

12/30/2014

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 30, 2014, pursuant to adjournment on December 23, 2014. Commissioners present were: Barth, Beninga, Heiberger, and Kelly. Commissioner Pekas was absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairman Heiberger called the meeting to order.

MOTION by Barth, seconded by Beninga, to approve the agenda. 4 ayes.

MOTION by Kelly, seconded by Barth, to amend the December 23, 2014 minutes to correct the omission of ASN 16935, Fusion Center Grants, in the amount of \$26,650 for the Emergency Management Budget Supplement, and to amend the amount of the transfer from the Capital Projects Fund to the Debt Redemption Fund from \$551,672 to \$551,678.02. 4 ayes.

MOTION by Kelly, seconded by Barth, to approve the December 23, 2014, Commission Minutes as amended. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Beninga, seconded by Barth, to approve the following bills totaling \$536,472.84 and December 2014 salaries. 4 ayes.

A & B Business Equip	Maintenance C	82.20	Allegiant Emergency	Safety & Resc	7,500.00
Armor Correctional H	Detox	32,954.75	Avera Health Plans I	Cobra Insuran	3,488.32
Avera Home Medical E	Medical Equip	73.80	Avera McKennan Hospi	Blood Withdra	210.00
Avera McKennan Hospi	Hospitals	1,785.91	Benco Products Inc	Small Tools,	22.68
Bender Companies Db	Welfare Rent	550.00	Bierschbach Equipmen	Automotive/Sm	146.08
Boyer Trucks Sioux F	Truck Repair/	171.49	Century Business Lea	Lease-Rental	359.59
Century Business Pro	Maintenance C	79.21	Christopherson, Ande	Attorney Fees	1,272.46
City Glass & Glazing	Correction Ct	98.43	Cliff Avenue Auto Pa	Parts Invento	29.64
Cliff Avenue Auto Pa	Truck Repair/	10.97	Climate Systems, Inc	Heat,Vent & A	150.00
Constellation New En	Natural Gas	5,430.12	Cortrust Bank	Welfare Rent	320.97
Counseling Resources	Attorney Fees	975.00	Country View MHS	Welfare Rent	680.00
Cummins Central Powe	Correction Ct	686.24	Cummins Central Powe	Electrical Re	2,574.49
Cummins Central Powe	Jail Repairs	392.98	Dakota Data Shred	Lease-Rental	70.52
Decastro Law Office,	Attorney Fees	3,471.30	Duffy, Ryan	Attorney Fees	1,644.30
Ebert's Properties,	Motels	240.00	EH Hospitality Llc	Motels	255.00
Ehlen, Roy	Welfare Rent	275.00	Erickson, Norma	Office Suppli	32.86
Fitts, Rod Db	Welfare Rent	496.00	Fleetpride / Holt, I	Truck Repair/	292.74
Freelance Llc/Or Gom	Welfare Rent	385.00	Fremont Industries,	Heat,Vent & A	149.86
G & R Controls Inc	Heat,Vent & A	843.87	Gaetze Mfg Inc	Bridge Repair	180.00
George, Aaron	Welfare Rent	495.00	Global Connect	Telephone	35.10
Goebel Printing, Inc	Printing/Form	3,720.12	Guzman, Sandra V.	Interpreters	207.50
Hansen, Virgil W	Welfare Rent	300.00	Herschberger, Tim	Education & T	625.70
Himler, Thomas C Phd	Psych Evals	92.50	Hohn, Rodney L	Uniform Allow	160.01
Howalt-McDowell Insu	Notary Exp	50.00	Hughes County (SD) S	Return Of Ser	29.30
Hy-Vee Accounts Rece	Pharmacies	527.45	Hy-Vee Food Store	Pharmacies	19.99
Interstate All Batte	Automotive/Sm	160.90	Interstate All Batte	Other Supplie	262.50
Interstate Office Pr	Furniture & O	392.24	Interstate Office Pr	Office Suppli	1,031.05
ISS Facility Svcs-Mi	Contract Serv	11,058.00	Jacobs, Kathy	Hospital Prep	56.03
John Morrell & Co-Co	Cobra Insuran	763.48	Johnson, Donald E	Automotive/Sm	2,297.00
Johnson, Richard L	Attorney Fees	108.75	Johnstone Supply	Heat,Vent & A	102.15
Kaminsky, Sullenger	Education & T	300.00	Khoroosi, Sam	Attorney Fees	539.40
Knecht, Andrew J	Attorney Fees	765.60	Laughlin, Nicole	Attorney Fees	2,228.00
Lawson Products	Small Tools,	220.97	Lutheran Social Svcs	Interpreters	250.00
Lutheran Social Svcs	Other Profess	4,297.97	Master Blaster Inc	Truck Repair/	15.00
Mayer, Michael P	Uniform Allow	79.98	Menards - West	Program Activ	274.99
Metro Communications	Clinics - Aux	555.00	Metro Communications	Other Misc	175,669.75

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MidAmerican Energy C	Natural Gas	679.28	Narveson, Mark	Uniform Allow	45.98
NASPPG Insurance Ser	Professional	1,777.42	Nicholson, Tschetter	Attorney Fees	5,207.27
Nyberg's Ace Hardwar	Office Suppli	13.99	OBGYN Specialty Clin	Other Profess	316.67
Overhead Door Compan	Bldg/Yard Rep	80.00	PCS Mbl/Portable Com	Communication	139.00
Pfannes, Dave	Repair/Renova	330.00	Pheasantland Industr	Printing/Form	25.50
Presto-X-Company	Outside Repai	193.04	Qualified Presort Se	Postage	115.63
Raak Properties Llc	Welfare Rent	1,050.00	Redlin, Jim Db	Parts Invento	183.60
Rolling Hills Townho	Welfare Rent	448.00	Ronke & Feist Law Fi	Attorney Fees	35.10
Ronke & Feist Law Fi	Child Defense	87.00	Salberg, Aaron	Attorney Fees	482.85
Sanford Hospital	Blood Withdra	40.00	SD Dept Of Public Sa	Other Miscell	20.00
SD Dept Of Revenue	Blood/Chemica	610.00	SD Dept Of Transport	Bridge Repair	25,420.67
SD Dept Of Transport	Contracted Co	105.86	SD Div Of Criminal I	Professional	86.50
SD Human Services Ce	Clinics - Aux	62.00	SD Human Services Ce	Other Profess	656.80
SD State Bar	Memberships	8,170.00	SF Ministry Housing	Welfare Rent	385.00
SF River Run Apts	Welfare Rent	500.00	SF Specialty Hospita	Recruitment	320.00
Shaykett Appraisal C	Welfare Rent	400.00	Sheehan Mack Sales &	Heavy Eq. Rep	1,853.82
Sherwin Williams	Building Repa	21.34	Sioux Falls City Fin	Blood/Chemica	5,390.00
Sioux Falls City Fin	Lease-Rental	61,200.31	Sioux Falls Housing	Welfare Rent	300.00
Sioux Falls Utilitie	Electricity	8,731.52	Sioux Falls Utilitie	Water - Sewer	10,313.74
Sioux Falls Utilitie	Welfare Utili	165.03	Sioux Valley Energy	Welfare Utili	317.00
Southeastern Behavio	Other Profess	1,025.00	Stan Houston Equipme	Jail Repairs	470.00
Stan Houston Equipme	Program Activ	179.00	Sturdevant's Auto Pa	Automotive/Sm	31.27
Sturdevant's Auto Pa	Parts Invento	223.82	Sturdevant's Auto Pa	Small Tools,	238.08
Tally, Thira	Mass Fatality	33.41	Thorin, Deyanira T	Interpreters	25.00
Tuschen, Michael E	Uniform Allow	13.79	V & S Inc	Uniform Allow	57.50
Variety Foods Llc	Other Profess	702.30	Variety Foods Llc	Other Supplie	20.74
Vermeer High Plains	Automotive/Sm	228.03	Vitito, Dale Db	Uniform Allow	120.99
Wahl, Thomas A Db	Other Profess	1,125.00	Waltner, Kolbeck, Sc	Attorney Fees	1,810.00
Weerheim, Tom	Attorney Fees	278.40	Weiland & Assoc Inc	Jury Fees	149.27
Williams, Steve	Uniform Allow	187.00	Xcel Energy, Inc.	Electricity	5,600.59
Xcel Energy, Inc.	Welfare Utili	85.77	Yan, Shicai	Interpreters	50.00
Yellow Robe, Luke	ICWA Professi	25,536.00	Zabel Steel Co.	Bridge Repair	74.50
Zuercher Technologie	Furniture & O	5,990.50	Zuercher Technologie	Other Profess	29,388.75
Zuercher Technologie	Software	50,000.00	801 N Duluth Llc	Welfare Rent	475.00
Commission	Salaries	29,329.60	Auditor	Salaries	39,300.39
Treasurer	Salaries	64,553.39	Info Technology	Salaries	60,593.58
States Attorney	Salaries	193,863.23	Public Defender	Salaries	136,581.58
Public Advocate	Salaries	40,320.32	Facilities	Salaries	54,051.38
Equalization	Salaries	69,098.47	Register Of Deeds	Salaries	41,482.26
Human Resources	Salaries	19,947.23	Sheriff	Salaries	844,028.84
Emergency Mgmnt	Salaries	14,264.00	Juvenile Detention	Salaries	165,299.43
Highway	Salaries	121,388.01	Human Services	Salaries	107,700.90
Museum	Salaries	56,205.37	Planning	Salaries	29,140.80
Extension	Salaries	2,793.60			

## REPORTS

The Dakota Access Pipeline's Project South Dakota Energy Facility Application to the SD Public Utilities Commission, Docket No. HP14-002 December 2014, was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Beninga, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Megan Sommer, Kimberly Gruhlke, and Christopher Jarman as Corrections System Operators (9/2) for the Jail at \$14.33/hour effective 1/5/15:
2. To hire Danika Johnson as Corrections System Operator (9/2) for the Jail at \$14.33/hour effective 1/7/15.
3. To accept the resignation of Admir Tahirovic as Correctional Officer in Training for the Jail effective 1/5/15.

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4. To hire Cynthia Howard as temporary, part-time Senior Deputy Public Advocate (22/16) for the Public Advocate's Office at \$40.42/hour effective 1/6/15 to 2/13/15.
5. To hire Janet Olson as temporary, part-time Senior Deputy Public Advocate (22/16) for the Public Advocate's Office at \$40.42/hour effective 1/6/15.
6. To hire Seth Klentz as temporary, part-time Deputy Public Defender (21/4) for the Public Defender's Office at \$27.23/hour effective 1/5/15 to 6/1/15.
7. To discharge Haley Gleich as temporary, part-time Safe Home Worker for the Safe Home effective 12/19/14.

## Step Increases Due

1. Amber Eggert – Senior Deputy Public Defender – Public Defender's Office – 22/7 to 22/8 – 1/2/15 – \$2,654.40/bi-weekly
2. Lori Stangeland – Statistician – Equalization – 15/12 to 15/13 – 12/21/14 – \$25.29/hour
3. Vicki Busse – Senior Property Technician – Equalization – 12/13 to 12/14 – 12/27/14 – \$22.35/hour
4. Angela Boeckholt – CAMA Specialist – Equalization – 16/8 to 16/9 – 12/27/14 – \$24.07/hour
5. Korey Dosch – Appraiser – Equalization – 15/8 to 15/9 – 12/27/14 – \$22.91/hour
6. Theresa Dunn – Appraiser – Equalization – 15/9 to 15/10 – 12/27/14 – \$23.48/hour
7. Duane King – Appraiser – Equalization – 15/5 to 15/6 – 1/6/15 – \$21.27/hour
8. Ryan Qualseth – Deputy Sheriff – Sheriff's Office – 16/12 to 16/13 – 12/27/14 – \$26.57/hour
9. Kimberly Colwill – Paralegal – State's Attorney's Office – 16/12 to 16/13 – 12/16/14 – \$26.57/hour
10. Gregory McNamara – Investigator – State's Attorney's Office – 16/8 to 16/9 – 12/27/14 – \$24.07/hour
11. Thomas Rabb – Investigator – State's Attorney's Office – 16/10 to 16/11 – 12/24/14 – \$25.29/hour
12. Kenneth McFarland – Commission Administrative Officer – Commission Office – 26/8 to 26/9 – 12/27/14 – \$4,038.40/bi-weekly
13. Lynn DeYoung – Emergency Management Director – Emergency Management – 24/8 to 24/9 – 12/27/14 – \$3,314.40/bi-weekly
14. Cynthia Howard – Public Advocate – Public Advocate's Office – 25/12 to 25/13 – 12/21/14 – \$4,038.40/bi-weekly
15. Lyndee Kamrath – Senior Deputy Public Advocate – Public Advocate's Office – 22/3 to 22/4 – 1/6/15 – \$2,404.80/bi-weekly
16. Jason Toering – Computer Support Technician – Information Technology – 16/8 to 16/9 – 12/27/14 – \$24.07/hour

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#### PUBLIC COMMENT

Robert Kolbe, citizen of Minnehaha County, spoke on the responsibilities of the County Commission and urged the Commissioners to work more diligently with the State Legislature on funding issues.

#### CONTINGENCY TRANSFER

Cynthia Howard, Public Advocate Director, reported a 20% increase in caseload over the past year, and that her office recently received unanticipated bills for a psychiatric evaluation and for services of another expert that total \$10,000. Ms. Howard requested the transfer of \$10,000 from the Commissioner's Contingency Fund to the Public Advocate Budget to cover the expenses. MOTION by Beninga, seconded by Barth, to transfer \$10,000 from the Commissioner's Contingency Fund to the Public Advocate Budget, ASN 15834 Other Professional Services. 4 ayes.

#### SUPPLEMENTS

Kristin Trana, Administrative Coordinator for the Sheriff's Department, was present to request supplements to various expenditure ASNs in the Sheriff's Budget and Jail Budget representing reimbursement from various State and Federal Grants and donations. MOTION by Beninga, seconded by Kelly, to supplement \$130,030.40 from the General Fund to the Sheriff's Budget: ASN 16531 \$11,050.36 equipment, training, supplies for HIDTA Grant; ASN 16573 \$2,834.00 donations, reimbursements for Explorer Challenge; ASN 16577 \$137.99 reimbursement for supplies for Domestic Violence Grant; ASN 16574 \$24,000.00 State Drug Fund Grant allocation for Taser CEW purchase; ASN 16594 \$9,870.00 Highway Safety Grant for radar systems; ASN 16544 \$9,300.00 outside agency contributions to Tea-Ellis Range; ASN 16593 \$3,521.28 SFPD/MCEM portion of Mobile Command Post; ASN 16560 \$999.63 BPV Grant allocation - vest reimbursement; ASN 16501 \$15,228.64 US Marshal Task Force overtime reimbursement; ASN 16501 \$15,729.08 Highway Safety Grant overtime reimbursement; ASN 16601 \$1,098.10 Highway Safety Grant overtime reimbursement; ASN 16601 \$5,392.32 Community Service overtime reimbursement; ASN 16678 \$30,869.00 2014 SCAAP allocation; and to supplement \$26,091.17 from the Byrne/JAG Grant Fund to ASN 20458 \$24,710.00 2014 Byrne/JAG Allocation; ASN 20453 \$195.13 2011 Byrne/JAG Interest; ASN 20454 \$1,186.04 2012 Byrne/JAG Interest. 4 ayes.

#### EQUIPMENT

James Gravett, Juvenile Detention Center Director, reported the software company for the Juvenile Detention Center Master Control Board System will no longer support the system currently in use. John Bagan of Schneider Electric has submitted an estimate for the purchase of a new control system. The total package which includes new CPU's, redundant touch screen control monitors, software, installation, spare parts, and maintenance training is approximately \$100,000. The price for the control system alone is \$81,317.87. The equipment and software is estimated to have a 20 year life. Ken McFarland, Commission Administrative Officer, stated that funds in the 2014 Building Fund Budget could be used to purchase the control system, however it would require a carryover supplement at a later date. MOTION by Beninga, seconded by Barth, to authorize the purchase of a Master Control Board System for the Minnehaha County Regional Juvenile Detention Center utilizing funds in the 2014 Building Fund Budget, and to accept the proposal from Schneider Electric for the purchase of the control board in the amount of \$81,317.87. 4 ayes.

#### LIAISON REPORTS

Chairman Heiberger reported on activities that took place over Christmas at the Juvenile Detention Center to make the holiday as special as possible for the kids.

#### OLD BUSINESS

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Commissioners discussed funding challenges that counties face.

HEARING

Darlene Johnson, Assistant Auditor, was present for the public hearing and gave a briefing on various supplements to the FY2014 budget. Ken McFarland, Commission Administrative Officer, reported that the supplement request for the County Commission Budget is due to a higher than budgeted expense for the annual audit and unanticipated private attorney expenses. MOTION by Barth, seconded by Beninga, to approve General Fund supplements in the amount of \$863,500 to Various Department Budgets. 4 ayes. MOTION by Barth, seconded by Kelly to approve Building Fund supplements in the amount of \$205,210 to the Building Fund Budget. 4 ayes.

RESOLUTION MC14-85  
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2014 Annual Budget in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 30<sup>th</sup> day of December, 2014, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the General Fund to the following budgets:

ASN 15023	County Commission	\$9,500
ASN 15034	County Commission	\$15,000
ASN 15057	County Commission	\$1,000
ASN 15084	County Commission	\$1,000
ASN 15156	Auditor-Elections	\$5,000
ASN 15335	Auditor	\$5,000
ASN 15228	Courts	\$150,000
ASN 15800	Public Advocate	\$20,000
ASN 15834	Public Advocate	\$7,000
ASN 15853	Public Advocate	\$3,000
ASN 15889	Public Advocate	\$2,000
ASN 15734	Public Defender	\$30,000
ASN 16169	Facilities	\$135,000
ASN 16633	Jail	\$480,000

**Total General Fund** **\$863,500**

From the Building Fund to the following budgets:

ASN 19600	Building Fund, Repairs/Renovations	\$121,500
ASN 19683	Building Fund, Financing Costs	\$83,710

**Total Building Fund** **\$205,210**

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APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger  
Chairman

ATTEST:

Cynthia Jepsen  
Deputy Auditor

NEW BUSINESS

Commissioner Barth commented on the hard work the Commissioners did this past year and on the increased expenses facing Minnehaha County in the coming year.

MOTION by Barth, seconded by Beninga, to adjourn into executive session for contract and litigation purposes. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday January 6, 2015.

APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chairman

ATTEST:

Cynthia Jepsen  
Deputy Auditor