

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Special Personnel Actions

1. To recognize the following significant employee anniversaries for April 2016: 5 years – Erin Srstka; 15 years – Kimberly Colwill, Mason Braun, Danny Koska; 20 years – Danny Berg.
2. To record volunteers in County Departments for March, 2016. The list is on file at Human Resources.

PROCLAMATION

Carey Deaver, Human Resources Director, read a proclamation recognizing April 10th through the 16th, 2016 as Volunteer Week in Minnehaha County. Suzie Ryks, Volunteer Services Director at Helpline Center, thanked the County for recognizing volunteers in the community, and expressed appreciation for all that the volunteers do for them. MOTION by Kelly, seconded by Barth, to issue the proclamation. 5 ayes.

ABATEMENTS

MOTION by Beninga, seconded by Bender, to approve abatement of 2015 property taxes in the amount of \$3,164.48 for Messiah New Hope Lutheran Church, RDID 60968, representing a day care operation that moved out 5/31/15; and abatement of 2015 property taxes in the amount of \$200.49 for Southeastern Development Foundation, RDID 42265, representing a house razed on 9/30/15. 5 ayes.

MOTION by Bender, seconded by Beninga, to approve the following abatements of 2015 property taxes representing the Elderly Assessment Freeze: RDID 56740, \$288.16; RDID 46088, \$902.45; RDID 33628, \$900.06; RDID 33063, \$476.59; RDID 32854, \$68.10; RDID 30834, \$1,043.35; RDID 29222, \$347.91; RDID 29395, \$41.47; RDID 30249, \$15.40. 5 ayes.

PLANNING & ZONING NOTICE

David Heinold, Planner, was present for the first reading and authorization for the Auditor to publish a Notice of Hearing on April 26, 2016, for an amendment to the 1990 Revised Zoning Ordinance for Minnehaha County, to rezone Tracts 1, 2, & 3 Anson Addition, N1/2 SW ¼ Section 3-T102N-R49W from the A-1 Agriculture District to the Cedar Ridge Planned Development District. MOTION by Barth, seconded by Bender, to authorize the Auditor to publish a Notice of Hearing on April 26, 2016 at 9:00 a.m. 5 ayes.

SPEED RESTRICTION

DJ Buthe, Highway Superintendent, reported on a complaint regarding speeding, limited visibility, and certain drivers not abiding traffic laws regarding school buses loading and unloading children. Staff conducted a formal safety review and speed zone study. The study results indicate between 56% and 61% of drivers travel 55 MPH or faster. Peak hour volume of traffic is 375 vehicles per hour, averaging approximately one vehicle every 14 seconds. This creates a short gap distance between vehicles for entering the traffic stream. Four accidents have been recorded in the last five years. Site distance issues are appropriately striped and signed for no passing zones. The recommended posting for a new speed limit is 45 MPH. This is justified due to the multiple approaches, presence of a school bus loading area, and proximity to an interstate interchange. Staff also evaluated the need for a SCHOOL BUS STOP AHEAD sign. According to the Manual of Uniform Traffic Control Devices, the installation of this sign is not warranted. Staff informed the Sheriff's Department that people are passing school busses that have their red lights flash and STOP signs extended. MOTION by Barth, seconded by Kelly, to approve Resolution MC16-13. 5 ayes.

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WHEREAS, the Minnehaha County Board of Commissioners has received a request to establish a speed limit on County Highway 130, also known as 258th Street in Minnehaha County, and

WHEREAS, SDCL 32-25-9.1 provides the authority for a board of county commissioners to establish speed limits within their respective jurisdictions, and,

WHEREAS, the Minnehaha County Commission believes it to be in the best interest of the traveling public to establish the speed limit as requested, now

THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners that the speed limit on that portion of Minnehaha County Highway 130, also known as 258th Street, beginning 300 feet west of Dawson Avenue and extending east through the interchange intersection with I-29 on said route to 300 feet east of Trade Avenue for a total approximate distance of 3,360 feet (0.636 miles), is hereby established at 45 miles per hour.

Dated this 5th day of April, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Cynthia Jepsen
Deputy Auditor

BRIDGE DELETION

DJ Buthe, Highway Superintendent, requested approval of a resolution to delete bridge structure number 50-290-135 from the National Bridge Inventory System (NBIS). The structure has been replaced with culverts that no longer meet NBIS length requirements. MOTION by Barth, seconded by Bender, to approve Resolution MC16-14. 5 ayes.

**MC 16-14
RESOLUTION TO DELETE BRIDGE FROM NBIS**

WHEREAS, The Minnehaha County Board of Commissioners is in agreement with South Dakota Department of Transportation (SDDOT) that the following structure(s) should be deleted from the National Bridge Inventory System (NBIS) for the following reason(s):

<u>STRUCTURE ID</u>	<u>LOCATION</u>	<u>REASON FOR DELETION</u>
50-290-135	2.5N & 1E of Corson	Structure has been replaced with Culverts that no longer meet NBIS length requirements.

WHEREAS, The Commission is aware of the following stipulations once a structure is deleted from the NBIS Inventory:

1. Federal Bridge funds will not be available for structure replacement or rehabilitation and
2. The structure will only be added to the Inventory following replacement, using County funds.

NOW, THEREFORE, BE IT RESOLVED that upon receipt of this resolution, the above structure(s) will be deleted from inventory.

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Vote of Commissioners: Yes 5 No 0

Dated this 5th day of April, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Commission Chair

ATTEST:

Cynthia Jepsen
Deputy Auditor

RESOLUTION

DJ Buthe, Highway Superintendent, requested approval of a resolution requesting the placement of a railroad crossing improvement project on County Highway 143 (467th Avenue) into the South Dakota Department of Transportation (SDDOT) Statewide Transportation Improvement Program. Upon receiving the resolution the SDDOT will consider placement of the project into the Railroad Crossing Improvement Program. MOTION by Kelly, seconded by Bender, to approve Resolution MC16-15. 5 ayes.

MC 16-15**COUNTY HIGHWAY 143****RAILROAD CROSSING IMPROVEMENT PROGRAM RESOLUTION**

WHEREAS, The Railroad Crossing Improvement Program (RCIP) is a federally funded program. Its purpose is to provide funding for the implementation of safety improvements where a public roadway intersects active railroad tracks. Funds are made available for this program with a match ratio of 90/10, where the government agency that is responsible for the road/street/highway typically provides the required 10% match. The RCIP is administered through the South Dakota Department of Transportation (SDDOT) Office of Project Development, and

WHEREAS, Minnehaha County desires the construction and improvement of the project as hereinafter described:

PROJECT LOCATION:

On County Highway 143 (467th Avenue), approximately 1,540-feet (0.29 miles) north of the town of Lyons.

PROJECT DESCRIPTION:

Removal of wooden timber rail road crossing and reinstallation of at-grade crossing using concrete panels.

WHEREAS, Minnehaha County is obligated and hereby agrees to reimburse the SDDOT 10% of the total project cost, and

WHEREAS, Minnehaha County is responsible for the traffic control and asphalt tie-in pavement. Traffic control shall be set up for a full closure of the roadway with necessary detour(s).

NOW, THEREFORE, BE IT RESOLVED that the SDDOT is hereby authorized and requested to program for construction, in accordance with the Federal Highway Administration *Railroad-Highway Grade Crossing Handbook-Revised Second Edition*, SDDOT's *Local Roads Plan*, and SDDOT's *Standard Specifications for Roads and Bridges*, the project described herein.

Vote of Commissioners: YES 5

NO 0

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Dated this 5th day of April, 2016.

APPROVED BY THE COMMISSION:
Cindy Heiberger
Commission Chair

ATTEST:
Cynthia Jepsen
Deputy Auditor

BID AWARD

DJ Buthe, Highway Superintendent, reported on the March 30, 2016 bid opening for Project MC-149-Reconstruct, County Highway 149. The following six bids were received: Bowes Construction, Inc., \$2,416,127.38; R&G Construction Co., \$2,525,612.88; Midwest Contracting LLC, \$2,570,579.93; Runge Enterprises, Inc., \$2,743,972.56; Zacharias Construction, Inc., \$2,901,038.51; RS Halstead Corp., \$3,346,081.53. Mr. Buthe recommended the contract be awarded to the low bidder, Bowes Construction, Inc. MOTION by Beninga, seconded by Kelly, to award the bid contract for Project MC-149-Reconstruct, County Highway 149 to Bowes Construction, Inc. in the amount of \$2,416,127.38. 5 ayes.

MEMORANDUM OF UNDERSTANDING

Monte Watembach, Information Technology Director, gave a briefing on a Memorandum of Understanding (MOU) between Minnehaha County and the City of Sioux Falls for shared expenses involved with contracting Berry Dunn to facilitate a request for proposal process for public safety software. The MOU will establish a cost sharing formula with Minnehaha County responsible for twenty five percent (25%) and the City of Sioux Falls responsible for seventy-five percent (75%) of consulting fees in the amount of \$59,280 during the RFP process and of project implementation and oversight in the amount of \$99,530. MOTION by Beninga, seconded by Kelly, to authorize the Chair to sign the Memorandum of Understanding between Minnehaha County and the City of Sioux Falls for Cost Share for Public Safety Software Implementation Services, provided by Berry Dunn. 5 ayes.

GRANT APPLICATIONS

Kristin Trana, Administrative Coordinator for the Sheriff's Office, requested authorization to submit a grant application for the 2016 State Criminal Alien Assistance Program (SCAAP). The funds are designated by the Federal Government to be used for reimbursement of costs for detaining individuals whom are believed to be criminal aliens based on investigative and other information, for which no formal DHS documentation of alien status is available. MOTION by Bender, seconded by Beninga, to authorize submission of the 2016 SCAAP application. 5 ayes.

FINANCIAL BRIEFING

Robert Litz, Auditor, reported the FY2015 budget included Cash Applied in the amount of \$3,339,722. The FY 2015 actual results did not require using any of the budgeted Cash Applied. The General Fund Cash balance on January 1, 2016 was \$12,169,861, representing an increase of \$466,704 over January 1, 2015. Mr. Litz asked the Commission to consider the establishment of a Capital Accumulation Fund to be designated for a new ERP system pursuant to SDCL 7-21-51, and recommended an initial designation of \$1,000,000 from the General Fund to the Capital Accumulation Fund. Additional amounts can be designated as deemed necessary. Monte Watembach, Information Technology Director, answered questions regarding the current software programs in use by the County. The Commission directed Mr. Litz to bring forward a formal resolution establishing a Capital

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Accumulation Fund and an initial designation of funds. The resolution will be considered at the April 12, 2016 commission meeting.

REPORT

Traci Smith, Public Defender Director, and Michael Miller, Chief Deputy Public Defender, presented the Minnehaha County Public Defender's Office 2015 Annual Report. The report is on file in the Auditor's Office.

LIAISON REPORTS

Commissioner Bender reported attending the April 4, 2016, Homeless Advisory Board meeting, and on a documentary made by two Augustana University students, which captures the complexity of issues facing the homeless in Sioux Falls.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel and contract discussions. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday April 12, 2016.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Cynthia Jepsen
Deputy Auditor