

12/15/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 15, 2015, pursuant to adjournment on December 8, 2015. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Robert Litz, Auditor, and Kersten Kappmeyer, Chief Civil Deputy State’s Attorney.

Commission Chair Heiberger called the meeting to order.

MOTION by Kelly, second by Beninga, to approve amended agenda. (Agenda amended by eliminating item # 10 from agenda, at Scott Anderson, from Planning and Zoning’s request.) 5 ayes.

MOTION by Beninga, second by Bender, to approve the December 8, 2015 County Commission minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, second by Beninga, to approve the following bills totaling \$502,500.76. 5 Ayes

A & B Business Equip Maintenance C	88.98	A & M Irrigation Outside Repai	975.00
A Cab Llc Business Trav	72.39	A To Z World Languag Interpreters	160.00
Airway Service Inc Automotive/Sm	741.16	Airway Service Inc Truck Repair/	25.67
Ala*Allegiant Air Business Trav	319.50	Alcohol Monitoring S Alternatives	26.40
Amazon Mktplace Pmts Data Processi	680.47	Amazon Mktplace Pmts Education & T	368.54
Amazon Mktplace Pmts Furniture & O	249.09	Amazon Mktplace Pmts Office Suppli	361.73
Amazon Mktplace Pmts Program Activ	7.96	Amer Soc Civil Engin Office Suppli	24.00
Amercinn Whitebear L Business Trav	481.60	America's Best Value Extradition &	163.31
American Planning As Books	68.00	Anderson, Paige Education & T	50.00
Anderson, Scott A. Work Mileage	21.42	Argus Leader - Adver Advertising	300.00
Argus Leader - Adver Publishing Fe	1,798.87	Asphalt Surfacing Co Bridge Repair	8,556.80
Avera Health Plans Expenditures	1,942.40	Avera Health Plans I Cobra Insuran	1,282.68
Avera Mckennan Hospi Blood Withdra	74.00	Avera Mckennan Hospi Hospitals	9,962.15
Avera Mckennan Hospi Other Profess	2,500.00	Baete-Forseth Hvac L Repair/Renova	3,696.63
Bakeberg, Ryan Gas,Oil,Diese	567.00	Batteries Plus/Onesk Child Care It	8.40
Batteries Plus/Onesk Hhs Custodial	139.28	Berry Dunn Mcneil & Consultants	13,679.00
Best Buy 000001 Office Suppli	179.98	Biegler, Erik Welfare Rent	500.00
Big D Oil Co #10 Gas,Oil,Diese	32.84	Boyer Trucks Sioux F Parts Invento	45.00
Boyer Trucks Sioux F Truck Repair/	657.69	Bp Products North Am Gas,Oil,Diese	35.06
Brennan Hill Townhou Welfare Rent	1,200.00	Brevik Law Office Pr Attorney Fees	211.53
Brooks Townhomes Lp Welfare Rent	494.00	Brown & Saenger Office Suppli	33.30
Brown & Saenger Other Miscell	206.98	Brudigan, Suzanne M. Court Reporte	1,139.00
Budget Rent-A-Car Extradition &	51.52	Builders Supply Comp Building Repa	55.00
Builders Supply Comp Correction Ct	78.00	Builders Supply Comp Hhs Maintenanc	357.00
Builders Supply Comp Repair/Renova	783.00	Bureau Of Informatio Contract Serv	10.88
Bureau Of Informatio Telephone	685.80	Burger King #11870 Extradition &	5.39
Butler Machinery Com Heavy Eq. Rep	376.63	Calmus, Russell Welfare Rent	700.00
Campbell Supply Co I Building Repa	176.12	Campbell Supply Co I Correction Ct	42.99
Campbell Supply Co I Kitchen/Clean	68.97	Campbell Supply Co I Road Maint. &	47.97
Campbell Supply Co I Uniform Allow	23.99	Carlson, Lisa Court Reporte	49.40
Caseys 000233 Gas,Oil,Diese	31.25	Cbm Managed Services Child Care Fo	2,271.56
Cdx Holdings Welfare Rent	885.00	Cedar Prop Llc Dbawelfare Rent	500.00

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Century Business Lea	Lease-Rental	359.59	Certified Languages	Interpreters	268.95
Chemco, Inc.	Child Care It	83.52	City Glass & Glazing	Jail Repairs/	1,359.00
Civil Design Inc	Architects &	11,910.00	Clarity Telecom Llc	Telephone	83.54
Clark 9575	Business Trav	35.00	Concrete Materials	Road Material	5,026.00
Construction Product	Small Tools,	13.88	Costello Companies	Other Misc. R	300.00
Country Meadows Apts	Welfare Rent	600.00	Country View Mhc	Welfare Rent	700.00
Creative Metal Solut	Sign Deposits	50.00	Csb Inc	Jury Fees	172.70
Culligan Water Condi	Other Miscell	38.50	Dakota Auto Parts	Motor/Machine	26.70
Dakota Splash	Water - Sewer	34.20	Dakota Supply Group,	Building Repa	25.98
Dakotaland Transport	Cobra Insura	1,557.51	Daves Automotive	Automotive/Sm	43.61
Daybreak/T & H Conve	Gas,Oil,Diese	66.76	Decisionone Corporat	Maintenance C	168.52
Dedula, Carla F	Court Reporte	53.20	Delta Air	Business Trav	650.70
Deyoung, Lynn	Hospital Prep	173.00	Double H Paving Inc	Snow Remov	23,008.50
Douglas County(Ne) C	Copy Fees	2.25	Dover, Sena S	Bd Evaluation	1,537.50
Dtv	Subscriptions	69.49	Duffy, Ryan	Attorney Fees	3,462.00
Dust Tex Service Inc	Janitorial/Ch	22.56	E-Commerce - Mhw.Com	Other Supp	1,135.68
Eastern Farmers Coop	Gas,Oil,Diese	33.01	Edgemont Precision R	Heat,Vent & A	711.30
Edith Aiken	Electrical Re	206.00	Empire Car Wash	Automotive/Sm	26.37
Engels Law Office Pc	Attorney Fees	2,748.77	Entreleadership.Com	Education & T	239.20
Express Copy And Pri	Building Repa	24.60	Exxonmobil 973332	Extradition &	5.00
Falls Community Heal	Building Repa	150.00	Falls Overlook Cafe	Other Miscell	300.00
Fastenal Company	Sign Supply/I	166.54	Fastenal Company	Small Tools,	52.73
Finnegan, Daniel	Uniform Allow	224.98	First Dakota Nationa	2014 Homeland	3,614.75
Fitts, Rod Db	Rod Welfare Rent	995.00	Fleetpride / Holt, I	Parts Invento	134.64
Fleetpride / Holt, I	Truck Repair/	700.00	Fluth, Rodney P	Welfare Rent	500.00
Focused Forensics-Fi	Mass Fatality	14,510.00	Fonder Sewing Machin	Program Equip	46.00
Fox, Youngberg & Lew	Attorney Fees	927.60	Fred The Fixer Inc	Small Tools,	30.00
G And H Distributing	Jail Repairs/	146.96	G And H Distributing	Small Tools,	60.51
Gannett Nssc/Sioux F	Child Care It	68.01	Gannett Nssc/Sioux F	Office Suppli	18.02
Gannett Nssc/Sioux F	Subscriptions	13.77	Gary's Gun Shop, Inc	Uniform Allow	30.99
Gaylor Bros Inc	Program Activ	181.35	George, Aaron	Welfare Rent	635.00
Geotek Engineering &	Building Repa	386.10	Global Connect	Telephone	34.10
Goebel Printing, Inc	Printing/Form	82.00	Golden West	Telephone	165.33
Grainger, Inc.	Building Repa	64.20	Grainger, Inc.	Coliseum Main	117.92
Grapevine, Dan	Uniform Allow	247.01	Graybar Electric Com	Electrical Re	646.27
Graybar Electric Com	Hhs Maintenanc	137.66	Graybar Electric Com	Jail Repairs/	222.59
Graybar Electric Com	Small Tools,	25.21	Great Plains Psychol	Psych Evals	1,785.00
Greentree Psychologi	Bd Evaluation	472.50	Guzman, Sandra V.	Interpreters	300.00
Halbur Properties Ll	Welfare Rent	575.00	Harold's Photo Cente	Other Profess	68.60
Hdr Engineering Inc	Architects &	15,598.39	Healthport	Clinics - Aux	34.38
Heirigs, Mary Ellen	Bd Exp. Fees	268.80	High Plains Technolo	Maintenance	6,808.17
Hillyard, Inc.	Janitorial/Ch	628.30	Hobby Lobby Stores I	Program Activ	11.96
Hoffmann, Jodi	Other Profess	3,839.74	Holiday Inn City Cen	Witness Fees/	-36.92
Holiday Stnstore 001	Gas,Oil,Diese	44.93	Howe Heating & Plumb	Correction Ct	275.00
Howe Heating & Plumb	Hhs Maintenanc	150.00	Howe Heating & Plumb	Jail Repairs/	1,472.80
Howe Heating & Plumb	Outside Repa	1,050.00	Howe Heating & Plumb	Voa - Dakotas	450.00
Hp Company - Hewlett	Data Processi	2,448.00	Huffer, Douglas A	Uniform Allow	361.97
Hy-Vee Accounts Rece	Other Miscell	118.82	Hy-Vee Accounts Rece	Other Supplie	7.84

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Hydraulic World Inc	Motor/Machine	151.76	I State Truck Center	Parts Invento	68.67
I State Truck Center	Truck Repair/	165.00	Institutions Service	Jail Repairs/	334.74
International Slurry	Education & T	195.00	Interstate All Batte	Automotive/Sm	235.94
Interstate All Batte	Grounds & Par	112.95	Interstate All Batte	Parks/Recreat	35.00
Interstate Office Pr	Furniture & O	3,487.47	Interstate Office Pr	Office Suppli	2,902.01
Iosty, James	Bd Exp. Fees	5,607.00	Iosty, James	Crisis Interv	108.00
Isi Llc	Interpreters	160.00	J.C. Penney Company,	Uniform Allow	188.63
Jack's Sinclair	Gas,Oil,Diese	169.55	Jb-Mmak Llc	Welfare Rent	500.00
Jcl Solutions-Janito	Child Care It	296.97	Jim & Ron's Service	Other Profess	1,010.00
Johnson, Clara	Bd Exp. Fees	112.00	Johnson, Patricia	Bd Evaluation	825.00
Johnstone Supply Of	Coliseum Main	5.82	Jsa Consult Engineer	Architects &	41,764.00
Karl's, Inc.	Safety & Resc	575.84	Kauffman, David W. P	Psych Evals	3,294.00
Kelolandemployment.C	Publishing Fe	198.00	Klein, Rose	Welfare Rent	585.00
Kmart #7306	Pharmacies	112.45	Koality Construction	Welfare Rent	500.00
Kohl's Department St	Uniform Allow	86.97	Kreisers, Inc.	Child Care Fo	50.28
Kum & Go #611	Business Trav	61.18	Kwik Trip 403000040	Gas,Oil,Diese	50.95
Larson, Jeff	Attorney Fees	324.00	Le, Tam	Welfare Rent	980.00
Leaf Inc.	Office Suppli	129.80	Leisinger, Kevin	Sign Deposits	50.00
Lewis Drug Stores	Child Care It	17.95	Lewis Drug Stores	Office Suppli	6.57
Lexjet	Program Activ	215.00	Light Impressions	Program Activ	30.23
Lincoln County Audit	Attorney Fees	72.00	Lindgren, Nicole	Other Misc. R	150.00
Locators & Supplies,	Truck Repair/	140.46	Lockwood Law Office	Attorney Fee	1,404.02
Lowe, Cody	Gas,Oil,Diese	491.40	Lucky Cab	Business Trav	21.96
Lurken, Billy	Program Activ	100.00	Lutheran Social Svcs	Interpreters	100.00
Mac's, Inc.	Jail Repairs/	15.00	Malloy Electric Bear	Coliseum Main	180.43
Malloy Electric Bear	Heat,Vent & A	295.64	Marco	Furniture & O	170.00
Marco	Maintenance C	158.61	Mason, Marla	Welfare Rent	500.00
Matheson Tri-Gas Inc	Plumbing & We	21.96	Matheson Tri-Gas Inc	Small Tools,	38.95
Maximum Promotions I	Building Repa	157.00	Mcdonald's F36213	Extradition &	18.05
Menards - East	Automotive/Sm	18.74	Menards - East	Building Repa	56.34
Menards - East	Jail Repairs/	33.35	Menards - East	Office Suppli	107.87
Menards - West	Automotive/Sm	15.98	Menards - West	Building Repa	53.81
Menards - West	Small Tools,	29.48	Menards - West	Voa - Dakotas	262.30
Meridian It Solution	Maintenance C	838.06	Mesh	Hospital Prep	575.00
Metro Communications	Clinics - Aux	1,200.00	Microfilm Imaging Sy	Lease-Rental	630.00
Midamerican Energy C	Natural Gas	2,698.16	Midcontinent Communi	Telephone	55.00
Midwest Alarm Compan	Security Alar	614.28	Midwest Oil Company	Parts Inven	2,111.93
Midwest Residential	Welfare Rent	1,520.00	Mikelson, Gary E	Attorney Fees	220.98
Miller Funeral Home,	Burials	2,250.00	Mini Critters	Park/Recreati	38.00
Minnehaha Community	Tea-Ellis Ran	33.25	Monick Pipe & Supply	Jail Repairs/	437.51
Monick Pipe & Supply	Plumbing & We	445.64	Multi-Cultural Cente	Interpreters	165.00
Munce, Jeff	Sign Deposits	50.00	Murray Cutrer, Ellis	Sign Deposits	50.00
Murray Properties, L	Welfare Rent	330.00	Myrtle Brekke Estate	Sign Deposits	50.00
Narem, Inc	Truck Repair/	40.46	Nasppg Insurance Ser	Property & Li	4,835.99
Neurology Associates	Physicians	191.62	Neve's Uniforms	Uniform Allow	118.84
Newegg.Com Inc	Data Processi	14.99	Newman Signs Inc	Sign Supply/I	656.03
Nielsen, Chad W	Education & T	50.00	Novak Sanitary Servi	Tea-Ellis Ran	17.00
Novak Sanitary Servi	Trash Removal	2,705.79	Nowak, Kris G	Welfare Rent	395.00

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Nyberg's Ace Hardwar	Building Repa	78.96	Nyberg's Ace Hardwar	Hhs Maintenanc	18.97
Nyberg's Ace Hardwar	Jail Repairs/	40.77	Nyberg's Ace Hardwar	Motor/Machine	12.12
Nyberg's Ace Hardwar	Program Activ	30.48	Nyberg's Ace Hardwar	Small Tools,	53.95
Oconnor Company	Hhs Maintenanc	4,928.96	Office Depot, Inc.	Building Repa	14.99
Office Depot, Inc.	Office Suppli	686.76	Old Navy 3372	Uniform Allow	52.00
Opticsplanet, Inc	Other Supplie	1,506.96	Oscar's Mini-Storage	Lease-Rental	2,388.00
Osthoff Resort	Program Activ	264.18	Paramedics Plus-Siou	Transportatio	600.00
Paypal	Office Suppli	15.16	Pc Gold	Communication	357.96
Pc Gold	Safety & Resc	265.96	Pechous, Corey	Uniform Allow	184.98
Peterson, Myles	Uniform Allow	179.99	Pfeifer Implement Co	Electrical Re	45.79
Pfeifer Implement Co	Grounds & Par	97.67	Pfeiffer, Jennifer	Education & T	50.00
Phillips 66 Company	Gas,Oil,Diese	40.46	Polo Towers Fd	Business Trav	67.20
Prahm Construction I	Contracted Co	64,544.95	Qualified Presort Se	Postage	237.30
R & L Supply, Ltd	Building Repa	115.20	R & L Supply, Ltd	Jail Repairs/	94.50
R & L Supply, Ltd	Plumbing & We	407.04	Rabern, Neal R	Sign Deposits	50.00
Radisson Hotels	Business Trav	161.00	Re Carlson Inc	Repair/Renova	16,100.00
Record Keepers, Inc.	Other Profess	263.24	Redwood Court Ltd Pt	Welfare Rent	700.00
Renaissance Hotels A	Business Trav	718.38	Renaissance Hotels A	Education & T	706.28
Rensberger, Ron	Welfare Rent	1,100.00	Richard-Ewing Equipm	Jail Repairs/	34.00
Ronning Commercial,	Welfare Rent	250.00	Salberg, Aaron	Attorney Fees	499.50
Sanford Clinic - Fi	Other Miscell	34.00	Sanford Hosp Usd Med	Clinics - Au	12,600.00
Sanford Hospital Med	Clinics - Aux	28.50	Sanford Hospital Med	Medical Recor	10.00
Sanford Occupational	Expenditures	375.00	Scheels All Sports	Other Miscell	149.99
Scheels All Sports	Uniform Allow	319.99	Schimelpfenig, Sam	Sign Deposits	50.00
Schmidt, Richard L	Welfare Rent	600.00	Schmuck, Jan	Bd Exp. Fees	64.00
Sd Dept Of Public Sa	Other Miscell	28.00	Sd Dept Of Revenue	Automotive/Sm	14.00
Sd Dept Of Revenue	Blood/Chemica	92.00	Sd Dept Of Revenue	Office Suppli	33.00
Sd Dept Of Revenue	Store Sales	97.16	Sd Human Services Ce	Clinics - Aux	57.40
Sd One Call	Building Repa	4.20	Sd State Bar	Memberships	6,305.00
Sd Urban Indian Heal	Education & T	50.00	Sears	Jail Repairs/	19.99
Security Labs Ltd	Maintenance C	325.00	Sf Leased Housing As	Welfare Rent	113.00
Sf River Run Apts	Welfare Rent	300.00	Sf Specialty Hospita	Recruitment	176.00
Sfc Civil Constructo	Bridge Repair	11,708.54	Shell Oil 5744115310	Business Trav	57.42
Shell Oil 5744115310	Education & T	55.60	Shell Oil 5744115310	Gas,Oil,Diese	50.17
Sherwin Williams	Building Repa	52.48	Sioux Falls Ford, In	Gas,Oil,Diese	41.10
Sioux Falls Kenworth	Automotive/Sm	231.13	Sioux Falls Rubber S	Office Suppli	251.95
Sioux Falls Utilitie	Welfare Utili	68.78	Skorczewski, Jena	Court Reporte	1,636.20
Southeastern Behavio	Clinics - Aux	25.45	Southeastern Behavio	Medical Recor	29.35
Speed Bumps And Hum	Park/Recreati	744.35	Sq *Bruce Christoph	Professional	43.00
Stan Houston Equipme	Parks/Recreat	59.98	Staples	Office Suppli	10.98
Stoney Creek Townhom	Welfare Rent	700.00	Sunshine Foods	Other Supplie	33.48
Sunshine Foods	Welfare Food	341.17	Swenby, Roger	Welfare Rent	440.00
Swier, Curt	Welfare Rent	475.00	Sylvane Inc	Program Activ	4,314.90
Szameit, Alexandra	Interpreters	225.00	Ticketmaster	Other Supplie	206.98
Taylor Place Llc	Welfare Rent	700.00	Test Point Paramedic	Blood Withdra	4,320.00
The Ups Store #2125	Postage	37.57	Thomson Reuters - We	Books	229.24
Tires,Tires,Tires In	Automotive/Sm	1,095.20	Tires,Tires,Tires In	Gas,Oil,Diese	55.80
Tomacelli's Pizza	Jury Fees	212.19	Tornow Law Office Pc	Attorney Fees	10,471.49

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Tractor Supply Co. Janitorial/Ch	199.99	Turning Leaf Llc Welfare Rent	1,457.00
United Air 01645182 Business Trav	50.00	United Parcel Servic Gas,Oil,Diese	22.24
United Parcel Servic Postage	29.42	United Power & Batte Data Processi	8,799.04
Ur Properties Llc Welfare Rent	1,500.00	Us Bank Other Miscell	496.53
Usps.Com Click661006 Other Miscell	13.48	Usps.Com Click661006 Postage	525.44
Variety Foods Llc Other Profess	447.37	Vb Falls Park Apts Welfare Rent	700.00
Vb Tower Lp/Falls Vi Welfare Rent	569.00	Vcn H.S. Donation	47.45
Vogel Traffic Svcs I Coliseum Main	15.87	Volunteers Of Americ Alternatives	21,679.59
Volunteers Of Americ Other Profess	2,740.00	Wahl, Thomas A DbA Other Profess	2,875.00
Wal-Mart #1604 Office Suppli	275.42	Wal-Mart #1604 Other Supplie	38.72
Wal-Mart #1604 Supplemental	5.00	Wal-Mart Pharmacy #1 Hhs Custodial	29.72
Wal-Mart Pharmacy #1 Jail Repairs/	16.83	Wal-Mart Pharmacy #1 Office Suppli	61.25
Wal-Mart Pharmacy #1 Other Miscell	200.08	Wal-Mart Pharmacy #1 Other Profess	394.17
Wal-Mart Pharmacy #1 Other Supplie	107.60	Wal-Mart Pharmacy #1 Program Equip	175.54
Wal-Mart Pharmacy #1 Safe Home Don	35.87	Wal-Mart Pharmacy #1 Safety & Resc	8.95
Wal-Mart Pharmacy #1 Supplemental	18.89	Wal-Mart Pharmacy #1 Uniform Allow	47.86
Wal-Mart Pharmacy #3 Office Suppli	84.41	Walcro Floor Coverin Building Repa	38.45
Waldner, Ryan Store Invento	280.00	Wall Lake Sanitary D Water - Sewer	70.00
Wash World Car Wash Automotive/Sm	8.00	Weedsb, Llc. Taxi Business Trav	22.16
Weiland & Assoc Inc Jury Fees	155.12	Westwood Ltd Ptnrshi Welfare Rent	600.00
Wheelco Brake & Supp Parts Invento	267.36	Wheelco Brake & Supp Small Tools,	129.42
Wiche Education & T	425.00	Winker, Tom Welfare Rent	700.00
Wol, Peter Welfare Rent	575.00	Woodall, Kristin A Court Reporte	57.00
Xcel Energy, Inc. Welfare Utili	545.05	Xigent Solutions Maintenance C	15,252.40
Yankton County Sheri Return Of Ser	175.00	Yellow Cab Inc Transportatio	13.60
Yourmember-Careers Other Miscell	150.00	Zabel Steel Co. Truck Repair/	49.68
10Th Street Autawash Automotive/Sm	21.90	3D Specialties, Inc. Sign Supply/I	6,078.00
Darin Kaihoe Program Activities	100.00		

MOTION by Beninga, second by Bender, to approve the December 8, 2015 County Commission minutes. 5 ayes.

#### REPORTS

- A) Minnehaha County Sheriff's Report for November, 2015
- B) Auditor's Account with the County Treasurer as of November 30, 2015

PERSONNEL ACTIONS: MOTION by Barth, second by Bender, to approve the following personnel changes. 5 ayes.

1. To accept the retirement of Darlene Johnson as Assistant Auditor (21/13) for the Auditor's Office effective 12/18/15.
2. To hire Jan Brown as variable, part-time Safe Home Program Worker (NOM) for Safe Home at \$15.05/hour effective 12/16/15.
3. To accept the resignation of Admir Tahirovic as Correctional Officer in Training (12/2) for the Jail effective 12/6/15.
4. To accept the resignation of Stacie Caudle as Correctional Officer in Training (12/2) for the Jail effective 12/4/15.
5. To end the variable, part-time employment of Kristen Fering as Parking Attendant for the Sheriff's Office, effective 12/11/15.

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6. To promote James Tjeerdsma from Correctional Officer in Training (12/2) to Correctional Officer (13/2) for the Jail at \$17.46/hour effective 10/27/15.
7. To promote Jarrett Klinger from Correctional Officer in Training (12/2) to Correctional Officer (13/2) for the Jail at \$17.46/hour effective 11/29/15.
8. To correct the personnel action from December 8<sup>th</sup> which should have reflected an increase in the hourly rate of pay for Joan Hall, variable, part-time Clerical Worker for the Sheriff's Office, to \$18.35/hour effective 12/19/15.
9. To correct the personnel action from December 8<sup>th</sup> which should have reflected an increase in the hourly rate of pay for Janet Sternhagen, variable, part-time Correctional Officer for the 24/7 Program, to \$17.05/hour effective 12/19/15.
10. To correct the personnel action from December 8<sup>th</sup> which should have reflected an increase in the hourly rate of pay for Lenora Giles, variable, part-time Correctional Officer for the 24/7 Program, to \$17.05/hour effective 12/19/15.
11. To correct the personnel action from December 8<sup>th</sup> which should have reflected an increase in the hourly rate of pay for Brittany Stenzel, variable, part-time Correctional Officer for the Jail, to \$17.45/hour effective 12/19/15.
12. To correct the personnel action from December 8<sup>th</sup> which should have reflected an increase in the hourly rate of pay for Brenna Letexier-Vink, variable, part-time Correctional Officer for the Jail, to \$17.45/hour effective 12/19/15.

Step Increases Recommended by Department Heads for Commission Approval

1. Joseph Bosman – Deputy Sheriff Sergeant – Sheriff's Office – 20/9 to 20/10 – 12/20/15 – \$30.06/hour
2. Joseph Schatz – Deputy Sheriff Sergeant – Jail – 20/5 to 20/6 – 11/26/15 – \$27.23/hour
3. Richard Rahn – Corrections System Operator – Jail – 9/6 to 9/7 – 10/11/15 – \$16.21/hour
4. Matthew Sewell – Correctional Officer – Jail – 13/3 to 13/4 – 12/17/15 – \$18.34/hour
5. Wade Hanson – Corporal – Jail – 16/13 to 16/14 – 12/6/15 – \$27.23/hour
6. Scott Vandervelde – Correctional Officer – 24/7 Program – 13/11 to 13/12 – 5/27/15 – \$22.35/hour
7. Carla Dirkson – Correctional Officer – 24/7 Program – 13/12 to 13/13 – 11/15/15 – \$22.91/hour
8. Jill Vanveldhuizen – Education Assistant – Museum – 12/12 to 12/13 – 12/21/15 – \$21.80/hour
9. Adam Nelson – Marketing Coordinator – Museum – 17/10 to 17/11 – 12/21/15 – \$26.57/hour
10. Kevin Gansz – Curator of Education – Museum – 19/14 to 19/15 – 12/21/15 – \$2,589.60/bi-weekly
11. Russell Hanson – Appraiser – Equalization – 15/7 to 15/8 – 12/19/15 – \$22.35/hour
12. Deborah Johnson – Zoning and Building Technician – Planning – 12/16 to 12/17 – 12/21/15 – \$24.07/hour
13. Elizabeth Callies – Juvenile Correctional Officer I – Juvenile Detention Center – 12/3 to 12/4 – 12/2/15 – \$17.46/hour
14. Christine Tuttle – Community Supervision Monitor – Juvenile Detention Center – 12/4 to 12/5 – 11/10/15 – \$17.90/hour
15. Victoria Reker – Senior Deputy Public Defender – Public Defender's Office – 22/7 to 22/8 – 12/1/15 – \$2,654.40/bi-weekly
16. Abby Roesler – Senior Deputy State's Attorney – State's Attorney's Office – 22/5 to 22/6 – 12/6/15 – \$2,526.40/bi-weekly

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MOTION

MOTION by Kelly, second, by Bender to approve updates to Minnehaha County’s Classification and Compensation Policy. During the 2016 budget process discussion eliminated the first step in order to increase minimum rates of pay by 2.5%. The current pay matrix with steps numbered 2-18 will become a pay matrix with steps 3-18 effective December 19<sup>th</sup>, 2015. 5 ayes.

BUDGET NOTICE

MOTION by Beninga, second by Barth to Authorize County Auditor to Post Notice of Hearing to Consider Supplements to Various County Budgets from Various County Funds. 5 Ayes.

COMPROMISE OF LIEN

Commissioner Barth gave a briefing on a request for compromise of lien on DPNO 6830. The lien represents \$1328.95 on services provided between 1982 -1997 for public defender and transportation services. The first two liens, both recorded in March 1982, for a total of \$250, were incurred while the applicant was married. A divorce decree was provided by the applicant dated March 2, 1983 and it has been verified that the remaining services were incurred by her husband after the divorce. Applicant requested a compromise of a county aid lien to the Commission Office by paying \$250 and leaving the balance of \$1078.95 against her ex-husband. MOTION by Beninga, second by Barth, to approve Resolution MC15-82. 5 ayes

RESOLUTION MC15-82

WHEREAS, a County Aid Lien in the amount of \$1328.95 purports to exist in the favor of Minnehaha County and against DPNO #6830 as Lienee, and

WHEREAS, said Lienee has filed an application with the County Auditor stating such facts as provided for by law,

NOW, THEREFORE LET IT BE RESOLVED that after due and consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairperson of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$250 against the applicant leaving the lien balance of \$1,078.95 against the applicant’s ex-husband.

Dated at Sioux Falls, South Dakota, this 15<sup>th</sup> day of December, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger,  
Chairperson

ATTEST:

Robert Litz,  
County Auditor

12/15/2015

#### CHANGE ORDER

MOTION by Beninga, second by Barth to authorize Chairperson to sign Construction Change Order #1, a decrease in amount of \$13,128.63 to the contract with Nolz Dragline for project #MC114BR-14. The decrease in expenditures was a result of a “True-up” at the end of the project. 5 ayes.

#### CHANGE ORDER

MOTION by Bender, second by Beninga to authorize Chairperson to sign Construction Change Order #1, a decrease in the amount of \$2531.21 to Contract with Rounds Construction for Project #MC14 50-290-135. The Decrease in expenditures was a result of a “True-up” at the end of the project. 5 Ayes.

#### AGREEMENT

MOTION by Kelly, second by Beninga to approve an Agreement for Professional Services between Minnehaha County and Civil Design Inc. for design services in the amount of \$95,000 for replacement of Structure 50-129-060. The bridge construction could be in the 2017 building season and construction savings realized in 2015 budget are being requested to go into planning for the bridge replacement. Commissioner Kelly asked about the traffic count on the structure and it was estimated between 800 – 1200 vehicles per day passed on the structure. Commissioner Heiberger asked if it was going to be timed so as not to interfere with the harvest season. Mr. Buthe replied that was the intent of the timing. 5 ayes

#### MOTION

MOTION by Barth, second by Beninga to authorize use of savings in personnel services budget for the following two departments, Auditor/Elections & Commission Office. The personnel savings in Audit/Elections would cover Voter Confirmation Cards, card stock, mailing, printing and a new printer needed for the function. The Commission Office personnel savings would cover various operational expenses. Budget appropriations moved from personnel budgets to operational/capital budgets require Commission action. 5 Ayes.

#### AGREEMENT

MOTION by Bender, second by Barth to authorize Chairperson to Sign Agreement for Accomplishing the Sioux Falls Area Transportation Planning Process between Minnehaha County and South Eastern Council of Governments. (SECOG) The main components of the Agreements are Sioux Falls Area Transportation Planning and the Unified Planning Work Program. The UPWP has been officially adopted by the Urbanized Development Commission. UDC members are Minnehaha County, Lincoln County, City of Sioux Falls, SECOG and the SD Department of Transportation. This is an ongoing collaboration that needs an annual updating on the contracts and recognition any new entities. 5 ayes.

#### GRANT AGREEMENT

MOTION by Kelly, second by Beninga to Authorize Chairperson to sign Certification of Completion and Administrative Close-Out Documents for Certified Nursing Assistant Workforce Training Expansion Grant. The Grant has expended for its stated use and needs to be certified as completed. 5 ayes.

12/15/2015

## LIAISON REPORTS

Commissioners Kelly and Barth met with SDACC on the following topics: Statewide Legislative priorities for the Counties, DENR/CAFO regulatory direction, and the 2016 SDACC/SDACO Convention being held in Sioux Falls next spring. Vendors are being contacted in effort to generate interest, size, and revenues to cover the costs. Elections of the next slate of SDACC Board members was discussed.

## OLD BUSINESS

Commissioner Barth discussed the vacancy on the planning board, the number of candidates, and how the interview/selection process could take place. Commissioner Beninga discussed recent Public Comment on the Policy for Petition Gatherers. The current Policy was reviewed and determined to be adequate to service petitioners and business customers that utilize the Administration Building.

MOTION by Barth, seconded by Bender, to adjourn into executive session for personnel discussion. 5 ayes

The Commission adjourned until 9:00 a.m. on Tuesday, December 22nd, 2015.

## APPROVED BY THE COMMISSION:

Cindy Heiberger  
Commission Chair

## ATTEST:

Robert Litz  
Auditor