

6/24/2014

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. June 24, 2014 pursuant to adjournment on June 17, 2014. Commissioners present were: Heiberger, Kelly, and Pekas. Commissioners Barth and Beninga were absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairman Heiberger called the meeting to order.

MOTION by Pekas, seconded by Kelly, to approve the agenda with an amendment to defer Item #10 until a voting quorum is present. 3 ayes.

MOTION by Kelly, seconded by Pekas, to approve the June 17, 2014 Commission Minutes. 3 ayes.

VOUCHERS TO BE PAID

MOTION by Pekas, seconded by Kelly, to approve the following bills in the amount of \$576,386.74, and Election Day expenses totaling \$36,325.97. 3 ayes.

A To Z World Language Interpreters	775.00	Alcohol Monitoring Services	246.40
All American Investments Motels	69.99	Allied Oil & Tire Company	26.00
American Ink LLC Road Maint. &	195.98	American Planning Associates	189.00
Andera, Jason Welfare Rent	475.00	Anderson Publication	1,011.95
Anderson Publication Publishing Fe	2,087.76	Arena Motel	700.00
Argus Leader - Advertiser Publishing El	5,857.07	Argus Leader - Advertiser	4,563.98
At & T Safety & Resc	39.99	Avera Health Plans	1,768.63
Avera McKennan Hospital Hospitals	3,648.00	Avera McKennan Hospital	2,291.66
Avera McKennan Hospital Physicians	542.75	Avera Medical Group-Physicians	276.86
Avera Radiology Other Profess	406.72	Avera Specialty Clinicians	259.46
Baldwin Supply Co Heat,Vent & A	348.90	Binger Law Office	3,455.00
Boldt, Bradley D Welfare Rent	700.00	Bon Homme County Sheriff	35.32
Bosman, Joseph Education & T	125.00	Boyce, Greenfield, Pa	420.00
Boyer Trucks Sioux Falls Automotive/Sm	438.05	Boyer Trucks Sioux Falls	129.05
Braithwaite, Tacey E Attorney Fees	909.50	Bureau Of Information	420.00
Bureau Of Information Telephone	76.00	Butler Machinery Company	6,838.35
Campbell Supply Company Building Repa	36.34	Carlson, Scott B Attorney	1,365.90
Carper, Nichole A Attorney Fees	3,757.00	Carroll Institute	18,555.00
CBM Managed Services Board Of Prisoners	28,284.00	Cbm Managed Services	4,885.86
Center For Family Medicine Other Profess	308.00	Century Business Lease-Rental	306.61
Century Business Pro Lease-Rental	147.88	Century Business Pro	296.11
Chemco, Inc. Janitorial/Ch	134.31	Cobraserve/Ceridian	486.29
Cody, Denise Bd Exp. Fees	52.50	Cole Papers, Inc.	843.89
Collison, Jeanne Bd Exp. Fees	45.00	Compass Center Fka	17,500.00
Concrete Materials Road Maint. &	41,044.35	Construction Products	919.00
Counseling Resources Attorney Fees	175.00	Crosby-Jaeger Funeral	2,250.00
Dakota Supply Group, Heavy Eq. Rep	22.52	Dakotaland Autoglass	175.00
Deaver, Carey Jo Business Trav	62.16	Deboer Law Office Pc	432.00
Deboer Law Office Pc Child Defense	2,542.00	Disburg, Julia	51.06
Donovan's Hobby & Science Volunteer Per	204.22	Dressler, Michael G	350.00
Duffy, Ryan Attorney Fees	6,691.70	Dynamic Technical Buildings	433.67
Eastern Farmers Coop Road Maint. &	191.16	Ebert's Properties, Co. Welfare -	1,210.00
Eggert, Amber Business Trav	10.58	Eggert, Amber	53.00
EH Hospitality LLC Co. Welfare -	3,825.00	Electric Construction	351.53
Emdeon Business Services Other Medical	49.00	Erpenbach, John E	450.00
Family Service Inc Expenditures	195.00	First Premier Bank	17.24
Fleetpride / Holt, I Heavy Eq. Rep	1,326.54	Fleetpride / Holt, I	508.86
Fuller & Williamson, Child Defense	2,058.00	Garbang, Kun	50.00
Global Connect Telephone	36.85	Goebel Printing, Inc	128.64
Grainger, Inc. Bldg/Yard Rep	36.91	Gromer, Jeff	395.50
Guzman, Sandra V. Interpreters	137.50	Hanson, Russ	278.24
Harmelink, Fox & Ravn Attorney Fees	372.00	Harmon, Karla	67.50
Harmon, Karla Bd Evaluation	1,215.00	HDR Engineering Inc	6,547.08
Helseth, Kyle Work Mileage	307.10	Hobart	336.99
Home Federal Savings Welfare Rent	451.95	Horizon Agency Inc	2,431.00

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Hov Services Inc	Microfilming	167.25	Howell, Jack Ken Rpr	Court Reporte	74.80
Howes Oil Co., Inc.	Gas,Oil,Diese	25,813.66	Hurtgen, Timothy T/P	Welfare Rent	900.00
Hy-Vee Accounts Rece	Program Activ	227.74	I State Truck Center	Parts Invento	5.85
Infrastructure Mgmt	Architects &	2,180.64	Interstate All Batte	Automotive/Sm	223.20
Interstate Office Pr	Archive/Prese	109.50	Interstate Office Pr	Office Suppli	590.95
Interstate Power Sys	Building Repa	133.00	Interstate Power Sys	Maintenance C	350.00
Iosty, Alysia A	Education & T	105.65	Iret Properties	Welfare Rent	600.00
ISI Llc	Interpreters	180.00	Jakos, Abby	Other Misc. R	300.00
JCL Solutions-Janito	Janitorial/Ch	357.12	Johnstone Supply	Small Tools,	1,772.50
Kjelden, Mike	Repair/Renova	601.80	Kmart	Pharmacies	90.63
Kmart Pharmacy	Pharmacies	97.44	Koopman & Sons Gas C	Fuel Oil	480.00
Larson, Jeff	Attorney Fees	813.00	Lassegaard, Samuel C	Welfare Rent	800.00
Laughlin, Nicole	Attorney Fees	1,226.10	Laughlin, Nicole	Child Defense	145.80
Lewis & Clark BHS	Bd Evaluation	3,680.00	Lewis Drug Stores	Pharmacies	2,775.23
Lewno, Lucy	Bd Exp. Fees	1,128.68	Light And Siren	Automotive/Sm	899.00
Luther, Jeff	Medical Direc	2,500.00	Mailway Printers	Publishing Fe	188.00
Malloy Electric Bear	Heat,Vent & A	992.89	Marberg, Richard	Archive/Prese	1,849.40
Matheson Tri-Gas Inc	Small Tools,	102.99	McFarland, Kenneth	Business Trav	64.00
Menards - East	Park/Recreati	10.99	Metro Communications	Attorney Fees	30.00
Metro Communications	Clinics - Aux	540.00	Metro Communications	Other Misc	201,178.75
Microfilm Imaging Sy	Contract Serv	3,179.25	Midwest Alarm Compan	Security Alar	163.00
Mikelson, Gary E	Attorney Fees	409.46	Miller Funeral Home,	Burials	2,250.00
Minn Cnty Human Svcs	Other Supplie	155.00	Minn Cnty So Petty C	Misc. Sheriff	7.00
Minn Cnty So Petty C	Pistol Permit	3.00	Mishra, Thakur	Interpreters	25.00
Morrison, Cassandra	Other Misc. R	150.00	Multi-Cultural Cente	Interpreters	3,410.00
Murray Properties, L	Welfare Rent	525.00	Neve's Uniforms	2011 Citizen	1,346.75
Northern States Supp	Sign Supply/I	85.58	Novak Sanitary Servi	Trash Removal	40.40
Nubury Llc	Welfare Utili	600.00	Osborn, Roxane R	Court Reporte	2,107.50
Palmer, Barbara	Bd Evaluation	540.00	PCCS Inc	Lease-Rental	3,382.00
Pennington County Ja	Extradition &	6,564.45	Pollard & Larson Llp	Attorney Fees	372.75
Presto-X-Company	Outside Repai	194.14	Psych Assoc Of Yankt	Bd Evaluation	500.00
Qualified Presort Se	Postage	108.95	Queen City Wholesale	Program Activ	45.14
Risty, Timothy	Welfare Rent	500.00	Ronke & Feist Law Fi	Attorney Fees	243.60
Rypkema, Diane	Education & T	85.01	Sanford Clinic Finan	Other Miscell	22,806.00
Sanford Occupational	Expenditures	127.01	Sanford Occupational	Other Profess	27.50
Sanford Occupational	Professional	249.50	Sarpy County Court 2	Court Reporte	65.00
Schmuck, Jan	Attorney Fees	41.60	SD Assn Of County Of	Amounts Held	5,054.00
SD Dept Of Public Sa	Other Miscell	180.00	SD Dept Of Revenue	Blood/Chemica	1,949.00
SD Dept Of Revenue	Other Miscell	14.00	SD Div Of Criminal I	Professional	129.75
SD Human Services Ce	Clinics - Aux	29.00	SD Human Services Ce	Other Profess	1,200.00
SD One Call	Building Repa	14.70	SD Secretary Of Stat	County Cemete	10.00
SDDOA -SD Dare Offic	School Resour	200.00	Servall Towel & Line	Building Repa	7.35
Servall Towel & Line	Program Activ	123.90	Shepherd Reporting L	Court Reporte	405.00
Short Elliott Hendri	Architects &	1,692.42	Shreves, Brian	Attorney Fees	240.30
Signs Plus Graphics	Vehicle Equip	375.00	Simon, Anthony (OR)	Other Profess	90.00
Sioux Empire Fair As	Other Miscell	12,500.00	Sioux Falls City Fin	Gas,Oil,Diese	673.49
Sioux Falls Conventi	Advertising	500.00	Sioux Falls Ford, In	Automobiles	24,081.00
Sioux Falls Humane S	Other Miscell	3,833.48	Sioux Falls Rubber S	Office Suppli	53.50
Sioux Falls Two Way	Communication	329.73	Sioux Falls Utilitie	Water - Sewer	2,580.71
Sioux Falls Utilitie	Welfare Utili	72.71	St Francis House	Other Profess	339.59
Sturdevant's Auto Pa	Parts Invento	173.99	Sturdevant's Auto Pa	Small Tools,	117.95
Sunshine Foods	Welfare Food	68.46	Suretest Inc	Professional	353.50
Swanda, Karen	Bd Exp. Fees	118.50	Swaney, Dawn	County Cemete	110.00
Swier Law Firm Prof	Attorney Fees	2,053.20	Szameit, Alexandra	Interpreters	25.00
Taylor Place Llc	Welfare Rent	1,200.00	Thorin, Deyanira T	Interpreters	294.17
Triangle Properties	Welfare Rent	550.00	TSP, Inc.	Repair/Renova	511.50
United Parcel Servic	Postage	18.40	Valley West Apartmen	Welfare Rent	525.00
Variety Foods Llc	Other Profess	656.85	VOA Dakotas / Pettig	Welfare Rent	376.00
Volunteers Of Americ	Alternatives	1,265.00	Wal-Mart Pharmacy #3	Pharmacies	65.95
Walsh, Mike	Gas,Oil,Diese	24.82	Waltner, Kolbeck, Sc	Attorney Fees	3,930.00
Waltner, Kolbeck, Sc	Child Defense	930.19	Weerheim, Tom	Attorney Fees	400.20
West Pointe Townhous	Welfare Rent	591.00	Winner Police Depart	Extradition &	277.12
Wynia, Marc	Investigators	106.56	Xcel Energy, Inc.	Welfare Utili	1,283.49
Xigent Solutions	Software	615.00	Yankton County Sheri	Return Of Ser	175.00
Yankton County Treas	Attorney Fees	3,429.25	10Th Street Autawash	Automotive/Sm	10.95

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112 Inc Dba Huey Ap Welfare Rent 132.00

REPORTS

The Minnehaha County Sheriff's Department Report for May, 2014, was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Pekas, seconded by Kelly, to approve the following personnel changes. 3 ayes.

1. To accept the retirement of Vicki Hicks as Deputy Sheriff Lieutenant for the Jail effective 6/26/14.
2. To promote Adam Eggers from Correctional Officer in Training to Correctional Officer (13/1) for the Jail at \$17.03/hour effective 6/8/14.
3. To promote Trevor Schubert and Eric Schmidt from Correctional Officer in Training to Correctional Officer (13/1) for the Jail at \$17.03/hour effective 5/25/14.
4. To promote Regina Tusken from Corrections System Operator to Correctional Officer in Training (12/1) for the Jail at \$16.21/hour effective 6/21/14.
5. To promote Michael Mattson from Deputy Sheriff Sergeant to Deputy Sheriff Lieutenant (22/5) for the Jail at \$2,464.80/bi-weekly effective 6/28/14.
6. To accept the resignation of Austin Christensen as Correctional Officer in Training for the Jail effective 6/12/14.
7. To accept the resignation of Eric Lovro as Senior Deputy Public Defender for the Public Defender's Office effective 6/27/14.
8. To hire Irina Mazan as temporary, part-time Administrative Clerk for the Auditor's Office at \$14.33/hour effective 6/20/14 to 9/18/14.
9. To hire Trista Vandersnick as temporary, part-time Clerical Worker for Human Resources at \$8.00/hour effective 6/19/14 to 8/13/14.

Step Increases Due

1. Jennifer Vaernhoej – Correctional Officer – Jail – 13/2 to 13/3 – 6/29/14 – \$17.90/hour
2. Julie Hofer – Senior Deputy Public Advocate – Public Advocate's Office – 22/12 to 22/13 – 6/20/14 – \$3,003.20/bi-weekly
3. Stacey Tieszen – Homeless Advisory Board Coordinator – Human Services – 18/10 to 18/11 – 6/10/14 – \$2,232.80/bi-weekly
4. Raymond Koens – Caseworker II – Human Services – 17/10 to 17/11 – 6/4/14 – \$26.57/hour
5. Kevin Nilson – Programmer Analyst II – Information Technology – 21/15 to 21/16 – 6/30/14 – \$36.62/hour

NOTICES

6/24/2014

A notice was received from the South Dakota Department of Transportation of a meeting to receive public input on the Tentative 2015-2018 Four Year Statewide Transportation Improvement Program. The meeting will be held at the Ramkota Hotel, 3200 W. Maple Street, Sioux Falls, SD, at 7:00 p.m. on July 23, 2014.

Robert Wilson, Assistant Commission Administrative Officer, reported that the South Dakota Department of Transportation will hold a series of meetings for a Highway Needs Summer Study regarding road and bridge conditions and funding around the state. The meeting in Sioux Falls will be held on July 1, 2014 from 4-6 p.m. at Southeast Technical Institute.

PUBLIC COMMENT

Mark Lee, Public Affairs & Communications Director, Sioux Falls Chamber of Commerce, encouraged people to attend the Highway Needs Summer Study meeting on July 1, 2014. Mr. Lee stated that people should prepare their input and come with identified needs and proposed solutions.

DIVERSITY COMMITTEE

Jen Adix, Human Resources Generalist, gave a briefing on the proposed restructuring of the Minnehaha County Diversity Committee by enlisting committee membership from middle and upper management at Minnehaha County. The committee would advocate for diversity and be involved in the review of the annual affirmative action plan and other federally mandated reports. The committee would be comprised of representatives from Human Resources, the Human Resources Commission Liaison, and a variety of department managers. Wes Garcia, member of the Minnehaha County Diversity Committee, spoke in opposition to the proposed change stating the committee was set up to be a watchdog over county departments on issues regarding Equal Employment Opportunity. Mr. Garcia also stated that he is in favor of expanding protected classes in County policy to mirror those in the proposed Employment Non Discrimination Act. Carey Deaver, Human Resources Director, clarified that current language in Minnehaha County Policy does encompass all applicable legally protected classes. MOTION by Kelly, seconded by Pekas, to approve the restructuring of the Minnehaha County Diversity Committee. 3 ayes.

SURPLUS PROPERTY

Shannon Schultz, Assistant Highway Superintendent, gave a briefing and answered questions from the Commission regarding a request to surplus and sell the following Highway Department items: Asset #18634, 1985 Oshgosh 4X4 Snow Plow; Asset #61360, 1987 Oshgosh 4X4 Snow Plow; Asset #61500 1976 Hyster 9 Wheel Roller; Asset #63570, 2000 IH 254 Dump Truck; Asset #60800, 1999 Bobcat 763H; Serial #C-38224, 1973 Ford Tractor Model 2000; Serial #C-382307, 1973 Ford Tractor Model 2000; Serial #Y685-59-6166, Clark Forklift Model C500Y60; Asset #71450, 2003 Dodge Pickup 1500; Asset #71400 2003 Chevy Silverado Pickup. MOTION by Pekas to declare the items listed as surplus for sale by online public auction with Iron Planet and authorize the auditor to publish Notice of Sale of County Surplus Property. Motion dies for lack of a second. MOTION by Kelly, seconded by Pekas, to declare the items listed as surplus for sale by online public auction with Iron Planet and deposit the sale proceeds into the General Fund. Chairman Heiberger stated she would not support the motion because she feels we need to know the dollar amount before designating the proceeds to the General Fund, and she would like to have all Commissioners present when that decision is made. Heiberger also stated she is not supporting the motion because the Commission is in the middle of the budget process and the two pickups may be needed by other departments. Commissioner Pekas also stated he is not supporting the motion and the request should come back before the full Commission. Pekas also stated that the proceeds from the sale may need to go into the General Fund for budgeting purposes. Commissioner Kelly withdrew his motion. MOTION by Pekas to defer this item until all Commissioners are present. Motion dies for lack of a second.

LIAISON REPORTS

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Commissioner Kelly commented on the South East District Meeting he attended on June 19, 2014. Chairman Heiberger was selected as an alternate on the resolution committee which reviews and selects resolutions to be forwarded to the state convention.

Chairman Heiberger reported that issues with the security board at the Juvenile Detention Center have been repaired.

MOTION by Pekas, seconded by Kelly, to go into executive session for contract negotiations and personnel. 3 ayes.

The Commission adjourned until 5:00 p.m. on Tuesday, June 24, 2014.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor