

3/10/2015

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. March 10th, 2015, pursuant to adjournment on March 3, 2015. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Kelly. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairperson Heiberger called the meeting to order.

MOTION by Kelly, seconded by Barth, to approve the agenda. 5 ayes.

MOTION by Beninga, seconded by Bender, to approve the March 3, 2015, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$449,681.73. 5 ayes.

A & B Business Equip	Lease-Rental	497.25	A & B Business Equip	Maintenance	82.20
A+ Rentals Inc	Welfare Rent	385.00	Airway Service Inc	Automotive/Sm	1,560.43
Airway Service Inc	Gas,Oil,Diease	189.29	Allied Oil & Tire Co	Truck Repair/	38.00
American Institute O	Lab Costs	1,025.00	Anderson, Carol	Welfare Rent	500.00
Arcadia Publishing I	Store Invento	76.53	Associated Consult/E	Outside Repai	1,072.00
ATO Systems Llc	SCAAP Funds	1,310.00	Avera Health Informa	Other Profess	16.20
Avera McKennan Hospi	Hospitals	11,697.65	Axsom, Rodney	Uniform Allow	38.99
B&J Properties Llc	Welfare Rent	1,300.00	Ban-Koe Systems, Inc	HHS Maintenan	314.29
Batteries Plus/Onesk	Other Supplie	3.49	Bauer, Daryl L	Welfare Rent	450.00
Best Western Ramkota	Business Trav	255.00	BI Inc	Program Suppl	8,434.40
Bierschbach Equipmen	Bridge Repair	37.00	Blackburn & Stevens,	Attorney Fees	430.69
Bob Barker Company,	Inmate Suppli	2,451.96	Bob's Lock & Key/Haw	Other Supplie	3.10
Bosch, Curt	Welfare Rent	1,030.00	Boyer Trucks Sioux F	Truck Repair/	92.02
Brennan Hill Townhou	Welfare Rent	1,145.00	Breuer, Steve	Extradition &	20.00
Builders Supply Comp	Correction Ct	71.00	C & J Inc Db	Trash Removal	210.00
Campbell Supply Co I	Truck Repair/	109.95	Canfield Business In	Repair/Renova	879.00
Carlson, Lisa	Court Reporte	64.60	CBM Managed Services	Board Of Pris	36,232.66
CBM Managed Services	Inmate Suppli	106.99	Center For Western S	Store Invento	119.82
Certified Languages	Interpreters	92.40	Cheney Lake, Llc Db	Welfare Rent	700.00
Civil Design Inc	Architects &	2,395.00	Cliff Avenue Auto Pa	Automotive/Sm	152.48
Climate Systems, Inc	Heat,Vent & A	82.01	Climate Systems, Inc	Jail Repairs/	92.20
Cole Papers, Inc.	HHS Custodial	149.52	Cole Papers, Inc.	Janitorial/Ch	1,924.60
Com-Tec Security, Ll	Communication	1,800.00	Compassion Child Car	Welfare Rent	300.00
Cook Huber, Kerri	Attorney Fees	175.58	Counseling Resources	Interpreters	350.00
County Wide Director	Books	96.00	Dakota Data Shred	Trash Removal	100.51
Dakota District Pipe	Program Activ	200.00	Dakota Fluid Power,	Heavy Eq. Rep	42.90
Daybreak/T & H Conve	Gas,Oil,Diease	44.55	Deboer Law Office Pc	Attorney Fees	1,479.98
Decastro Law Office,	Attorney Fees	2,602.10	Dedula, Carla F	Court Reporte	170.00
Dematteo, Lyndsey	Business Trav	59.94	Dematteo, Lyndsey	Memberships	135.00
Dindot-Klusmann Fune	Burials	2,250.00	Donovan's Hobby & Sc	Volunteer Per	62.45
Dust Tex Service Inc	Maintenance C	22.56	EH Hospitality Llc	Motels	650.00
Election Systems & S	Other Profess	2,368.00	Election Systems & S	Software/Lice	8,570.46
Empire Plastics	Exhibit Mater	718.00	Empire Plastics	Program Activ	116.00
Express Copy & Print	Program Activ	54.00	Fastenal Company	Building Repa	5.14
First Dakota Nationa	2013 HLS Grant	3,480.43	Fitts, Rod Db	Welfare Rent	600.00
Formatop Co	Repair/Renova	1,768.20	Fremont Industries,	Building Repa	210.99
Frisbee, Inc.	Building Repa	780.00	G & H Distributing I	Jail Repairs/	77.47
G & R Controls Inc	HHS Maintenan	2,837.76	Garnos, William	Jail Study/Co	1,137.00
Gaylord Bros Inc	Program Activ	334.05	Geotek Engineering &	Architects &	3,593.50
Golden West	Telephone	37.85	Graham Tire Co. - Do	Automotive/Sm	560.87
Grainger, Inc.	Electrical Re	59.04	Grainger, Inc.	Heat,Vent & A	156.74
Graybar Electric Com	Electrical Re	1,200.00	Great Plains Psychol	Psych Evals	852.50
Guzman, Sandra V.	Interpreters	154.17	Haj Inc Db	Motels	260.00
Heartland Paper Comp	Kitchen/Clean	1,104.73	Heartstarters Llc	Education & T	18.00
Herschberger, Tim	Education & T	53.00	HMN Hardware Inc	Automotive/Sm	274.74
Hurtgen, Timothy T/P	Welfare Rent	500.00	Int'l Assn Of Assess	Memberships	175.00

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Interstate Office Pr	Furniture & O	1,513.13	Interstate Office Pr	Office Suppli	477.19
Interstate Office Pr	Other Supplie	257.83	Iosty, James	Bd Exp. Fees	4,149.00
Iosty, James	Crisis Interv	405.00	ISI Llc	Interpreters	500.00
Jackson County (SD)	Extradition &	150.00	JCL Solutions-Janito	Janitorial/Ch	161.09
JCL Solutions-Janito	Kitchen/Clean	2,717.73	Jim & Ron's Service	Automotive/Sm	100.00
Jin, Suming	Interpreters	50.00	Johnson, Richard L	Attorney Fees	1,431.50
Jones, Kristi	Memberships	241.67	Jordan, Veneta	Welfare Rent	400.00
Kahler Funeral Home	Burials	2,250.00	Kauffman, David W. P	Psych Evals	3,234.00
Kmart	Communication	39.99	Knology Inc Db a W	Telephone	61.04
Krueger Excavating,	Snow Removal	1,490.00	Ledd Properties Llc	Welfare Rent	425.00
Libengood, Anny	Education & T	40.00	Light And Siren	Automotive/Sm	493.80
Luke, Matt/Julie	Welfare Rent	495.00	Lynn, Jackson, Shult	Attorney Fees	959.40
Lynn, Jackson, Shult	Child Defense	723.90	Mac's, Inc.	Truck Repair/	35.97
Mailway Printers	Museum Report	983.00	Malloy Electric Bear	Truck Repair/	81.30
Matheson Tri-Gas Inc	Bridge Repair	34.30	Matheson Tri-Gas Inc	Lease-Rental	20.16
Matheson Tri-Gas Inc	Small Tools,	4.41	Mattson, Michael	Uniform Allow	39.57
Meade County Auditor	Board Of Pris	275.00	MidAmerican Energy C	Natural Gas	8,594.05
Midwest Alarm Compan	Building Repa	85.00	Midwest Alarm Compan	Electrical Re	224.91
Miller Funeral Home,	Burials	2,250.00	Mills & Miller Inc	Road Material	44,646.94
Minn Cnty Museum Pet	Program Activ	300.00	Minnehaha Community	Tea-Ellis Ran	30.00
Modzelewska, Magdale	Program Activ	500.00	Motorola Solutions	2014 HLSGrant	98,533.24
Multi-Cultural Cente	Interpreters	536.25	Murray Properties, L	Welfare Rent	169.00
Neve's Uniforms	Uniform Allow	170.05	New World Systems	Education & T	1,625.00
Nguyen, Lam	Interpreters	25.00	Norberg Paints Inc	Exhibit Mater	87.34
Norm Feldman's Glass	Automotive/Sm	226.47	North American Truck	Truck Repair/	179.00
Novak Sanitary Servi	Tea-Ellis Ran	17.00	Novak Sanitary Servi	Trash Removal	2,920.65
Oconnor Company	Heat,Vent & A	31.80	Olson's Pest Technic	Other Profess	67.75
Oscar's Mini-Storage	Lease-Rental	94.00	Palleschi, Joe	Extradition &	51.30
Palmer, David Alan,	Attorney Fees	6,937.30	Pennington County Ja	Extradition &	5,622.85
Peters Distributing	Detox Holding	250.00	Pheasantland Industr	Printing/Form	173.87
Pioneer Communicatio	Store Invento	115.60	Presto-X-Company	Outside Repai	192.84
Progressive Property	Welfare Rent	500.00	Qualified Presort Se	Postage	5,018.61
Rubys Ranch Properti	Welfare Rent	200.00	R212 Llc	Welfare Rent	325.00
Sam's Club - Members	Other Profess	1,339.77	Sam's Club - Members	Other Supplie	42.31
Sam's Club - Members	Supplemental	171.32	Sanford Health Plan	Expenditures	2,596.00
Sanford Occupational	Expenditures	28.00	Schoeneman Bros. Co.	Exhibit Mater	636.00
Scholten, Wendy	Furniture & O	324.33	SD Attorney General	Amts Held-Dai	16,586.00
SD Dept Of Public Sa	Other Miscell	40.00	SD Dept Of Revenue	Bulletin Boar	127.92
SD Dept Of Revenue	Coroner Fee/T	0.57	SD Dept Of Revenue	Fingerprint/T	136.56
SD Dept Of Revenue	Gis Revenue	9.34	SD Dept Of Revenue	Misc. Auditor	11.55
SD Dept Of Revenue	Misc. Dir. Eq	70.78	SD Dept Of Revenue	Misc. Informa	2.83
SD Dept Of Revenue	Misc. Plannin	0.57	SD Dept Of Revenue	Misc. Treasur	21.87
SD Dept Of Revenue	Other Misc. R	13.90	SD Human Services Ce	Psych Evals	600.00
SD State Historical	Store Invento	140.23	Servall Towel & Line	Janitorial/Ch	14.10
Servall Towel & Line	Program Activ	76.55	Sherwin Williams	Building Repa	70.51
Sioux Falls City Fin	Other Profess	3.75	Sioux Falls Rubber S	Advertising	7.95
Sioux Falls Two Way	Communication	84.99	Sioux Falls Utilitie	Electricity	449.52
Sioux Falls Utilitie	Water - Sewer	514.44	Sioux Falls Utilitie	Welfare Utili	75.69
Sioux Valley Energy	Electricity	297.75	Sioux Valley Energy	Road Maint. &	136.89
Sioux Valley Energy	Tea-Ellis Ran	254.04	Solomon, Ghirmay	Interpreters	50.00
Sunshine Foods	Welfare Food	135.40	Szameit, Alexandra	Interpreters	190.00
T & A Service & Supp	Truck Repair/	414.88	Thomson Reuters - We	Subscriptions	16.50
Thorin, Deyanira T	Interpreters	300.00	Titan Energy Systems	HHS Maintenanc	789.00
TSP, Inc.	Jail Study/Co	52,903.04	Turning Leaf Llc	Welfare Rent	500.00
Uline	Collections S	24.37	Univ Of Ok Press	Store Invento	144.30
US Bank Natl Assn	Welfare Rent	495.48	V & S Inc	Uniform Allow	74.04
Valley West Apartmen	Welfare Rent	550.00	Variety Foods Llc	Other Profess	422.86
Variety Foods Llc	Other Supplie	20.74	Wal-Mart Pharmacy	Pharmacies	32.19
Walgreen Co.	Pharmacies	928.44	Walsh, Seamus	Extradition &	120.00
Waltner, Kolbeck, Sc	Child Defense	128.09	Waste Management Of	Trash Removal	402.73
Weiland & Assoc Inc	Jury Fees	279.40	Welker, Donald J	Welfare Rent	500.00
Wheelco Brake & Supp	Truck Repair/	180.18	Winner Police Depart	Extradition &	136.00
Xcel Energy, Inc.	Electricity	39,448.07	Yankton County Sheri	Return Of Ser	100.00
Yellow Cab Inc	Transportatio	10.00	Zabel Steel Co.	Truck Repair/	67.38
3D Specialties, Inc.	Bridge Repair	54.88			

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REPORTS

Darlene Johnson, Assistant Auditor, presented the Annual Report for Minnehaha County as of and for the Year Ended December 31, 2014. The report will be published in the County's legal newspapers.

The Minnehaha County Sheriff's Department Report and Minnehaha Regional Juvenile Detention Center Report for February, 2015 have been received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Beninga, seconded by Kelly, to approve the following personnel changes. 5 ayes.

1. To transfer Meghan Werdel from a part-time, temporary Juvenile Correctional Worker for the Juvenile Detention Center to a full-time Juvenile Correctional Officer I (12/2) for the Juvenile Detention Center at \$16.62/hour effective 3/12/15.
2. To promote Kristopher Dearie from Correctional Officer in Training to Correctional Officer (13/2) for the Jail at \$17.46/hour effective 1/18/15.
3. To place Lyndsay DeMatteo, Senior Deputy Public Advocate for the Public Advocate's Office, on leave without pay effective 3/23/15 to 4/1/15.
4. To discharge Wendy Scholten as Victim/Witness Assistant for the State's Attorney's Office effective 2/24/15.

Step Increases Due

1. John Trana – Computer Support Technician – Information Technology – 16/7 to 16/8 – 3/9/15 – \$23.48/hour
2. Kyle Helseth – Equalization Director – Equalization – 24/9 to 24/10 – 2/15/15 – \$3,397.60/bi-weekly
3. Shannon Schultz – Highway Assistant Superintendent – Highway – 22/12 to 22/13 – 3/19/15 – \$3,003.20/bi-weekly
4. Alyssa Powell – Safe Home Program Worker – Human Services – 9/5 to 9/6 – 1/21/15 – \$15.82/hour
5. Wade McIntyre – Safe Home Program Worker – Human Services – 9/7 to 9/8 – 1/14/15 – \$16.62/hour
6. Bethany Jost – Paralegal – Public Defender's Office – 16/3 to 16/4 – 3/19/15 – \$21.27/hour
7. Craig Olson – Corporal – Jail – 16/13 to 16/14 – 1/27/15 – \$27.23/hour
8. Joel Mueller – Correctional Officer – Jail – 13/12 to 13/13 – 1/10/15 – \$22.91/hour
9. Steven Lambertz – Correctional Officer – Jail – 13/15 to 13/16 – 12/21/14 – \$24.67/hour

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ABATEMENT

MOTION by Barth, seconded by Bender, to approve the following abatements of 2014 property taxes: RDID 21647, in the amount of \$77.37 representing tax exempt property for the City of Colton; RDID 30931, in the amount of \$571.05 representing tax exempt property for the Sioux Falls School District; RDID 30929, in the amount of \$300.61 representing tax exempt property for the Sioux Falls School District; RDID 75112, in the amount of \$339.91 representing a house razed on 10/21/14; RDID 53474, in the amount of \$506.09 representing a storage building razed on 7/22/14; RDID 25118, in the amount of \$1,477.55 representing a house razed on 5/7/14. 5 ayes.

MOTION by Barth, seconded by Beninga, to approve abatement of 2014 property taxes representing the Elderly Assessment Freeze for the following: RDID 35344, \$647.40; RDID 39788, \$546.65; RDID 45006, \$593.13; RDID 42895, \$16.46; RDID 45261, \$108.89; RDID 48155, \$515.53; RDID 48924, \$28.53; RDID 58148, \$379.32; RDID 11125, \$1,310.14. 5 ayes.

NOTICES

MOTION by Barth, seconded by Bender, to authorize the Auditor to publish a notice to bidders for Project MC 14-17, Repair Flood Damage on Various Infrastructures in Minnehaha County. 5 ayes.

LIEN COMPROMISE

Commissioner Barth gave a briefing on a request for compromise of lien for DPNO 83886. The lien is for Public Defender services in the amount of \$2,100. The applicant requested a lien compromise in September 2014. The Commission took no action on that request and recommended the applicant establish a consistent payment history on the lien before making a second request for a compromise. Since that time the applicant has made payments totaling \$766 bringing the lien to its current balance of \$1,334. The applicants resides in Brookings, SD. His 2014 income tax return indicates an annual income of \$26,884, and that he received a refund in the amount of \$1,118. The applicant was present and requested a compromise and release of the lien in full upon payment of an additional \$334.00. MOTION by Barth, seconded by Beninga, to approve Resolution MC15-14. 5 ayes.

RESOLUTION MC15-14

WHEREAS, a County Aid Lien in the amount of \$1,334.00 purports to exist in favor of Minnehaha County and against DPNO 83886 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$334.00.

If payment is not made within one year from approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 10th day of March, 2015.

APPROVED BY THE COMMISSION:

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Cindy Heiberger

Chairman

ATTEST:

Cynthia Jepsen

Deputy County Auditor

AGREEMENT

Lynn DeYoung, Emergency Management Director, reported that the State of South Dakota has awarded Minnehaha County \$13,000 to purchase equipment for the Fatality Management Plan. The grant dollars will be used to purchase one (1) portable x-ray machine and personal protective equipment. MOTION by Barth, seconded by Beninga, to authorize the Chairperson to sign the grant agreement between Minnehaha County and the State of South Dakota for the purchase of equipment for Fatality Management Plan in the amount of \$13,000. 5 ayes. Mr. DeYoung stated there will be mass fatality training exercises this week and various groups will be touring the mass fatality trailer.

BID AWARDS

DJ Buthe, Highway Superintendent, reported on the March 4, 2015 bid opening for Project MC119-121-127MS-15, micro surfacing of approximately 10.5 miles of County Highway 121 (from Highway 114 to Highway 122) & Highway 127 (from Dell Rapids City Limits to Moody County Line). The following four bids were received: ASTECH Corporation, \$448,601.62; Missouri Petroleum Products Co., \$509,889.00; Monarch Oil Company, \$510,586.00; Intermountain Slurry Seal, Inc., \$625,943.88. Mr. Buthe recommended the bid award go to ASTECH Corp. MOTION by Beninga, seconded by Barth, to award the bid for Project MC119-121-127MS-15 to ASTECH Corporation in the amount of \$448,601.62. 5 ayes.

DJ Buthe, Highway Superintendent, reported on the March 4, 2015 bid opening for Project MC 114BR-14 for the replacement of structure 50-289-060 located on Highway 114 approximately 4 miles west of Sherman. The following six bids were received: Nolz Dragline & Construction, Inc., \$461,954.92; Prahm Construction, Inc., \$543,155.35; Duinink, Inc., \$579,380.45; Swingen Construction Company, \$598,707.10; Graves Construction Company, \$657,326.88; SFC Civil Constructors, \$661,479.14. Mr. Buthe stated that small anomalies occurred from the read bid price to the actual bid price but resulted in no change in the order of the bid results. Mr. Buthe recommended the bid award go to Nolz Dragline & Construction, Inc. MOTION by Bender, seconded by Kelly to award the bid to Nolz Dragline & Construction, Inc., in the amount of \$461,954.92. 5 ayes.

BRIEFINGS

DJ Buthe, Highway Superintendent, reported that seasonal load limits have been placed on certain County Highways due to spring thaw/wet conditions. A memo was sent to media outlets, garbage companies, trucking firms, and law enforcement agencies regarding the load restrictions. The load limits will remain in effect until further notice but no longer than April 30, 2015, unless the Commission adopts a resolution extending the date.

Shannon Schultz, Assistant Highway Superintendent, presented a report and recommendations in response to a request from Split Rock Township Officers for Minnehaha County to accept a portion of Maple Street onto the County Highway System. The report included information gathered from various studies and planning documents from the City of Brandon, Brandon Valley School District, and the City of Sioux Falls that are associated with this portion of Maple Street. Mr. Schultz gave the following recommendations going forward: 1) Continue to monitor traffic patterns on East Maple/West Park Street and evaluate traffic impacts once the connection is made with Highway 100. 2) Begin to investigate what cuts and fills would be needed to achieve a 45 MPH design speed, including right-of-way impacts and cost estimates. 3) Investigate alternatives to full-blown grading and paving (modern versions of a "blotter" roadway surface). 4) Stay involved during development of new planning documents. Dennis Horner, Splitrock Township Board Member, stated that they

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brought this request to Minnehaha County knowing it was likely the only way they could get additional funding for resurfacing this roadway.

AGREEMENT

Ken McFarland, Commission Administrative Officer, gave a briefing on the 2015 Memorandum of Understanding (MOU) between South Dakota State University (SDSU) Extension and Minnehaha County for the 4-H Youth Development Program. According to the terms of the MOU, Minnehaha County will pay SDSU \$8,890 for the calendar year 2015 for partial salary support of one part time 4-H Advisor. SDSU provides full salary and benefit support for one full-time 4-H Youth Advisor to work 100% in Minnehaha County. The County will also provide the secretarial support for the 4-H Youth Advisors and office space and office expenses for two Expanded Food and Nutrition Education program positions. MOTION by Bender, seconded by Kelly, to authorize the Chairperson to sign the 2015 Memorandum of Understanding between SDSU Extension and Minnehaha County. 5 ayes.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer, gave an update and status report of the 90th Legislative Session on bills that impact Minnehaha County.

LIAISON REPORTS

Commissioner Barth reported that he has been working with Interlake Community Action on their annual Heartland House Fundraiser event on April 9, 2015. The organization is looking for sponsorship help.

Commissioner Beninga reported he and Chairperson Heiberger attended a meeting with the Public Defender's Office where they discussed the Advisory Board's role and responsibilities as it pertains to SD codified law.

Commissioner Kelly commented on the new software program developed for the Public Defender, Public Advocate, and State's Attorney's Offices.

MOTION by Kelly, seconded by Barth, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday March 17, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairperson

ATTEST:

Cynthia Jepsen
Deputy Auditor