

3/24/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. March 24, 2015, pursuant to adjournment on March 17, 2015. Commissioners present were: Barth, Bender, Heiberger, and Kelly. Commissioner Beninga was absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairperson Heiberger called the meeting to order.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

MOTION by Kelly, seconded by Barth, to approve the March 17, 2015 Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$299,957.16 and March 2015 Salaries. 4 ayes.

A To Z World Language Interpreters	3,015.00	Airway Service Inc	Automotive/Sm	1,085.97
Airway Service Inc Gas,Oil,Diese	112.55	American Institute O	Lab Costs	900.00
Anderson Publication Publishing Fe	1,063.04	Argus Leader - Adver	Publishing Fe	4,254.45
Automatic Building C Coliseum Main	263.16	Automatic Building C	Maintenance C	927.00
Avera Health Plans Expenditures	1,871.30	Avera McKennan Hospi	Clinics - Aux	819.00
Avera McKennan Hospi Hospitals	3,130.00	Avera McKennan Hospi	Physicians	98.20
B&J Properties Llc Welfare Rent	400.00	Bain, Nancy	Welfare Rent	500.00
Baldwin Supply Co Plumbing & We	787.52	Bierschbach Equipmen	Automotive/Sm	24.87
Billion's Automotive/Sm	367.56	Bourne, Anna	Bd Evaluation	585.00
Bourne, Anna Crisis Interv	90.00	Boyer Trucks Sioux F	Automotive/Sm	135.54
Boyer Trucks Sioux F Truck Repair/	76.70	Bradfield, Matt Db	Maintenance C	70.00
Brende, Schroeder & Attorney Fees	307.50	Builders Supply Comp	Repair/Renova	1,058.82
Bureau Of Informatio Detox	4.67	Bureau Of Informatio	Telephone	260.56
Butler Machinery Com Heavy Eq. Rep	206.19	Butler Machinery Com	Truck Repair/	740.63
Campbell Supply Co I Road Maint. &	18.99	Carlson, Lisa	Court Reporte	170.80
Century Business Pro Lease-Rental	187.69	Century Business Pro	Maintenance C	290.51
Climate Systems, Inc VOA - Dakotas	260.12	Cole Papers, Inc.	HHS Custodial	758.09
Cole Papers, Inc. Janitorial/Ch	43.04	Collison, Jeanne	Bd Exp. Fees	60.00
Columbia Dam Llc Welfare Rent	500.00	Constellation New En	Natural Gas	16,847.98
Dakota Riggers & Too Truck Repair/	179.50	Dakotaland Autoglass	Automotive/Sm	165.00
Dan Grigg Images Inc Store Invento	117.60	Data Spec Llc (Vetra	Data Processi	399.00
Dataline Assoc./Fior Data Processi	410.00	Deans Bulk Svc Inc	Gas,Oil,Diese	335.80
Deboer Law Office Pc Attorney Fees	1,830.64	Decastro Law Office,	Attorney Fees	1,625.10
Decastro Law Office, Child Defense	303.30	Deutz, Brian	Welfare Rent	475.00
EH Hospitality Llc Motels	650.00	Electric Constructio	Electrical Re	128.06
Emdeon Business Serv Other Medical	49.00	Erpenbach, John E	Recruitment	450.00
First Dakota Title Other Profess	1,600.00	Fonder, Roger M Db	Automotive/Sm	35.40
Frantzen, Paige Depositions	314.25	G & R Controls Inc	Heat,Vent & A	116.32
Gaylord Bros Inc Program Activ	504.12	Glory House	Clinics - Aux	602.00
Goebel Printing, Inc Printing/Form	40.00	Grainger, Inc.	Plumbing & We	1,882.80
Gunner, Andrea Court Reporte	346.80	Guzman, Sandra V.	Interpreters	149.16
Harmelink,Fox & Ravn Attorney Fees	1,023.50	Harmon, Karla	Bd Evaluation	1,822.50
Harms Oil Company Gas,Oil,Diese	17,336.17	Healthport	Medical Recor	26.12
Heartland Paper Comp Building Repa	266.68	Heinold, David	Business Trav	413.70
Hewlett-Packard Comp Data Processi	662.37	High Point Networks	Data Processi	1,854.00
High Point Networks Maintenance C	5,764.00	Hillyard, Inc.	HHS Custodial	1,096.98
Hillyard, Inc. Janitorial/Ch	368.20	Hobby Lobby Stores I	Exhibit Mater	46.71
Hoekstra, Denise A. Court Reporte	44.00	Hofer, Charlotte Db	Welfare Rent	395.00
Horizon Agency Inc Expenditures	2,431.00	Horn, Garrett	Attorney Fees	213.00
Howe Heating & Plumb Plumbing & We	27.41	Hurtgen, Timothy T/P	Welfare Rent	300.00
Hy-Vee Accounts Rece Program Activ	67.94	I State Truck Center	Truck Repair/	62.04
Institutions Service Jail Repairs/	624.84	Interstate Office Pr	Office Suppli	626.57
ISI Llc Interpreters	905.00	ISS Facility Svcs-Mi	Contract Serv	11,058.00
Je Llc Welfare Rent	350.00	Jin, Suming	Interpreters	100.00
Johnson Controls, In Building Repa	875.62	Johnson Controls, In	Heat,Vent & A	148.80

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Johnson, Richard L	Attorney Fees	67.50	Kading, Kunstle & Go	Attorney Fees	3,565.10
Kamrath, Lyndee	Business Trav	81.03	Kamrath, Lyndee	Other Profess	3.72
Khorooosi, Sam	Attorney Fees	246.00	Kolb, Charles J	Welfare Rent	500.00
Kone, Inc.	Correction Ct	834.42	Kone, Inc.	Jail Repairs/	79.52
Kone, Inc.	Other Profess	57.16	Krueger Excavating,	Snow Removal	1,710.00
Kyra Enterprises Llc	Motels	198.00	Laughlin, Nicole	Attorney Fees	6,898.98
Lewno, Lucy	Bd Exp. Fees	946.44	Lutheran Social Svcs	Interpreters	325.00
Mac's, Inc.	Small Tools,	2.51	Matheson Tri-Gas Inc	Gas,Oil,Diese	21.54
Matheson Tri-Gas Inc	Plumbing & We	20.03	Menards - East	Electrical Re	12.98
Menards - East	Jail Repairs/	19.94	Menards - West	Exhibit Mater	210.39
Microfilm Imaging Sy	Contract Serv	3,726.00	MidAmerican Energy C	Natural Gas	1,247.84
MidAmerican Energy C	Welfare Utili	395.03	Midwest Alarm Compan	Building Repa	185.04
Mills & Miller Inc	Road Material	60,107.51	Minn Cnty Liquor Sti	Investigators	400.19
Minn Cnty Museum Pet	Exhibit Mater	15.89	Minn Cnty Museum Pet	Office Suppli	11.98
Minn Cnty Museum Pet	Small Tools,	0.42	Minndev Llc	Welfare Rent	420.00
Minnehaha Cnty Histo	Store Invento	90.00	Moody County (SD)Aud	Attorney Fees	58.00
Morse Correctl Healt	Contract Serv	1,200.00	Multi-Cultural Cente	Interpreters	508.75
Myers Billion Llp	Attorney Fees	792.48	Neve's Uniforms	Other Supplie	29.90
Nguyen, Lam	Interpreters	50.00	Nielsen Ogdahl, Erin	Attorney Fees	125.00
O'Hara Masonry	Other Miscell	598.00	Oconnor Company	Heat,Vent & A	1,429.73
Oehlke, Karl	Bd Evaluation	630.00	Palmer, Barbara	Bd Evaluation	3,847.50
Perfect Pennies	Program Activ	4,272.99	Qualified Presort Se	Postage	3,897.32
Rearson, Thomas J Db	Professional	400.00	Record Keepers, Inc.	Records Stora	2,357.45
Rehfuss, Cathy A	Bd Exp. Fees	45.00	Salberg, Aaron	Attorney Fees	224.40
Sanford Clinic - Fi	Other Miscell	34.00	Sanford Hospital	Blood Withdra	20.00
Sanford Hospital	Clinics - Aux	3,892.00	Sanford Hospital	Hospitals	10,175.55
Sanford Occupational	Expenditures	270.26	Sanford Occupational	Other Profess	163.29
Sanford Occupational	Professional	332.37	Schultz, Shannon	Business Trav	33.00
SD Attorney General	Amts Held-Dai	7,570.00	SD Building Official	Education & T	75.00
SD Building Official	Memberships	50.00	SD Dept Of Revenue	Lab Costs	70.00
SD One Call	Building Repa	2.10	SF Treatment Center	Pharmacies	234.00
Sherwin Williams	Building Repa	30.18	SHI International Co	Software	929.16
Sioux Falls City Fin	Gas,Oil,Diese	8,063.04	Sioux Falls City Fin	HIDTA Grant	74.93
Sioux Falls Ford, In	Automotive/Sm	217.67	Sioux Falls Rubber S	Office Suppli	174.65
Sioux Falls Utilitie	Water - Sewer	871.97	Sioux Valley Energy	Welfare Utili	69.00
Skorczewski, Jena	Court Reporte	168.00	Solomon, Ghirmay	Interpreters	100.00
Soo Dell Rental Prop	Deductibles	400.00	Stan Houston Equipme	Small Tools,	300.00
Stenopat Ltd Inc	Depositions	111.75	Swanda, Karen	Bd Exp. Fees	105.00
Szameit, Alexandra	Interpreters	754.17	Taylor, Anita/Randy	Welfare Rent	520.00
Thomson Reuters - We	Legal Researc	2,039.77	Thorin, Deyanira T	Interpreters	460.82
Tri-State Garage Doo	Building Repa	626.00	Variety Foods Llc	Other Profess	297.05
Verizon Wireless	Data Processi	1,097.44	Verizon Wireless	HIDTA Grant	93.59
Verizon Wireless	Pistol Permit	40.01	Verizon Wireless	Safety & Resc	123.66
Verizon Wireless	Telephone	5,397.64	VOA Dakotas / Pettig	Welfare Rent	500.00
Voigt, Debra	Attorney Fees	3,784.50	Voigt, Debra	Child Defense	809.10
Wal-Mart Pharmacy	Pharmacies	30.63	Waltner, Kolbeck, Sc	Attorney Fees	704.70
Waltner, Kolbeck, Sc	Child Defense	8,983.89	Weerheim, Tom	Attorney Fees	1,193.00
Weiland & Assoc Inc	Jury Fees	197.64	Woodall, Kristin A	Court Reporte	23.80
Xcel Energy, Inc.	Welfare Utili	326.70	Xigent Solutions	New World Cos	5,052.00
Yan, Shicai	Interpreters	50.00	Yellow Robe, Luke	Icwa Professi	25,536.00
Commission	Salaries	30,361.71	Auditor	Salaries	46,919.48
Treasurer	Salaries	65,913.20	Information Tech	Salaries	62,295.45
States Attorney	Salaries	208,008.67	Public Defender	Salaries	137,520.86
Public Advocate	Salaries	36,747.25	Facilities	Salaries	57,385.41
Equalization	Salaries	71,497.63	Register Of Deeds	Salaries	42,927.06
Human Resources	Salaries	20,632.02	Sheriff	Salaries	807,104.37
Emergency Mgmt	Salaries	14,896.00	Juvenile Detention	Salaries	154,843.11
Highway	Salaries	123,673.75	Human Services	Salaries	110,804.61
Museum	Salaries	58,201.92	Planning	Salaries	29,960.01
Extension	Salaries	2,899.20			

REPORTS

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The Register of Deeds Official Statement of Revenue Collected in February 2015 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Mark Bassett as Safe Home Program Assistant (9/4) for Human Services at \$15.06/hour effective 3/25/15.
2. To promote Kurt Schaunaman from Corporal to Deputy Sheriff Sergeant (20/2) for the Jail at \$24.67/hour effective 3/28/15.
3. To accept the retirement of Kathryn Emerson as Corrections System Operator for the Jail effective 3/27/15.
4. To discharge Caleb Hargreaves as Correctional Officer in Training for the Jail effective 3/16/15.
5. To accept the resignation of Zachary Reker as Road Maintenance Team Member for the Highway effective 3/27/15.
6. To end the temporary, part-time employment of Sarah Sorgdrager as Clerical Worker for the Public Defender's Office effective 3/19/15.
7. To hire Erin Hanson as temporary, part-time Clerical Worker for the Public Defender's Office at \$10.00/hour effective 3/24/15 to 5/22/15.

Step Increases Due

1. Rebecca Fiegen – Safe Home Program Worker – Human Services – 9/5 to 9/6 – 1/14/15 – \$15.82/hour
2. John Boysen – Safe Home Program Worker – Human Services – 9/3 to 9/4 – 12/26/14 – \$15.06/hour
3. Dean Hodgen – Caseworker I – Human Services – 16/6 to 16/7 – 3/17/15 – \$22.91/hour
4. Joy West – Caseworker I – Human Services – 16/5 to 16/6 – 2/28/15 – \$22.35/hour
5. Kurt Schaunaman – Corporal – Jail – 16/5 to 16/6 – 2/1/15 – \$22.35/hour
6. Michael Newkirk – Correctional Officer – Jail – 13/2 to 13/3 – 3/16/15 – \$17.90/hour
7. Calvin Kastner – Correctional Officer – Jail – 13/5 to 13/6 – 3/5/15 – \$19.27/hour
8. Jason Gearman – Deputy Sheriff Sergeant – Sheriff's Office – 20/17 to 20/18 – 2/12/15 – \$36.62/hour
9. Jorrie Hart – Air Guard Security Officer II – Air Guard – 13/3 to 13/4 – 2/28/15 – \$18.34/hour
10. Andrew Nielson – Engineering Specialist – Highway – 17/6 to 17/7 – 3/22/15 – \$24.07/hour
11. Steven Millage – Programmer Analyst II – Information Technology – 21/8 to 21/9 – 3/16/15 – \$30.81/hour

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12. Beau Blouin – Senior Deputy Public Defender – Public Defender’s Office – 22/2 to 22/3 – 3/21/15 – \$2,345.60/bi-weekly

13. Rebecca McChesney – Tax and License Supervisor – Treasurer – 16/8 to 16/9 – 3/27/15 – \$24.07/hour

ABATEMENT

MOTION by Kelly, seconded by Barth, to approve abatement of 2014 Property Taxes for the following: RDID 60252, \$531.46 & RDID 74561, \$880.79 representing owner-occupied status; RDID 25838, \$858.50 & RDID 28398, \$156.98 representing houses that were razed; RDID 34335, \$439.19 & RDID 34334, \$587.93 representing tax exempt property for the City of Sioux Falls. 4 ayes.

MOTION by Bender, seconded by Barth, to approve abatement of 2014 Property Taxes for the following: RDID 12260, \$377.02; RDID 33056, \$650.31; RDID 33738, \$524.80; RDID 42747, \$500.07; RDID 50850, \$33.83; and RDID 51010, \$966.75 representing the Elderly Assessment Freeze. 4 ayes.

NOTICES

A notice was received from the United States Board on Geographic Names of the approval of the proposal to apply the new name Dells Island to an unnamed island in Minnehaha County.

MOTION by Kelly, seconded by Barth, to authorize the Auditor to publish a notice to bidders for Project MC-155-OL-2015 for contracted asphalt overlay. 4 ayes.

HEARING

A public hearing was held to consider the approval of Special Event On-Sale Liquor Licenses for Johnny Carino’s to allow the sale of alcohol at four wedding receptions to be held at the Crooks Gun Club located at 2808 W. 84th Street North, Sioux Falls, SD. The dates of the events are June 20th and 27th, 2015 and September 12th and 19th, 2015. MOTION by Barth, seconded by Kelly, to approve four (4) Special Event On-Sale Liquor Licenses for Johnny Carino’s for events held at the Crooks Gun Club. 4 ayes.

AMENDMENT

Jeff Gromer, Warden, gave a briefing on an amendment to extend the 2010 contract with Catering by Marlins (CBM) Managed Services to provide daily food service at the Minnehaha County Jail. The amendment would be effective July 1, 2015 through June 30, 2016. The amendment includes an increase in the per meal price from \$0.86 to \$0.89 and an increase in snacks from \$0.62 to \$0.64. MOTION by Barth, seconded by Kelly, to authorize the Chairperson to sign the 2015 Contract Amendment to the Food Service Contract for the jail between Minnehaha County and CBM Managed Services. 4 ayes.

APPOINTMENT

Scott Anderson, Planning & Zoning Director, gave a briefing on applications received for appointment to the Minnehaha County Planning Commission Board. The following four individuals submitted applications and were present to speak on their qualifications for appointment: Keith Lapour, 46732 Dorothy Drive, Sioux Falls; Doug Ode, 48127 Hwy 42, Brandon, SD; Julie Umstead, 48044 256th Street, Garretson, SD; and Bill Sandness, 4507 W. Cottage Trail, Sioux Falls. MOTION by Kelly, seconded by Barth, to defer this item for one week until a full commission is present. 4 ayes.

BID AWARDS

3/24/2015

Jason Reaves, Senior Project Engineer, reported on bids received for Item #10, Oxygen and Welding Gasses, of the 2015-2016 Highway Department Annual Materials Letting on March 11, 2015. One bid was received from AirGas USA, LLC. MOTION by Kelly, seconded by Barth, to award the bid for Item #10, Oxygen and Welding Gasses, to AirGas USA, LLC. 4 ayes.

Jason Reaves, Senior Project Engineer, reported on the March 18, 2015 bid opening for Project SEAL 2015, Annual Chip Seal on County Highways. Bids were received from the following companies: Asphalt Surfacing Company \$919,127.40; McLaughlin & Schulz, Inc. \$992,092.58; The Road Guy \$1,016,097.22; Bituminous Paving, Inc. \$1,028,246.20; and ASTECH Corporation \$1,056,933.95. Mr. Reaves recommended the contract be awarded to the low bidder, Asphalt Surfacing Company. MOTION by Bender, seconded by Barth, to award the bid for Project SEAL 2015 to Asphalt Surfacing Company in the amount of \$919,127.40. 4 ayes.

AGREEMENT

Jason Reaves, Senior Project Engineer, gave a briefing on a Professional Services Agreement with JSA Consulting Engineers/Land Surveyors, Inc. for Construction Administration Services for the replacement of Structure 50-290-135. The structure is located on 483rd Avenue Approximately 2 ½ miles north and 1 mile east of Corson. MOTION by Bender, seconded by Barth, to authorize the Chairperson to sign the Professional Services Agreement for Construction Administration Services for Structure 50-290-135 in an amount not to exceed \$25,661.00. 4 ayes.

SALE OF PROPERTY

Ken McFarland, Commission Administrative Officer, reported that following the briefing on February 17, 2015, on the request from Ben Soles of Corson to purchase property obtained by Minnehaha to accommodate the widening of SD Highway 11 and 482nd Avenue in Corson, the Commission Office has been contacted by other individuals also interested in purchasing that property. Mr. McFarland reviewed the procedure for the sale of county property and the options for the sale of real estate that is deemed no longer necessary, useful, or suitable for its purposes. Mr. McFarland stated that the Commission would have to declare the property as surplus, have the property appraised, decide on the method by which the property will be offered for sale, and publish the required sale notice. The following three options for the sale of the property were presented: sale by sealed bids; sale by public auction; sale by real estate broker. Bob Litz, Auditor, stated that there are two properties that did not get sold during last year's tax deed auction, and he would like to have those properties included on the auction should the Commission choose that method of sale. Chairperson Heiberger stated she would like to wait until the full commission is present to decide on the method of sale. MOTION by Kelly, seconded by Barth, to direct staff to proceed with preparing the necessary documents for declaring the properties surplus. 4 ayes.

LIAISON REPORTS

Commissioner Barth reported that on March 23, 2015, he spoke to attendees at the convention of fairs which was held in Sioux Falls, and on the economic activity that fairs bring to the community.

Commissioner Barth stated the Heartland House fundraiser event is on April 9, 2015, and if any county representatives are interested in attending they need to contact Ken McFarland, Commission Administrative Officer.

Commissioner Heiberger reported that during the Joint Minnehaha County, Lincoln County and the City of Sioux Falls Planning & Zoning group they discussed a new law that changes the size of posted zoning notices to the size of a campaign sign.

NEW BUSINESS

3/24/2015

Scott Anderson, Planning & Zoning Director, invited the public to an open house for Envision 2035, a revision of Minnehaha County's Comprehensive Plan, on March 24, 2015 at 6:00 p.m. at the West Central Middle School where public input will be heard. Commissioners discussed with Mr. Anderson how the comprehensive plans of the Urbanized Development Commission and the Metropolitan Planning Organization relate to the County's Comprehensive Plan and the Highway Department's five year plan.

OLD BUSINESS

Robert Wilson, Assistant Commission Administrative Officer, gave an update on the congressional hearings on the proposed rule that would amend the definition of "waters of the U.S." within the Clean Water Act. A final decision on these rules is expected late spring or early summer. Commissioners stated they would like the same letter sent to Senator Rounds that was sent to the other members of our delegation last fall stating the County's position on this issue.

Commissioner Barth stated he would like to see consideration for having greater participation from Minnehaha County in the National Association of Counties as a commission agenda item. Chairman Heiberger stated she is considering attending the national conference this year.

MOTION by Barth, seconded by Kelly, to adjourn into executive session for legal briefing and contract negotiations. 4 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday March 24, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairperson

ATTEST:

Cynthia Jepsen
Deputy Auditor