

11/10/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. November 10, 2015, pursuant to adjournment on November 3, 2015. Commissioners present were: Barth, Bender, Heiberger, and Kelly. Commissioner Beninga was absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chair Heiberger called the meeting to order.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

MOTION by Bender, seconded by Barth, to approve the November 3, 2015 County Commission minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$465,579.99. 4 ayes.

A & B Business Equip	Maintenance C	84.63	A & B Business Equip	Office Equipm	72.62	
Advertising Arts Inc	Program Activ	323.62	Airgas Inc	Small Tools,	12.87	
Airway Service Inc	Automotive/Sm	743.89	Allied Oil & Tire Co	Automotive/Sm	699.40	
Allied Oil & Tire Co	Heavy Eq. Rep	231.00	Allied Oil & Tire Co	Truck Repair/	41.00	
Amer Assoc Of Police	Memberships	125.00	Anderson Publication	Publishing Fe	1,332.57	
Arrow Ridge Townhome	Welfare Rent	2,100.00	Avera Heart Hosp Of	Hospitals	2,417.88	
Avera McKennan Hospi	Blood Withdra	74.00	Avera McKennan Hospi	Hospitals	69,650.73	
Avera McKennan Hospi	Other Profess	10,400.00	Bender Companies Db	Welfare Rent	595.00	
Berry Dunn Mcneil &	Consultants	8,207.00	Boyer Trucks Sioux F	Truck Repair/	150.66	
Bristol Court Ltd Pt	Welfare Rent	600.00	Brookings Health Sys	Hospital Prep	1,792.33	
Brown & Saenger	Office Suppli	273.89	Byre, Jonn E	Welfare Rent	600.00	
Campbell Supply Co I	Truck Repair/	551.77	Cartridge World	Data Processi	1,698.16	
Catholic United Fina	Other Misc. R	500.00	CDX Holdings	Welfare Rent	600.00	
Cedar Prop Llc Db	Welfare Rent	650.00	Century Business Lea	Lease-Rental	320.38	
Choi, Kon	Welfare Rent	470.00	Clarity Telecom Llc	Telephone	63.62	
Cody, Denise	Bd Exp. Fees	97.50	Concrete Materials	Bridge Repair	25.58	
Constellation New En	Natural Gas	2,184.42	Country Meadows Apts	Welfare Rent	2,600.00	
County Wide Director	Books	189.00	Dakota Riggers & Too	Small Tools,	36.00	
Dakotaland Autoglass	Automotive/Sm	39.99	Diamond Properties L	Welfare Rent	550.00	
DLRS Properties, Inc	Welfare Rent	500.00	Dust Tex Service Inc	Janitorial/Ch	22.56	
E.S.R.I., Inc.	Maintenance C	13,350.00	EH Hospitality Llc	Motels	745.00	
Etek Llc Db	Welfare Rent	475.00	Express Properties L	Welfare Rent	325.00	
Fitts, Rod Db	Welfare Rent	500.00	Fleetpride / Holt, I	Parts Invento	1,784.19	
Fleetpride / Holt, I	Truck Repair/	2,353.63	Fonder, Roger M Db	Automotive/Sm	52.30	
Fred Pryor Seminars	Education & T	149.00	G&W, Inc Db	Transportatio	19.98	
George Boom Funeral	Burials	1,000.00	Geotek Engineering &	Architects &	1,879.75	
Golden West	Telephone	165.75	Governors Inn	Business Trav	81.95	
Governors Inn	Travel - Kell	81.95	Graham Tire Co. - Do	Automotive/Sm	28.70	
Guzman, Sandra V.	Interpreters	75.00	Haber, John Db	Hab	Welfare Rent	600.00
Heirigs, Mary Ellen	Bd Exp. Fees	348.80	Help/Systems-Il Inc	Maintenance C	1,551.00	
Heritage Apartments	Welfare Rent	378.00	Heritage Funeral Hom	Burials	1,000.00	
Hurtgen, Timothy T/P	Welfare Rent	1,100.00	Hy-Vee Accounts Rece	Jury Fees	79.57	
Hy-Vee Accounts Rece	Pharmacies	259.98	Hybertson, Greg	Welfare Rent	740.00	
Interstate All Batte	Data Processi	115.40	Interstate All Batte	Small Tools,	67.00	
Interstate Office Pr	Office Suppli	743.87	ISI Llc	Interpreters	80.00	
Jefferson Partners L	Transportatio	501.50	Jim & Ron's Service	Other Profess	180.00	
Johnson, Patricia	Bd Evaluation	1,237.50	JSA Consult Engineer	Architects &	31,692.00	
Kelly, Dick	Travel - Kell	15.00	Klein, Rose	Welfare Rent	800.00	
Kmart Pharmacy	Pharmacies	78.49	Kohlhoff, Kari	Program Activ	32.86	
Kronos	Data Processi	9,713.76	Language Line Servic	Interpreters	233.46	
Language Line Servic	Telephone	433.66	Larons II Power Equi	Building Repa	49.99	
Larons II Power Equi	Motor/Machine	99.98	Lassegaard, Samuel C	Welfare Rent	860.00	
Lee Newspapers	Program Activ	328.00	Lewno, Lucy	Bd Exp. Fees	925.44	
Madison Square Ptnrs	Welfare Rent	339.00	Maximum Promotions I	Furniture & O	62.00	
Menards - East	Park/Recreati	440.99	Menards - West	Program Activ	89.94	
Microfilm Imaging Sy	Office Suppli	662.55	MidAmerican Energy C	Natural Gas	133.76	

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Minn Cnty Museum Pet	Program Activ	16.94	Minnehaha Community	Park/Recreati	30.00
Minnehaha Community	Tea-Ellis Ran	33.25	Mosena, Dan	Welfare Rent	485.00
Mulder & Son Inc.	Truck Repair/	6,000.00	Muller, Carol	Business Trav	15.00
Murray Properties, L	Welfare Rent	840.00	Neve's Uniforms	Uniform Allow	46.80
Nguyen, Lam	Interpreters	50.00	North Central Intl S	Truck Repair/	149.84
Northeast Investment	Welfare Rent	700.00	Novak Sanitary Servi	Tea-Ellis Ran	77.50
Novak Sanitary Servi	Trash Removal	2,748.24	Nuss Truck & Equipme	Trucks/Tract 235,	371.50
Ohnstad, Gary A	Welfare Rent	600.00	Olson, Austin	Welfare Rent	700.00
Peterson, Kelli	Education & T	37.74	Qualified Presort Se	Postage	64.23
Record Keepers, Inc.	Records Stora	2,267.49	Redwood Estates Llc	Welfare Rent	500.00
Ridgeview Apts Ltd P	Welfare Rent	1,200.00	Sanford Clinic	Physicians	65.50
Sanford Hospital	Blood Withdra	40.00	Sanford Hospital	Hospitals	1,058.28
Sanford Hospital - R	Welfare Rent	600.00	Sanford Occupational	Other Profess	102.75
Sanford Occupational	Professional	741.13	Schoeneman Bros. Co.	Program Activ	103.00
SD Dept Of Revenue	Bulletin Boar	180.11	SD Dept Of Revenue	Coroner Fee/T	1.13
SD Dept Of Revenue	Fingerprint/T	133.73	SD Dept Of Revenue	GIS Revenue	1.13
SD Dept Of Revenue	Misc. Auditor	8.29	SD Dept Of Revenue	Misc. Dir. Eq	50.52
SD Dept Of Revenue	Misc. Treasur	21.07	SD Div Of Criminal I	Professional	43.25
SD Symphony Orchestr	Program Activ	300.00	SDN Communications	Data Communic	338.00
SDN Communications	Telephone	702.00	Sehr Rentals Llc	Welfare Rent	435.00
Settlementone Screen	Recruitment	60.55	Shi International Co	Data Processi	958.12
Shipley's Laundry &	Program Activ	82.40	Signs Plus Graphics	Vehicle Equip	425.00
Sioux Falls City Fin	2014 HLS Grant	160.00	Sioux Falls Two Way	Communication	377.49
Sioux Falls Two Way	Truck Repair/	175.96	Sioux Falls Utilitie	Welfare Utili	475.16
Sioux Valley Energy	Electricity	259.96	Sioux Valley Energy	Road Maint. &	136.68
Sioux Valley Energy	Tea-Ellis Ran	68.71	Sisson Printing, Inc	Printing/Form	542.07
Skadsen, Nathan	Work Mileage	27.30	Snoozy, Scott	Welfare Rent	600.00
Songstad, Bret/Janel	Welfare Rent	500.00	Stoney Creek Townhom	Welfare Rent	700.00
Strum, Steve A	Welfare Rent	475.00	Sturdevant's Auto Pa	Automotive/Sm	15.57
Swanda, Karen	Bd Exp. Fees	97.50	Swenby, Dianne	Welfare Rent	595.00
Szameit, Alexandra	Interpreters	767.49	Tendaire Ind Inc	Truck Repair/	265.89
Tenth Street, Inc.	Automotive/Sm	10.95	Tires,Tires,Tires In	Automotive/Sm	1,075.92
Tires,Tires,Tires In	Gas,Oil,Diese	27.90	Tomacelli's Pizza	Jury Fees	107.47
Transunion Risk & Al	Investigators	68.00	Tuschen, Michael E	Uniform Allow	142.04
US Postal Service	Postage	1,400.00	Wal-Mart Pharmacy	Pharmacies	166.43
Walgreen Co.	Pharmacies	1,240.55	Walters Funeral Home	Burials	2,250.00
Weiland & Assoc Inc	Jury Fees	153.93	Wheelco Brake & Supp	Small Tools,	124.95
Wheelco Brake & Supp	Truck Repair/	1,331.85	Willow Partners Llc	Welfare Rent	600.00
Winqvist, Kari	Education & T	37.74	Xcel Energy, Inc.	Electricity	411.64
Xcel Energy, Inc.	Welfare Utili	1,010.40	Yan, Shicai	Interpreters	58.33
Zee Medical Service	Office Suppli	69.85			

REPORTS

The Minnehaha County Sheriff’s Report for October, 2015 and the Auditor’s Account with the County Treasurer as of October 31, 2015, were received and placed on file in the Auditor’s Office.

On Deposit in Banks	
Interest-bearing open account	90,828,813.22
US Bank (Cash with Trustee)	8,001,358.31
CD’s and savings	15,000,000.00
Cash	14,355.14
Checks/drafts in Treasurer’s possession for more than 3 days	13,424.86
Total Cash On Hand	113,857,951.53
TASC adjustment (will clear by year-end)	12.36
Total Reconciled AS/400 Cash Balance	113,857,963.89

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 4 ayes.

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1. To hire Christopher Miles as Deputy Public Defender (21/6) for the Public Defender's Office at \$2,288.80/bi-weekly effective 11/12/15.
2. To hire Alexander Braun as Corrections System Operator (9/2) for the Jail at \$14.33/hour effective 11/12/15.
3. To promote Linc Mitchell from Correctional Officer in Training to Correctional Officer (13/2) for the Jail at \$17.46/hour effective 10/27/15.
4. To promote Kevin Keegan from Correctional Officer to Corporal (16/4) for the Jail at \$21.27/hour effective 11/7/15.
5. To promote Michael Walsh from Deputy Sheriff Sergeant to Deputy Sheriff Captain (23/9) for the Sheriff's Office at \$3,003.20/bi-weekly effective 11/14/15.
6. To promote Craig Butler from Deputy Sheriff to Deputy Sheriff Sergeant (20/9) for the Sheriff's Office at \$29.32/hour effective 10/31/15.
7. To demote Admir Tahirovic from Deputy Sheriff for the Sheriff's Office to Correctional Officer in Training (12/2) for the Jail at \$16.62/hour effective 11/3/15.
8. To accept the resignation of Sarah Tesch as temporary, part-time Juvenile Correctional Worker for the Juvenile Detention Center effective 10/28/15.

Step Increases

1. Thomas Maunders – Safe Home Program Worker – Safe Home – 9/6 to 9/7 – 10/24/15 – \$16.21/hour
2. Tracie Lohrman – Corporal – Jail – 16/7 to 16/8 – 8/2/15 – \$23.48/hour
3. James Hoekman – Deputy Sheriff Captain – Sheriff's Office – 23/14 to 23/15 – 10/8/15 – \$3,482.40/bi-weekly
4. Jason Aanenson – Deputy Sheriff – Sheriff's Office – 16/8 to 16/9 – 9/4/15 – \$24.07/hour
5. Leanne Harries – Paralegal – State's Attorney's Office – 16/11 to 16/12 – 10/16/15 – \$25.92/hour
6. Mark Joyce – Senior Deputy State's Attorney – State's Attorney's Office – 22/4 to 22/5 – 10/31/15 – \$2,464.80/bi-weekly
7. Patricia Olthoff – Senior Computer Support Technician – Information Technology – 17/15 to 17/16 – 11/10/15 – \$30.06/hour

PUBLIC COMMENT

Dr. Brian Maher, Superintendent of the Sioux Falls School District, introduced himself to the County Commissioners, and spoke on the partnership among the City of Sioux Falls, Minnehaha County, and the Sioux Falls School District.

11/10/2015

Mark Lee, Director of Public Affairs & Communication for the Sioux Falls Area Chamber of Commerce, provided information for the Commission on the 2021 Forward Sioux Falls campaign, and spoke on the major emphasis of the campaign.

EASEMENT

Robert Wilson, Assistant Commission Administrative Officer, reported that SDN Communications has requested an additional easement across W. H. Lyon Fairgrounds. The requested easement is 10 feet wide and runs approximately 500 feet from an antenna tower to the nearest connection point to Xcel Energy power. John Mingo, representing SDN Communications, was present to answer any questions from the Commission. MOTION by Kelly, seconded by Bender, to authorize the Chair to sign the Permanent Private Fiber Optic Utility Easement between Minnehaha County and SDN Communications across W. H. Lyon Fairgrounds. 4 ayes.

AGREEMENT

DJ Buthe, Highway Superintendent, gave a briefing on a Professional Services Agreement for final design services with Short Elliot Hendrickson, Inc. for the replacement of Structure #50-284-170. The projected construction cost is estimated at \$2.3 million. The project will be submitted into the South Dakota Department of Transportation (SDDOT) Bridge Improvement Grant (BIG) program for construction cost reimbursement. The County will cost share the project with the State. If the project is not selected by the SDDOT in the initial grant program the project will be postponed, and the Highway Department will continue to submit the project to the BIG program until it is accepted. MOTION by Kelly, seconded by Barth, to authorize the Chair to sign the Professional Services Agreement for final design services with Short Elliot Hendrickson for replacement of Structure #50-284-170 in an amount not to exceed \$113,133. 4 ayes.

GRANT AGREEMENT

Lynn DeYoung, Emergency Management Director, reported that Minnehaha County has been awarded a \$15,000 grant from the State of South Dakota to purchase equipment for the Mass Fatality Management Plan. The grant dollars will be used to purchase one portable x-ray machine, accessories, and software to be used for forensic dental comparisons. The equipment will be available for use state wide in the event of a mass fatality. Mr. DeYoung requested authorization to enter into the grant agreement. MOTION by Barth, seconded by Kelly, to authorize the appropriate signatures to enter into a Grant Agreement between Minnehaha County and the South Dakota Department of Health in the amount of \$15,000 for the purchase of one portable x-ray machine for the Mass Fatality Management Plan. 4 ayes.

CONTRACT

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on the 2016 contract between Minnehaha County and the Sioux Falls Humane Society for animal control services. Minnehaha County has allocated \$47,000 for animal control in the 2016 budget. \$36,036 will be paid out in 12 monthly installments of \$3,003. In addition, the Humane Society will bill \$56.00 per hour plus the IRS approved mileage rate for any emergency after-hours calls. Once the billing reaches 80% of the budget, the Humane Society and the County will consider a change in protocol to reduce costs or determine if a budget supplement is necessary. MOTION by Bender, seconded by Barth, to authorize the Chair to sign the contract between Minnehaha County and the Sioux Falls Humane Society for animal control services for the period of January 1, 2016, through December 31, 2016. 4 ayes.

LIAISON REPORT

11/10/2015

Commissioner Barth reported on attending the Museum Board Meeting where Candy Hanson gave a presentation on fundraising. Commissioner Barth suggested acquiring the South Dakota State flag that had been stolen from Pierre to be used as a display item in the museum.

Commissioner Barth reported on the Turner County Planning Commission public hearing on revisions to the Turner County Planning Ordinance. Scott Anderson, Minnehaha County Planning & Zoning Director, attended the meeting along with Commissioner Barth.

NEW BUSINESS

Commissioner Heiberger reported that the Court System budget is out of money and will need a budget supplement by the end of the year.

MOTION by Barth, seconded by Kelly, to adjourn into executive session for personnel discussion. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, November 17, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Cynthia Jepsen
Deputy Auditor