

11/17/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. November 17, 2015, pursuant to adjournment on November 10, 2015. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Commission Chair Heiberger called the meeting to order.

MOTION by Barth, seconded by Beninga, to approve the agenda with a one week deferral of Item #14. 5 ayes.

MOTION by Beninga, seconded by Barth, to approve the November 10, 2015 County Commission minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$1,446,682.93. 5 ayes.

A & B Business Equip	Lease-Rental	266.58	A Cab Llc	Business Trav	7.56
A Cab Llc	Education & T	17.32	A Eagle Outftr	Uniform Allow	59.98
Ab Propane Inc	Gas,Oil,Diese	18.45	Able Auto Glass	Automotive/Sm	55.00
Ager, Robert	Welfare Recov	9.00	Airway Service Inc	Automotive/Sm	49.88
Airway Service Inc	Gas,Oil,Diese	45.98	Alcohol Monitoring S	Alternatives	303.60
Amazon Mktplace Pmts	Building Repa	8.49	Amazon Mktplace Pmts	Communication	188.00
Amazon Mktplace Pmts	Data Processi	210.61	Amazon Mktplace Pmts	Furniture & O	20.47
Amazon Mktplace Pmts	Telephone	60.34	Amazon.Com	Safety & Resc	104.87
Amazon/Syncb	Telephone	155.94	American Ai	Extradition &	1,773.65
American Planning As	Memberships	116.00	Anderson, Carol	Welfare Rent	750.00
Apollo-Furniture Ass	Other Profess	240.00	Argus Leader - Adver	Full Time Sal	4,708.94
Argus Leader - Adver	Publishing Fe	8,812.10	Armor Correctional H	Contr Serv	194,321.16
Arrow Ridge Townhome	Welfare Rent	563.00	Asphalt Surface Tech	Contr Co	448,399.75
Assn Of State Floodp	Memberships	140.00	Avera Health Informa	Clinics - Aux	27.90
Avera Health Plans	Expenditures	1,926.30	Avera Health Plans I	Cobra Insuran	606.28
AVI Systems, Inc	Administratio	36,346.00	B&H Photo,	Data Processi	854.00
Baete-Forseth Hvac L	Heat,Vent & A	347.09	Banner Associates In	Architects &	11,419.34
Banner Associates In	Bridge Repair	15,453.00	Bargain Barn Tire Ct	Automotive/Sm	578.00
Bargain Barn Tire Ct	Parks/Recreat	20.00	Batteries Plus/Onesk	Electrical Re	16.05
Batteries Plus/Onesk	Office Suppli	19.95	Bellagio - Room Res	Education & T	794.08
BI Inc	Program Suppl	8,607.55	Big D Oil Co	Business Trav	40.72
Bob's Lock & Key/Haw	Building Repa	63.10	Boggs, Greg	Other Miscell	300.00
BP Products North Am	Business Trav	6.60	BP Products North Am	Gas,Oil,Diese	28.70
Bristow, Boyd	Program Activ	300.00	Brown & Saenger	Office Suppli	66.38
Brownells Inc.	Education & T	1,160.90	Brudigan, Suzanne M.	Court Reporte	715.75
Budget Rent-A-Car	Business Trav	74.54	Builders Supply Comp	Building Repa	392.00
BX Civil & Construct	Bridge Repai	135,967.00	C & H Properties Llc	Welfare Rent	1,200.00
C & J Inc Db	Trash Removal	315.00	Cadd/Engineering Sup	Program Activ	185.00
Cambria Suites	Education & T	165.10	Campbell Supply Co I	Automotive/Sm	16.97
Campbell Supply Co I	Building Repa	2.18	Campbell Supply Co I	Correction Ct	11.99
Campbell Supply Co I	Heat,Vent & A	52.00	Campbell Supply Co I	Kitchen/Clean	29.98
Campbell Supply Co I	Park/Recreati	6.08	Carmellimopass.Com	Business Trav	94.40
Caseys	Gas,Oil,Diese	38.78	CBM Managed Services	Board Of Pris	10,454.52
Cellular Only - Dawl	Telephone	631.87	Century Business Lea	Lease-Rental	359.59
Century Business Pro	Lease-Rental	202.07	Century Business Pro	Maintenance C	43.90
Chemco, Inc.	Janitorial/Ch	26.27	Christopherson, Ande	Attorney Fees	535.50
City Glass & Glazing	Building Repa	52.18	Civil Design Inc	Architects &	3,842.50
Cobbler Inn	Business Trav	248.49	Coffee King, Inc.	Program Activ	67.50
Country Meadows Apts	Welfare Rent	500.00	Courtyard By Marriot	Education & T	394.28
Crossroads Hotel Hur	Business Trav	80.99	Culligan Water Condi	Other Miscell	38.50
Dakota Auto Parts	Motor/Machine	6.78	Dakota Auto Parts	Small Tools,	6.26
Dakota Data Shred	Lease-Rental	77.74	Dakota Data Shred	Other Profess	141.45
Dakota Fluid Power,	Jail Repairs/	120.44	Dakota Riggers & Too	Automotive/Sm	114.49
Dakota Riggers & Too	Small Tools,	37.50	Dakota Supply Group,	Building Repa	217.44
Dakota Supply Group,	Jail Repairs/	176.55	Daniels-Olsen Bldg P	Jail Repairs/	46.00

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Daves Automotive	Automotive/Sm	46.95	Deboer Law Office Pc	Attorney Fees	315.00
Delta Air	Business Trav	625.70	Delta Air	2014 HLS Grant	200.00
Dennis Supply Co.	Electrical Re	24.45	Dey Appliance	Correction Ct	35.16
Dial, Charles	Welfare Rent	500.00	Dollar Rac Dca	2014 HLS Grant	107.06
Drexler, Russell	Uniform Allow	219.98	Dtv	Subscriptions	69.49
Dwd Mtn Grand Hotel	Education & T	209.85	Eirinberg, James A	Child Defense	9,475.02
Empire Car Wash	Automotive/Sm	30.08	Empire Transmission	Automotive/Sm	190.02
Etek Llc DbA Garfiel	Welfare Rent	675.00	Etterman Enterprises	Small Tools,	40.98
Express Copy And Pri	Building Repa	17.12	Extender Partners	Vehicle Equip	302.19
Exxonmobil	Gas,Oil,Diese	33.94	Family Dollar	Office Suppli	9.99
Family Service Inc	Expenditures	130.00	Fareway Stores, Inc	Supplemental	7.06
Fastenal Company	Building Repa	10.96	Fastenal Company	Jail Repairs/	100.95
Fedex Office	Printing/Form	7.81	First Premier Bank	Investigators	68.90
Fischer, Karla Phd	Other Profess	4,425.00	Fitts, Rod DbA Rod	Welfare Rent	500.00
Fleetpride / Holt, I	Truck Repair/	889.64	Fred Pryor Seminars	Education & T	167.48
Fred The Fixer Inc	Building Repa	8.00	Fresh Start Convenie	Gas,Oil,Diese	49.33
Gannett NSSC/Sioux F	Child Care It	62.40	Gannett NSSC/Sioux F	Office Suppli	16.54
Gannett NSSC/Sioux F	Other Profess	288.61	Gannett NSSC/Sioux F	Subscriptions	12.00
Garnos, William	Jail Study/Co	1,423.00	George, Aaron	Hotels	254.00
George, Aaron	Welfare Rent	350.00	Global Tel Link (Gt	Telephone	47.72
Grainger, Inc.	Small Tools,	234.14	Graybar Electric Com	Building Repa	11.30
Graybar Electric Com	Correction Ct	27.52	Graybar Electric Com	Electrical Re	1,129.39
Graybar Electric Com	HHS Maintenanc	248.70	Graybar Electric Com	Jail Repairs/	440.08
Graybar Electric Com	VOA - Dakotas	123.80	Guzman, Sandra V.	Interpreters	25.00
Habitat Restore	Parks/Recreat	65.00	Hammer, Ralph	Business Trav	165.00
Hampton Inn Dulles C	2014 HLS Grant	2,420.46	Harold's Photo Cente	Other Profess	468.60
Hartford Farmers Ele	Road Maint. &	525.00	Hauge Associates, In	Contract Lien	1,858.73
HDR Engineering Inc	Architects &	26,499.56	Heartland Paper Comp	Inmate Suppli	769.20
Hebron Brick Supply	Building Repa	240.00	Heritage Apartments	Welfare Rent	236.00
Hobart	Jail Repairs/	6.91	Hobby Lobby Stores I	Program Activ	12.45
Holiday Inn City Cen	Education & T	69.23	Holiday Inn City Cen	Welfare Fees/	256.92
Holiday Stnstore 043	Gas,Oil,Diese	25.72	Howalt-McDowell Insu	Notary Exp	50.00
HP Company - Hewlett	Data Processi	163.00	HR One Stop	Gas,Oil,Diese	34.19
Humboldt Fire Dept	Humboldt F.D.	16,852.00	Hy-Vee Accounts Rece	Expenditures	100.00
Hy-Vee Accounts Rece	Other Profess	23.76	Hy-Vee Accounts Rece	Supplemental	28.45
Hydraulic World Inc	Jail Repairs/	17.99	Ideal Yardware	Motor/Machine	157.79
In *Bargain Bytes In	Data Processi	75.60	In *Sodaktac Llc	Safety & Resc	1,250.00
Infragistics	Maintenance C	3,236.40	Institutions Service	Jail Repairs/	150.45
International Slurry	Memberships	50.00	Interstate All Batte	Motor/Machine	132.95
Interstate Office Pr	Office Suppli	1,146.45	Intoximeters, Inc.	Safety & Resc	345.00
Iosty, James	Bd Exp. Fees	6,714.00	Iosty, James	Crisis Interv	225.00
J & N Tactical Llc	Other Supplie	462.95	J.C. Penney Company,	Uniform Allow	131.94
James Law Pc	Attorney Fees	599.25	JCL Solutions-Janito	Child Care It	132.20
JCL Solutions-Janito	Janitorial/Ch	69.12	JCL Solutions-Janito	Kitchen/Clean	651.41
JCL Solutions-Janito	Park/Recreati	130.66	Jefferson Partners L	Transportatio	352.90
Jim & Ron's Service	Other Profess	1,480.00	Jim Bork Enterprises	Printing/Form	624.00
Jimmy Johns	2014 HLS Grant	328.85	Jin, Suming	Interpreters	25.00
Kar Parts Inc	Other Repairs	39.73	Katterhagen, Mark	Bd Exp. Fees	15.00
Kelolandemployment.C	Publishing Fe	99.00	Kennedy, Pier, Knoff	Attorney Fees	202.00
Kennedy, Renee S	Court Reporte	561.00	Kish, Paul Erwin	Other Profess	2,500.00
Kmart	Office Suppli	58.35	Kmart	Other Supplie	169.99
Kmart Pharmacy	Pharmacies	396.54	Kohl's Department St	Uniform Allow	179.93
Kone, Inc.	Other Profess	57.16	Kreislers, Inc.	Safety & Resc	10.00
Kum & Go	Business Trav	101.55	Kum & Go	Education & T	23.11
Kum & Go	Gas,Oil,Diese	52.50	Lamps & Shades Light	HHS Maintenanc	611.40
Language Line Servic	Interpreters	490.09	Language Line Servic	Telephone	381.42
Larson, Jeff	Attorney Fees	711.00	Laughlin, Nicole	Attorney Fees	99.00
Leads Online	Data Processi	2,148.00	Learndevnow.Com	Maintenance C	99.99
Lewis Drug Stores	Child Care It	2.99	Lewis Drug Stores	Office Suppli	6.99
Lewis Drug Stores	Postage	2.74	Lewno, Lucy	Bd Exp. Fees	150.49
Lexjet	Exhibit Mater	442.00	Libengood, Anny	Business Trav	115.08
Little Caesars	Supplemental	34.00	Lohff, Krystal	Bd Evaluation	795.00
Loving, Philip	Bd Evaluation	1,327.50	Lowes	Other Supplie	207.09
Lucky Cab	Education & T	27.54	Mac's, Inc.	Building Repa	17.60
Mac's, Inc.	Jail Repairs/	100.84	Mac's, Inc.	Safety & Resc	56.00

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Mailway Printers	Museum Report	1,269.00	Malloy Electric Bear	Heat,Vent & A	297.47
Malloy Electric Bear	Truck Repair/	127.11	Manatron, Inc.	Other Profess	7,193.00
Marco	Furniture & O	170.00	Marco	Maintenance C	158.61
Marriott Pyramid Nor	HIDTA Grant	198.16	Marriott Des M	Business Trav	220.42
Marriott NY Ma	Business Trav	1,418.56	Maxwell Food Equipme	Janitorial/Ch	89.71
McKesson Medical-Sur	Clinics - Aux	29.73	Menards - East	Building Repa	235.84
Menards - East	Coliseum Main	61.46	Menards - East	Janitorial/Ch	153.79
Menards - East	Small Tools,	38.98	Menards - West	Building Repa	210.46
Menards - West	Janitorial/Ch	29.97	Menards - West	Safety & Resc	209.93
Menards - West	Small Tools,	28.99	Metro Communications	Other Miscell	25,172.75
Microfilm Imaging Sy	Contract Serv	3,234.60	Microfilm Imaging Sy	Lease-Rental	630.00
MidAmerican Energy C	Natural Gas	2,511.78	MidContinent Communi	Telephone	55.00
Mikelson, Gary E	Attorney Fees	401.55	Miller Funeral Home,	Burials	2,250.00
Mobile Electronic Se	Communication	360.88	Monick Pipe & Supply	Jail Repairs/	896.34
Monoprice Inc	Data Processi	15.22	Morse Correctl Healt	Contract Serv	1,200.00
MSP Airport Parking	Business Trav	114.00	Murray Properties, L	Welfare Rent	500.00
Myers Enterprises In	Safety & Resc	2,350.00	NAMI South Dakota	Education & T	90.00
Native American Herb	Store Invento	75.18	Nelson, Josh	Sign Deposits	50.00
Nielsen Ogdahl, Erin	Attorney Fees	125.00	Northern States Supp	Sign Supply/I	129.01
Novak Sanitary Servi	Trash Removal	218.09	Noveltylights	Exhibit Mater	96.75
Nyberg's Ace Hardwar	Building Repa	-9.52	Nyberg's Ace Hardwar	Correction Ct	82.17
Nyberg's Ace Hardwar	Electrical Re	136.92	Nyberg's Ace Hardwar	Jail Repairs/	40.34
Nyberg's Ace Hardwar	Parks/Recreat	36.91	Nyberg's Ace Hardwar	Program Activ	25.98
Nyberg's Ace Hardwar	Uniform Allow	95.99	NYC-Taxi	Business Trav	70.01
Oehlke, Karl	Bd Evaluation	1,687.50	Office Depot, Inc.	Data Processi	64.99
Office Depot, Inc.	Education & T	119.36	Office Depot, Inc.	Furniture & O	796.06
Office Depot, Inc.	Office Suppli	1,004.42	Osthoff Resort	Program Activ	132.09
Outwater Plastics In	Exhibit Mater	149.10	Overhead Door Compan	Bldg/Yard Rep	19.95
Pastperfect Software	Program Activ	46.00	Paypal	Education & T	75.00
Pennington County Ja	Extradition &	6,291.65	Pheasantland Industr	Printing/Form	25.50
Phillips 66 Company	Gas,Oil,Diese	42.47	Pine Knoll Inc Db	Welfare Rent	320.00
Pln*Priceline Hotels	2014 HLS Grant	1,660.00	Precision Dynamics C	Other Supplie	26.94
Primary Products Co	Child Care It	324.00	Qdoba Mexican Grill-	Education & T	475.00
QT	Gas,Oil,Diese	30.38	Quail Hollow Townhou	Welfare Rent	431.00
Qualified Presort Se	Postage	210.00	Quill Corp.	Office Suppli	258.57
R & B Wire Products	Janitorial/Ch	374.91	R & L Supply, Ltd	Correction Ct	33.05
R & L Supply, Ltd	Plumbing & We	159.80	R J Ries Vallet Clea	Other Profess	92.32
Radio Shack Corporat	2014 HLS Grant	26.14	Radisson Blu Moa	Business Trav	181.99
Ramada Inn	Business Trav	-3.00	Ramkota Inn	Business Trav	228.00
Reardon, Thomas J Db	Education & T	2,000.00	Record Keepers, Inc.	Other Profess	263.24
Residence Inn Edina	Business Trav	153.87	Richard-Ewing Equipm	Jail Repairs/	632.85
Robsons Inc Db	Jail Repairs/	6.87	Robsons Inc Db	Other Repairs	4.79
Robsons Inc Db	Other Supplie	111.92	Safety Benefits, Inc	Safety Commit	65.00
Salberg, Aaron	Attorney Fees	4,684.50	Sanford Health Plan	Expenditures	2,673.00
Sanford Hospital Med	Clinics - Aux	10.00	Sanford Occupational	Expenditures	5,675.00
SD Assn Of Criminal	Education & T	20.00	SD Dept Of Legislati	Auditing	57,289.20
SD Dept Of Revenue	Other Misc. R	55.79	SD Dept Of Revenue	Store Sales	183.88
SD Secretary Of Stat	Notary Exp	30.00	Security Labs Ltd	Maintenance C	325.00
SF Leased Hsg Author	Welfare Rent	420.00	SF Specialty Hospita	Recruitment	613.00
SF Winnelson Company	Janitorial/Ch	7.61	Shell Oil	Business Trav	32.24
Shell Oil	Gas,Oil,Diese	101.73	Sherwin Williams	Building Repa	301.76
Shopko Store	Child Care It	11.96	Shore Power Inc	Other Supplie	141.49
Sioux Falls Airport	Business Trav	24.00	Sioux Falls City Fin	Contr Serv	253,000.00
Sioux Falls Utilitie	Water - Sewer	1,301.74	Sioux Falls Utilitie	Welfare Rent	148.48
Sioux Falls Utilitie	Welfare Utili	121.49	South C Store	Gas,Oil,Diese	20.95
Stan Houston Equipme	Motor/Machine	94.87	Stan Houston Equipme	Small Tools,	229.00
Staples	Office Suppli	74.91	State Steel Of Sd	Building Repa	84.16
State Steel Of SD	Jail Repairs/	49.34	Stenopat Ltd Inc	Depositions	48.50
Stone's Truck Stop	Gas,Oil,Diese	37.63	Stoney Creek-Des Moi	HIDTA Grant	108.64
Superamerica	Gas,Oil,Diese	47.60	Swanda, Karen	Bd Exp. Fees	15.00
Swier, Curt	Welfare Rent	600.00	Taylor Place Llc	Welfare Rent	400.00
Teel, Clyde	Program Activ	300.00	Tessman Seed Comp	Grounds & Par	75.96
The Beverly Garland	2014 HLS Grant	121.00	The Cookie Jar 2	Education & T	262.00
The Home Depot	Building Repa	15.68	The Home Depot	Other Supplie	323.68
The Home Depot	Small Tools,	17.92	The Westin Beach Res	Business Trav	1,875.90

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Thielsen, Roger	Amounts Held	258.32	Thornton Carpets/Flo	Coliseum Main	130.00
Tieszen, Stacey	Homeless Coor	193.20	Tires, Tires, Tires	Automotive/Sm	998.78
Travelocity.Com	2014 HLS Grant	178.20	Turner County 4H Le	Office Suppli	275.55
United Air	Education & T	50.00	United Air	2014 HLS Grant	1,750.40
Usps.Com	Other Profess	20.05	Usps.Com	Postage	544.62
Utica Taxi Cent	Business Trav	29.16	Vander Haag's, Inc.	Truck Repair/	174.33
Vanhorn, Dwight D	Other Profess	2,000.00	Variety Foods Llc	Other Profess	688.16
Vogel Traffic Svcs I	Building Repa	72.50	Vogel Traffic Svcs I	Coliseum Main	7.04
Voigt, Debra	Attorney Fees	198.00	Volunteers Of Americ	Alternatives	21,679.59
Volunteers Of Americ	Other Profess	3,220.00	Wal-Mart	Pharmacies	207.68
Wal-Mart	Office Suppli	44.34	Wal-Mart	Other Profess	178.10
Wal-Mart	Other Supplie	360.50	Wal-Mart Pharmacy	Office Suppli	36.08
Wal-Mart Pharmacy	Other Miscell	110.41	Wal-Mart Pharmacy	Other Profess	60.76
Wal-Mart Pharmacy	Other Supplie	3.18	Wal-Mart Pharmacy	Safety & Resc	23.76
Wal-Mart Pharmacy	Supplemental	85.38	Wal-Mart Pharmacy	Office Suppli	84.72
Wal-Mart Pharmacy	Pharmacies	288.19	Walgreens Pharmacy	Child Care It	29.89
Walker, Doc	Program Activ	300.00	Wall Lake Sanitary D	Water - Sewer	70.00
Waltner, Kolbeck, Scha	Attorney Fees	187.00	Weber, Jamie Db	Child Defense	2,122.55
West 40 Car Wash	Business Trav	10.00	Winner Police Depart	Board Of Pris	200.00
Winner Police Depart	Extradition &	111.20	Xcel Energy, Inc.	Electricity	884.47
Xcel Energy, Inc.	Road Maint. &	26.78	Xcel Energy, Inc.	Welfare Utili	600.53
Yan, Shicai	Interpreters	91.50	Yankton County Sheri	Return Of Ser	200.00
Yellow Cab	Business Trav	27.50	York International C	Heat,Vent & A	149.82
123Signup	Program Activ	210.00			

**REPORTS**

The Register of Deeds Official Statement of Revenue Report for October, 2015 was received and placed on file in the Auditor’s Office.

**PERSONNEL**

MOTION by Bender, seconded by Beninga, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Tracie Lohrman as Corporal for the Jail effective 11/24/15.
2. To accept the retirement of Margaret Dewitt as Correctional Officer for the Jail effective 11/20/15.
3. To accept the retirement of James Hoekman as Deputy Sheriff Captain for the Sheriff’s Office effective 11/20/15.
4. To hire Jason Lillestol as variable, part-time Safe Home Program Worker for Safe Home at \$14.69/hour effective 11/12/15.
5. To hire Michelle Fox as variable, part-time Clerical Worker for the Public Advocate’s Office at \$12.00/hour effective 11/13/15.
6. To end the variable, part-time employment of Austin Smith as Highway Laborer for the Highway effective 11/10/15.

**HEARING**

A public hearing was held to consider approval of Special Event Off-Sale Wine Licenses and Consume/Blend Alcoholic Beverage Licenses for Firehouse Wine Cellars and Wilde Prairie Winery, Inc., for the sale of bottles of wine and conducting wine tasting at the HorsePower Country Christmas Fundraiser on December 5, 2015. Tasha Anderson, Executive Director of HorsePower, was present to answer questions from the Commission regarding the fundraiser. MOTION by Beninga, seconded by Barth, to approve Special Event Off-Sale Wine

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Licenses and Consume/Blend Alcoholic Beverage Licenses for Firehouse Wine Cellars and Wilde Prairie Winery, Inc. for the sale of bottles of wine and conducting wine tasting during the HorsePower Country Christmas Fundraiser on December 5, 2015. 5 ayes.

#### GRANT

Lynn DeYoung, Emergency Management Director, reported Minnehaha County has been awarded a 2015 Homeland Security Grant in the amount of \$140,410.76. The grant will be used for the following purposes: \$8,767.80, radios and ear pieces for the Mobile Command Post; \$16,319.00, bomb response suit; \$16,000.00, universal ATV; \$12,904.96, radio amplifier and smart board mobile command post; \$86,419.00 portable digital radios. Mr. DeYoung reported that the State has moved to an on line grant management system, and grant documents will now be signed electronically. MOTION by Barth, seconded by Kelly, to authorize Minnehaha County Emergency Management to enter into the agreement with the South Dakota Office of Homeland Security and to authorize electronic signatures on the 2015 Homeland Security Grant Award Agreements. 5 ayes.

#### LEASE

Carol Muller, Commission Administrative Officer, gave a briefing on the 2016 lease agreement between Minnehaha County and CASA (Court Appointed Special Advocate). Under the terms of the agreement, CASA will pay \$7,250 to lease 1,500 square feet of office space on the first floor of the Extension Building. CASA will make four payments in the amount of \$1,812.50 at the beginning of each quarter. The County pays for heat, electricity, and janitorial service. MOTION by Beninga, seconded by Barth, to authorize the Commission Chair to sign the 2016 lease agreement between Minnehaha County and CASA. 5 ayes.

#### GRANT EXTENSION

Robert Wilson, Assistant Commission Administrative Officer, reported the Community Development Block Grant (CDBG) from the State of South Dakota to assist Southeast Technical Institute in funding the expansion of its commercial driver's license (CDL) training program, was due to expire on October 31, 2015. The grant is administered by the Southeastern Council of Governments who is requesting to extend the grant period one year to fully utilize the remaining scholarships. MOTION by Bender, seconded by Kelly, to authorize the Commission Chair to sign the Request For Amendment to Grant 1112-302, to extend the grant period until October 31, 2016. 5 ayes.

#### LIAISON REPORT

Commissioner Heiberger reported that she and Commissioner Beninga met with the Public Defender's Office the morning of November 17, 2015, and discussed the Gideons Promise Program. Ms. Heiberger reported the next round of interviews for that program will begin in December. Ms. Heiberger also reported they discussed pre-trial services.

#### NEW BUSINESS

Scott Anderson, Planning & Zoning Director, reported Wayne Steinhauer's term on the Planning Commission is expiring at the end of 2015. Mr. Steinhauer will be serving as a South Dakota State Representative, and will not be re-applying for a position on the Planning Commission. Mr. Anderson encouraged interested parties to apply. Commissioner Barth stated that Mr. Steinhauer will be missed on the Planning Commission.

MOTION by Kelly, seconded by Barth, to adjourn into executive session for contract negotiations and personnel discussion. 5 ayes.

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The Commission adjourned until 9:00 a.m. on Tuesday, November 24, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger  
Commission Chair

ATTEST:

Cynthia Jepsen  
Deputy Auditor