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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. April 1, 2014 pursuant to adjournment on March 25, 2014. Commissioners present were: Barth, Heiberger, Kelly, and Pekas. Commissioner Beninga was absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairman Heiberger called the meeting to order.

MOTION by Barth, seconded by Pekas, to approve the agenda. 4 ayes.

MOTION by Barth, seconded by Pekas, to approve the March 25, 2014 Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Pekas, to approve the following bills totaling \$583,606.00. 4 ayes.

A & B Business Equip	Building Repa	310.00	A To Z World Languag	Interpreters	320.00
Advance Auto Parts	Automotive/Sm	81.97	Aire Serv Htg & A/C	Building Repa	465.55
Airway Service Inc	Automotive/Sm	350.86	Airway Service Inc	Gas,Oil,Diese	31.20
Al Dept Of Public Sa	Copy Fees	5.75	All American Investm	Motels	1,139.81
Allied Oil & Tire Co	Automotive/Sm	365.60	Allied Oil & Tire Co	Truck Repair/	41.00
American Planning As	Memberships	289.00	American Planning As	Subscriptions	95.00
Andersen, Norma	Bd Exp. Fees	90.00	Arena Motel	Motels	199.00
Argus Leader - Adver	Subscriptions	28.44	Argus Leader - Subsc	Subscriptions	28.51
Armor Correctional H	Contr Serv	215,963.80	Avera McKennan Hospi	Blood Withdra	66.00
Avera McKennan Hospi	Hospitals	2,432.00	Avera McKennan Hospi	Other Profess	2,354.17
Avera McKennan Hospi	Physicians	198.63	Avera Medical Group-	Physicians	453.21
Barnett-Lewis Funera	Burials	2,250.00	Betz Blinds Inc	Building Repa	1,314.04
Bob Barker Company,	Safety & Resc	553.45	Boyer Trucks Sioux F	Truck Repair/	234.17
Bradfield, Matt Db	Maintenance C	70.00	Brooks Townhomes Lp	Welfare Rent	600.00
BSC Holding Inc	Road Material	52,195.26	Carroll Institute	Ivc Housing	18,555.00
Cartridge World	Data Processi	2,418.33	CBM Managed Services	Board Of Pris	9,253.32
Cedar Prop Llc Db	Welfare Rent	400.00	Century Business Pro	Lease-Rental	434.42
Century Business Pro	Maintenance C	684.19	Chemco, Inc.	Child Care It	441.96
Chemco, Inc.	Janitorial/Ch	335.71	City Glass & Glazing	Building Repa	724.28
Clausen Enterprises	Welfare Rent	700.00	Cliff Acceptance Cor	Welfare Rent	325.33
Complete Property Ll	Welfare Rent	850.00	Constellation New En	Natural Gas	44,490.72
Creative Prod Sourci	School Resour	1,778.09	Dakota Fluid Power,	Small Tools,	600.00
Deans Bulk Svc Inc	Parts Invento	647.15	Deans Bulk Svc Inc	Truck Repair/	75.18
Decisionone Corporat	Maintenance C	168.52	Deer Hollow Ltd Ptnr	Welfare Rent	700.00
Dematteo, Lyndsey	Business Trav	11.10	Earthbend Llc	Maintenance C	1,623.00
Ebert's Properties,	Motels	435.00	EH Hospitality Llc	Motels	1,230.00
Ekeren, Marvin R.	Bd Exp. Fees	52.50	Epic Sports	Inmate Suppli	87.69
Fall River(SD)County	Extradition &	138.00	Fastenal Company	Building Repa	9.04
Fechner, Angelica	Interpreters	175.00	G & R Controls Inc	Heat,Vent & A	225.00
Gaylord Bros Inc	Program Activ	323.07	Goebel Printing, Inc	Office Suppli	121.65
Goebel Printing, Inc	Printing/Form	678.00	Golden Creek Investo	Welfare Rent	600.00
Graham, Robert C	Welfare Rent	475.00	Grapevine, Dan	Education & T	20.00
Griesse, Chris	Business Trav	56.00	Guzman, Sandra V.	Interpreters	150.00
Heartstarters Llc	Education & T	49.50	Heimdal, Marie Ann	Court Reporte	292.60
Heritage Funeral Hom	Burials	2,950.00	Hewlett-Packard Comp	Data Processi	825.00
Hillyard, Inc.	Janitorial/Ch	258.80	Holiday Credit Offic	Gas,Oil,Diese	14.23
Hy-Vee Accounts Rece	Pharmacies	249.04	Ibe, Inc.	Maintenance C	264.00
Infrastructure Desig	Architects &	13,476.40	Interstate All Batte	Automotive/Sm	33.95
Interstate Office Pr	Furniture & O	210.64	Interstate Office Pr	Office Suppli	325.16
ISI Llc	Interpreters	230.00	ISS Facility Svcs-Mi	Contract Serv	11,058.00
JCL Solutions-Janito	Kitchen/Clean	3,944.71	Je Llc	Welfare Rent	290.00
Johnson, Jerome B.	Polygraph Fee	71.40	Kadi, Mark	Business Trav	264.54
Kelly, Roger	Welfare Rent	350.00	Khoroosi, Sam	Attorney Fees	461.60
Kittelson, Joan M	Bd Exp. Fees	15.00	Kolbe, Robert	Program Activ	100.00
Kone, Inc.	Repair/Renova	6,922.80	Krueger Excavating,	Correction Ct	380.00
Krueger Excavating,	HHS Mainten	60.00	Krueger Excavating,	Snow Removal	1,462.50
Krumm, Jerome	Business Trav	56.00	Kuck, Melissa	Other Misc. R	1,570.00

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Kuhle, Donald	Welfare Rent	485.00	Lewno, Lucy	Bd Exp. Fees	672.21
Lincoln County(SD) S	Other Profess	92.14	Lincoln County(SD) S	Return Of Ser	10.00
Litetronics Internat	Plumbing & We	720.00	Locators & Supplies,	Road Maint. &	110.97
Luther, Jeff	Medical Direc	2,500.00	Lutheran Social Svcs	Interpreters	50.00
Lutheran Social Svcs	Other Profess	4,554.10	Lyle Signs Inc	Other Supplie	55.90
Lyle Signs Inc	Sign Supply/I	1,285.75	Mac's, Inc.	Other Supplie	2.29
Marrow, Danielle	Welfare Rent	500.00	MidAmerican Energy C	Natural Gas	2,307.16
Midwest Alarm Compan	Building Repa	173.04	Miller Funeral Home,	Burials	3,000.00
Minn Cnty JDC Petty	Office Equipm	97.83	Monick Pipe & Supply	Jail Repairs	1,090.01
Muller, Carol	Business Trav	38.83	Multi-Cultural Cente	Interpreters	701.25
Narem, Inc	Automotive/Sm	41.47	Narum, Larry H	Welfare Rent	1,050.00
Nguyen, Lam	Interpreters	75.00	North Ridge Apartmen	Welfare Rent	689.00
Northeast Investment	Welfare Rent	775.00	O'Reilly/First Call	Truck Repair/	10.03
Oconnor Company	Heat,Vent & A	4,754.32	Oregon Motor Vehicle	Copy Fees	6.00
Osborn, Roxane R	Court Reporte	81.00	Oscar's Mini-Storage	Lease-Rental	138.00
Oxbow Estates	Welfare Rent	600.00	Petr Ltd, Inc/Ertz,	Other Profess	450.00
Pharmchem Inc	Testing Suppl	1,216.00	Pheasantland Industr	Printing/Form	217.19
Qualified Presort Se	Postage	122.31	Qualified Presort Se	Printing/Form	1,582.58
Redlin, Jim Db	Parts Invento	80.52	Redwood Estates Llc	Welfare Rent	955.00
River Tower Apartmen	Welfare Rent	400.00	Rural Metro Ambulanc	Transportatio	450.00
Safe Home Ltd Ptnrsh	Notes Rec (SF	-1,854.41	Safe Home Ltd Ptnrsh	Other Misc. R	-1,739.68
Safe Home Ltd Ptnrsh	Rent Subsidie	11,735.00	Sam's Club - Members	Child Care Fo	1.96
Sam's Club - Members	Kitchen/Clean	27.96	Sam's Club - Members	Office Suppli	12.48
Sam's Club - Members	Other Profess	883.46	Sam's Club - Members	Other Supplie	50.94
Sanford Clinic Finan	Other Miscell	22,806.00	Sanford Hospital Med	Clinics - Aux	637.75
SD Assn Of County Of	Education & T	175.00	SD Dept Of Public Sa	Other Miscell	20.00
SD Human Services Ce	Clinics - Aux	21.60	SD Human Services Ce	Other Profess	600.00
SDES (SD Engineering	Publishing Fe	60.00	Sentinel Offenders S	Alternatives	2,407.72
Servall Towel & Line	Janitorial/Ch	22.50	Servall Towel & Line	Program Activ	46.01
SF Leased Housing As	Welfare Rent	1,163.00	Sherwin Williams	Building Repa	72.19
Simon, Anthony (OR)	Other Profess	70.00	Sioux Empire Fair As	Other Miscell	12,500.00
Sioux Falls Chamber	Memberships	350.00	Sioux Falls City Fin	Building Repa	15.38
Sioux Falls City Fin	Gas,Oil,Diese	405.81	Sioux Falls Utilitie	Building Repa	166.08
Sioux Falls Utilitie	Electricity	9,963.57	Sioux Falls Utilitie	Water - Sewer	9,527.38
Sioux Falls Utilitie	Welfare Utili	264.36	Skanche, Leo G	Welfare Rent	600.00
Solomon, Ghirmay	Interpreters	150.82	Southeast Technical	CDBG Grants	2,397.00
Southeastern Behavio	Alternatives	7,292.74	Streicher's	Volunteer Per	198.97
Swanda, Karen	Bd Exp. Fees	22.50	Szameit, Alexandra	Interpreters	300.00
Tessier's, Inc.	Jail Repairs	850.00	Thorin, Deyanira T	Interpreters	75.00
Tires,Tires,Tires In	Automotive/Sm	1,734.07	Tires,Tires,Tires In	Gas,Oil,Diese	255.22
Tires,Tires,Tires In	HIDTA Grant	857.91	TSP, Inc.	Repair/Renova	3,441.00
United Parcel Servic	Postage	18.01	Urban, Travis	Education & T	20.00
USC Ambulatory Surgi	Hospitals	600.51	Variety Foods Llc	Other Profess	722.09
VOA Dakotas Db	Welfare Rent	369.00	Volunteers Of Americ	DMS-JJDPA Gra	2,380.70
Waagmeester, Jenn	Other Misc. R	150.00	Wal-Mart Pharmacy	Pharmacies	512.73
Wal-Mart Pharmacy	Pharmacies	82.00	Weiland & Assoc Inc	Jury Fees	155.13
Williams, Steve	Business Trav	56.00	Wilson, Dean M.	Welfare Rent	900.00
Xcel Energy, Inc.	Electricity	36,531.33	Xcel Energy, Inc.	Road Maint. &	31.77
Xcel Energy, Inc.	Welfare Utili	1,645.00			

PERSONNEL

MOTION by Kelly, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Ken Schafer as part-time, temporary Building Inspector for Planning at \$13.00/hour effective 4/7/14.
2. To hire Paul Dezotell as Museum Preparator (17/1) for the Museum at \$20.75/hour effective 4/7/14.
3. To end the temporary, part-time employment of Patricia Kohnen as Clerical Worker for Equalization effective 3/25/14.

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4. To accept the voluntary demotion of Lena Schaaf from Correctional Officer (13/13) to Corrections System Operator (9/14) for the Jail at \$19.27/hour effective 3/29/14.

Step Increases Due

1. Jared Terrones – Deputy Sheriff – Sheriff’s Office – 16/3 to 16/4 – 2/28/14 – \$21.27/hour
2. Jennifer Vanroekel – Deputy Sheriff – Sheriff’s Office – 16/14 to 16/15 – 3/23/14 – \$27.91/hour
3. Calvin Kastner – Correctional Officer – Jail – 13/3 to 13/4 – 3/5/14 – \$18.34/hour
4. Jason Doppenberg – Tax and License Technician – Treasurer – 10/4 to 10/5 – 3/29/14 – \$16.21/hour
5. Pamela Tiede – Senior Trial Attorney – State’s Attorney’s Office – 23/16 to 23/17 – 3/19/14 – \$3,658.40/bi-weekly
6. Donald Hanson – Senior Trial Attorney – State’s Attorney’s Office – 23/16 to 23/17 – 3/19/14 – \$3,658.40/bi-weekly
7. Ramona Helseth – Office Manager – State’s Attorney’s Office – 14/14 to 14/15 – 3/27/14 – \$25.29/hour

Special Personnel Actions

MOTION by Pekas, seconded by Barth, to convert one Civil Process Server Grade 12/1 to a Certified Civil Process Server Grade 13/1. 4 ayes.

1. To recognize the following significant employee anniversaries for April 2014: 5 years – Jason Burns, Christopher Janos, Zachary Cegelske; 10 years – Ralph Hammer, Dawn Lautwein, Joshua Anhalt, Christine Slaight, Eric Smith, Jeremy Schave; 20 years – Vicki Hicks; 35 years – Ken McFarland.
2. To record volunteers in County Departments for March 2014. The list is on file at Human Resources.

MOTION by Pekas, seconded by Barth, to approve the Proclamation Recognizing April 6-12, 2014 as Volunteer Week in Minnehaha County. 4 ayes.

ABATEMENTS

MOTION by Pekas, seconded by Barth, to approve abatement of 2013 Property Taxes representing the Elderly Assessment Freeze for RDID 22170, \$870.30 and RDID 65321, \$295.51. 4 ayes.

MOTION by Pekas, seconded by Kelly, to deny abatement of 2013 Property Taxes for RDID 68200 in the amount of \$216.79, as there is no application on file for Owner-Occupied Status. 4 ayes.

LIEN COMPROMISE

Commissioner Pekas gave a briefing on a petition for compromise of lien for DPNO 45749 and 66603 totaling \$2,574.71. DPNO 45749 is in the name of the applicant and her ex-husband and is primarily for poor relief between 2001 and 2007 in the amount of \$1,579.71. DPNO 66603 is in the name of the applicant only and is for poor relief between 2008 and 2009 in the amount of \$995.00. The applicant states that she is scheduled to close on the purchase of a home on April 18, 2014, and the liens were noted during a title search. The applicant’s 2013 tax return shows an income of \$39,093.00 and a tax refund of \$3,031. She lists assets of \$34,944 consisting of \$19,050 owed to her in child support payments by her ex-husband, a 2008 Nissan Altima,

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household goods, and \$1,100 in cash. She lists liabilities in the amount of \$50,400 consisting of a \$40,000 Fedloan and a \$10,400 loan from a credit union. The applicant is asking for a compromise and release of both liens in full upon payment of \$1,200. MOTION by Pekas, seconded by Barth, to accept payment of \$1,200.00 and apply \$995.00 to DPNO 66603 and apply the balance of \$205.00 to DPNO 45749 as stipulated in Resolution MC14-14. 4 ayes.

RESOLUTION MC14-14

WHEREAS, a County Aid Lien in the amount of \$1,579.71 purports to exist in favor of Minnehaha County and against DPNO 45749 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien against the applicant and the real property legally described as Lot 6, Block 13 Huntington Hills Addition to the City of Sioux Falls upon payment of \$205.00 leaving the balance of the lien in the amount of \$1,374.91 only in the name of Matthew W. Hampton.

If payment is not made within one year from approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 1st day of April, 2014.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Cynthia Jepsen
Deputy County Auditor

PUBLIC COMMENT

Rebecca Dunn, 320 N. Summit Avenue, Sioux Falls, SD, reported that two of her neighbors had received incorrect absentee ballots for the City of Sioux Falls Municipal/School Election that did not list her or her opponent as Central District candidates for City Council. Ms. Dunn requested an investigation into the matter. Bob Litz, Auditor, stated that a computer generated clerical error occurred when address labels were printed using the State of South Dakota Total Vote data base, resulting in the wrong ballots being mailed. Mr. Litz also stated the Minnehaha County street master has been checked for accuracy and he is diligent in looking for any other wrong absentee ballots that may have been mailed out. Commissioner Pekas stated that if there is a question regarding the Total Vote data base we need to call the Secretary of State's Office and make sure the data base is valid. Commissioner Pekas recommended that Ms. Dunn call the City of Sioux Falls Clerk's Office and let them know there has been an issue with the Total Vote data base.

David Newell, resident of Country Acres, protested a building permit that was issued to his neighbor for the construction of a shed. Mr. Newell also spoke about junk cars that are on his neighbor's property. Ron Weber, also a resident of Country Acres, stated he is concerned about the value of homes in the area with this type of building being allowed; and also commented on debris along 41st Street going to the dump. Mr. Weber also stated that as the City of Sioux Falls expands into Townships, maybe the Township should dissolve and have the County take over. Scott Anderson, Planning & Zoning Director, stated that building permits are issued if the application meets the requirements of the County Zoning Ordinance. Mr. Anderson stated that Mr. Newell

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and Mr. Weber could petition to amend the Zoning Ordinance. Mr. Anderson also commented on the debris from garbage being hauled to the sanitary landfill and stated that the sanitary landfill is aware of the problem and they do go out on occasion and clean the ditches.

Sheldon Osborn, 5513 W. 12th Street, Sioux Falls, thanked Ms. Dunn for pointing out the problem with the voting that was addressed and also commended the County Commission for their caution about the state wide voter file and super voting districts.

Bruce Danielson, 6704 W. 9th Street, Sioux Falls, representing Citizens for Integrity, stated that four of seven issues on the City of Sioux Falls Municipal/School Board Election ballot are wrong, and they are looking for legal remedies.

HEARING

A public hearing was held to consider six (6) applications for Special Event On-Sale Liquor Licenses for All Occasions by Hy-Vee. The special event licenses will allow All Occasions to sell liquor at wedding receptions that will be held at the Crooks Gun Club, North Country Events Hall, on May 3, 10, & 31, 2014, June 14, 2014, August 2 & 31, 2014. Mary Ann Lux from All Occasions was present. No one spoke in opposition to the licenses being issued. MOTION by Pekas, seconded by Barth, to approve the six (6) Special Event On-Sale Liquor Licenses for All Occasions by Hy-Vee for events at the Crooks Gun Club, North Events Hall. 4 ayes.

PRESENTATION

Carey Deaver, Human Services Director, reported that Elliot Susseles' flight was canceled due to mechanical issues and he will no longer be able to give a presentation from Segal Consulting on compensation philosophy and pay delivery systems. MOTION by Kelly, seconded by Pekas to defer the presentation until the April 8, 2014 commission meeting. 4 ayes.

BID

DJ Buthe, Highway Superintendent, requested authorization to purchase two (2) stainless steel slide in salt spreaders from a contract that was competitively bid and awarded to Custom Truck Equipment by the State of South Dakota. MOTION by Barth, seconded by Kelly, to authorize the purchase of two (2) stainless steel slide in salt spreaders from Custom Truck Equipment Inc. in the amount of \$12,921 each, for a total of \$25,842, off of the State of South Dakota bid IFB#1171. 4 ayes.

EASEMENT

Ken McFarland, Commission Administrative Officer, reported that Xcel Energy is requesting a 12 x 12 easement to install a switch cabinet on county property located on Dakota Avenue directly west of the County's Energy Plant and across the street to the east of the County Administration Building. MOTION by Pekas, seconded by Barth, to authorize the Chairman to sign an Electric Distribution Easement between Minnehaha County and Northern States Power Company d/b/a Xcel Energy on County Property legally described as Lot 5, Block 31, Brookings and Edmunds Addition to the City of Sioux Falls. 4 ayes.

LIAISON REPORTS

Commissioner Barth reported on a meeting with Bender Commercial Real Estate Services regarding marketing the 19.97 acres of bare land the county is selling. Ken McFarland, Commission Administrative Officer, reported that they will be bringing the listing agreement to the commission for signatures so the process can move forward. Bill Hoskins, Museum Director, reported that the City of Sioux Falls is allowing the County to prepare a minor plat to defer the cost of the platting fees to the purchaser of the property. Mr. Hoskins invited the Commissioners to the annual volunteer banquet for the Siouxland Heritage Museums on Thursday, April 10th.

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NEW BUSINESS

Chairman Heiberger reported that Minnehaha County was granted a three year accreditation by the South Dakota Social Services for Clinical Management Residential Detox Program.

OLD BUSINESS

Commissioner Kelly and Chairman Heiberger recognized Judge Gordy Swanson in attendance and thanked him for coming.

MOTION by Barth, seconded by Pekas, to go into executive session to discuss personnel, contracts, and legal briefing. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, April 8, 2014.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor