

3/18/2014

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. March 18, 2014 pursuant to adjournment on March 11, 2014. Commissioners present were: Barth, Beninga, Heiberger, Kelly and Pekas. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairman Heiberger called the meeting to order.

MOTION by Beninga, seconded by Kelly, to approve the agenda. 5 ayes.

MOTION by Pekas, seconded by Barth, to approve the March 11, 2014 Commission Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Pekas, to approve the following bills totaling \$467,017.28. 5 ayes.

A & B Business Equip	Lease-Rental	234.94	A Eagle Outftr	Uniform Allow	80.00
A To Z World Languag	Interpreters	770.00	Advance Auto Parts	Automotive/Sm	15.99
Alamo Rent-A-Car	Business Trav	259.84	Alcohol Monitoring S	Alternatives	70.40
Alcopro	Inmate Suppli	458.00	All American Investm	Motels	348.00
Allied Oil & Tire Co	Heavy Eq. Rep	182.00	Allied Oil & Tire Co	Truck Repair/	105.00
Amazon Mktplace Pmts	Books	92.13	Amazon Mktplace Pmts	Communication	23.84
Amazon Mktplace Pmts	Contract Serv	2,092.72	Amazon Mktplace Pmts	Data Processi	148.50
Amazon Mktplace Pmts	Data Processi	21.94	Amazon Mktplace Pmts	DMC-JJDPA Gra	37.18
Amazon Mktplace Pmts	Expenditures	31.72	Amazon Mktplace Pmts	Furniture & O	39.99
Amazon Mktplace Pmts	Office Suppli	149.87	Andersen, Norma	Bd Exp. Fees	82.50
Anderson Publication	Publishing Fe	924.71	Apl*Itunes	Software	8.47
APWA	Education & T	87.00	APWA	Memberships	87.00
Argus Leader - Adver	Advertising	440.00	Argus Leader - Adver	Publishing Fe	1,347.21
Armor Correctional H	Contract Serv	27,043.00	Armor Correctional H	Detox	33,713.30
Avera McKennan Hospi	Blood Withdra	132.00	Avera McKennan Hospi	Hospitals	2,432.00
Avera McKennan Hospi	Physicians	1,575.88	Avera Medical Group-	Physicians	2,024.48
Avera Medical Group-	Physicians	98.42	Avera Radiology	Other Profess	20.06
Avera Specialty Clin	Physicians	130.27	Banner Associates In	Architects &	6,231.63
Bargain Bytes Inc	Building Repa	340.25	Berntsen.Com	Engineering S	1,461.87
Best Buy	Communication	119.97	BHSW Inc	Store Invento	143.76
Billion's	Automotive/Sm	91.36	Billion's	Gas,Oil,Diese	39.80
Bizcom Electronics	VOA - Dakotas	317.30	Bourne, Anna	Bd Evaluation	880.00
Brevik Law Office Pr	Attorney Fees	194.88	Brown & Saenger	Furniture & O	1,569.01
Brown & Saenger	Office Suppli	1,026.65	BSC Holding Inc	Road Material	26,716.98
Buck's Muffler Shop	Truck Repair/	125.00	Builders Supply Comp	Hhs Maintenanc	233.08
Builders Supply Comp	Jail Repairs	54.32	Builders Supply Comp	Small Tools,	16.90
Campbell Supply Co I	Electrical Re	26.58	Campbell Supply Co I	Grounds & Par	17.24
Campbell Supply Co I	Motor/Machine	16.09	Campbell Supply Co I	Plumbing & We	16.99
Campbell Supply Co I	Repair/Renova	18.13	Canda Properties Llc	Welfare Rent	600.00
Canton Home & Farm S	Truck Repair/	269.00	Caribe Royale Resort	Business Trav	1,355.89
Carlson, Lisa	Court Reporte	1,197.80	Carper, Nichole A	Attorney Fees	7,661.99
Carrier Corp Tech Tr	VOA - Dakotas	35.00	Caseys	Gas,Oil,Diese	91.46
Caseys	HIDTA Grant	61.10	CBM Managed Services	Child Care Fo	3,692.70
CBM Managed Services	Inmate Suppli	562.58	Center For Family Me	Clinics - Aux	800.00
Century Business Lea	Lease-Rental	148.91	Century Business Pro	Lease-Rental	202.07
Centurylink (Qwest)	Detox	14.45	Centurylink (Qwest)	Telephone	683.03
Certified Languages	Interpreters	136.95	Change Companies The	Books	109.29
Charles Mix County S	Return Of Ser	11.60	Childrens Home Socie	Education & T	90.00
City Center Car Wash	Automotive/Sm	16.00	City Centre Hotel Co	Interpreters	550.00
Clark	Gas,Oil,Diese	57.87	Clausen Enterprises	Welfare Rent	375.00
Cops Plus, Inc	Other Supplie	132.28	Correct Care Solutio	Contract Serv	61,944.21
Counseling Resources	Attorney Fees	900.00	CSO Research Inc	Other Miscell	250.00
Culligan Water Condi	Other Miscell	37.50	Dakota Fluid Power,	Truck Repair/	125.00
Dakota Riggers & Too	Truck Repair/	79.56	Dakota Supply Group,	Building Repa	115.03
Daybreak/T & H Conve	Gas,Oil,Diese	53.65	Deer Hollow Ltd Ptnc	Welfare Rent	600.00
Delta Air	Business Trav	657.00	Delta Air	Extradition &	602.50
Douglas County (SD)	Return Of Ser	25.00	Driveline Service In	Truck Repair/	86.55

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Duffy, Ryan	Attorney Fees	4,051.67	Dust Tex Service Inc	Maintenance C	22.56
Eastern Farmers Coop	Business Trav	39.65	Electric Constructio	Electrical Re	116.63
Electric Supply Co.,	Contract Serv	1,775.00	Electric Supply Co.,	Data Processi	230.51
Emdeon Business Serv	Other Medical	49.00	Erpenbach, John E	Bd Evaluation	810.00
Expedia	Business Trav	288.08	Family Service Inc	Expenditures	260.00
Family Vac	Correction Ct	10.00	Fastenal Company	Jail Repairs	297.09
Fastenal Company	Repair/Renova	45.68	Fastenal Company	Small Tools,	32.93
First Dakota Nationa	2012 Homeland	3,351.25	Fox, Youngberg & Lew	Attorney Fees	885.50
Frantzen, Paige	Depositions	288.90	Fred The Fixer Inc	Building Repa	4.00
Fresh Start Convenie	Business Trav	45.94	Fresh Start Convenie	Gas,Oil,Diese	56.48
Fuel Mart	Gas,Oil,Diese	46.22	Furniture Outlets Us	Other Miscell	59.00
G & R Controls Inc	Fairgrounds	2,616.00	Gannett NSSC/Sioux F	Child Care It	41.71
Gannett NSSC/Sioux F	Office Suppli	14.29	Gannett NSSC/Sioux F	Other Profess	38.32
Getty Abstract	Architects &	130.00	Global Connect	Other Medical	2.97
Global Connect	Telephone	34.46	Godaddy.Com	Data Processi	167.98
Godaddy.Com	Publishing Fe	25.36	Goebel Printing, Inc	Office Suppli	19.09
Goebel Printing, Inc	Printing/Form	399.39	Goodwill - East 41St	Other Profess	4.77
Goth, Norma	Welfare Rent	750.00	Government Finance O	Education & T	28.35
Governors Inn, Inc.	Business Trav	170.01	Governors Inn, Inc.	Travel - Bart	79.95
Governors Inn, Inc.	Travel - Heib	79.95	Governors Inn, Inc.	Travel - Kell	79.95
Graham Tire Co. - Do	Automotive/Sm	286.32	Grainger, Inc.	Building Repa	25.66
Grainger, Inc.	Electrical Re	88.20	Grainger, Inc.	Janitorial/Ch	13.50
Grainger, Inc.	Small Tools,	227.01	Grapevine, Dan	Uniform Allow	129.99
Graybar Electric	Coliseum Repa	11.18	Graybar Electric	Electrical Re	164.30
Graybar Electric	HHS Maintenan	159.50	Graybar Electric	Jail Repairs	168.48
Graybar Electric	Small Tools,	198.91	Green Electrical Sup	Electrical Re	562.73
Gunner, Andrea	Court Reporte	95.00	Guzman, Sandra V.	Interpreters	250.00
Hancock Fabrics, Inc	Program Equip	32.33	Hanssen, Jana	Welfare Rent	300.00
Harmelink,Fox & Ravn	Attorney Fees	138.50	Harold's Photo Cente	Other Profess	32.74
Harold's Photo Cente	Other Supplie	19.99	Harold's Photo Cente	Program Activ	47.89
Hauff Mid-America Sp	Uniform Allow	51.12	Heartland Paper Comp	Building Repa	73.72
Heartland Paper Comp	Kitchen/Clean	1,204.31	Heimdal, Marie Ann	Court Reporte	49.40
Hewlett-Packard Comp	Furniture & O	169.00	Hewlett-Packard Comp	Small Tools,	160.00
High Point Networks	Maintenance C	5,750.00	Hilton Garden Inn	Hidta Grant	624.96
HMN Hardware Inc	Automotive/Sm	181.44	Hobby Lobby Stores I	Exhibit Prepa	29.98
Holiday Inn City Cen	Witness Fees/	150.00	Holiday Stnstore	Education & T	27.51
Horizon Agency Inc	Expenditures	2,418.00	Horn, Garrett	Attorney Fees	618.30
Howes Oil Co., Inc.	Gas,Oil,Diese	25,092.44	Humphreys, Robert/Ca	Welfare Rent	700.00
Hy-Vee Accounts Rece	Gas,Oil,Diese	49.03	Hy-Vee Accounts Rece	Pharmacies	153.45
IA Public Def Traini	Hidta Grant	120.00	Inside The Tape Llc	Education & T	275.00
Institutions Service	Plumbing & We	5.20	Interstate All Batte	Electrical Re	1,082.02
Interstate All Batte	Hhs Maintenan	266.25	Interstate All Batte	Jail Repairs	93.94
Interstate Office Pr	Furniture & O	1,343.00	Interstate Office Pr	Office Suppli	3,748.89
ISI Llc	Interpreters	80.00	J.C. Penney Company,	Uniform Allow	295.93
Jack's Sinclair	Business Trav	40.34	Jack's Sinclair	Gas,Oil,Diese	117.30
Jacobs, Kenny	Business Trav	6.66	Jcl Solutions-Janito	Kitchen/Clean	49.88
Jefferson Partners L	Transportatio	546.50	JH Larson Company	Building Repa	62.71
Jim & Ron's Service	Other Profess	447.50	Joat-Jesus Only Apos	Welfare Rent	340.00
Johnson, Richard L	Attorney Fees	326.25	Kappedal, Jean A Rpr	Interpreters	6.00
Kelolandemployment.C	Printing/Form	198.00	Kelolandemployment.C	Publishing Fe	99.00
Kittelson, Joan M	Bd Exp. Fees	15.00	Kmart	Office Suppli	91.29
Kmart Pharmacy	Pharmacies	360.28	Knoff, Dave	Attorney Fees	45.00
Kohl's Department St	Uniform Allow	174.95	Kone, Inc.	Other Profess	57.16
Kreisers, Inc.	Clinics - Aux	46.18	Kum & Go	Education & T	37.56
Kum & Go	HIDTA Grant	59.70	Lacey Rentals Inc	Lease-Rental	100.00
Language Line Servic	Interpreters	125.86	Language Line Servic	Other Miscell	89.01
Language Line Servic	Other Profess	42.51	Language Line Servic	Telephone	25.33
Lason Systems Inc	Microfilming	157.50	Lassegaard, Samuel C	Welfare Rent	600.00
Laughlin, Nicole	Attorney Fees	3,247.00	Lewis Drug Stores	Clinics - Aux	375.36
Lewis Drug Stores	Office Suppli	5.97	Lewis Drug Stores	Pharmacies	2,764.70
Lewis Drug Stores	Supplemental	3.58	Lewno, Lucy	Bd Exp. Fees	1,091.43
Locators & Supplies,	Road Maint. &	110.97	Lutheran Social Svcs	Interpreters	512.50
Luxury Automall Of S	Automotive/Sm	55.33	Mailway Printers	Museum Report	969.00
Majestic View Apartm	Welfare Rent	425.00	Malloy Electric Bear	Coliseum Repa	111.32
Malloy Electric Bear	HHS Maintenan	122.48	Malloy Electric Bear	Jail Repairs	72.59

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Marco	Lease-Rental	170.00	Marco	Maintenance C	130.50
Maxwell Food Equipme	Child Care Fo	39.69	McKissock, Lp	Education & T	877.20
Meile-Rasmussen, Jac	Business Trav	24.42	Menards - East	Building Repa	17.63
Menards - East	Jail Repairs	23.91	Menards - East	Janitorial/Ch	4.99
Menards - East	Repair/Renova	54.21	Menards - East	Small Tools,	-38.91
Menards - East	Truck Repair/	1.97	Menards - West	Building Repa	60.40
Metro Communications	Attorney Fees	30.00	Metro Communications	Other Miscell	24,204.59
Microfilm Imaging Sy	Contract Serv	5,814.75	Microfilm Imaging Sy	Furniture & O	400.00
Microfilm Imaging Sy	Software	4,500.00	MidAmerican Energy C	Natural Gas	11,363.47
Midwest Alarm Compan	Security Alar	98.28	Midwest Oil Company,	Parts Invento	502.03
Midwest Oil Company,	Truck Repair/	195.91	Minnehaha Community	Park/Recreati	25.00
Minnehaha Community	Tea-Ellis Ran	25.00	Minnehaha Conservati	Other Miscell	2,000.00
Minnesota State Bar	Education & T	325.00	Monick Pipe & Supply	Correction Ct	180.95
Monick Pipe & Supply	Jail Repairs	378.59	Morse Correctl Healt	Contract Serv	1,490.50
Multi-Cultural Cente	Interpreters	4,358.75	Murray Properties, L	Welfare Rent	2,140.00
Myers & Billion Llp	Child Defense	823.00	NACDL	Memberships	266.00
Nat'l Assn Of Counti	Publishing Fe	445.00	Nat'l Student Housin	Welfare Rent	500.00
NE Dept Of Motor Veh	Copy Fees	3.00	Neve's Uniforms	Uniform Allow	377.99
New World Systems	Education & T	1,895.00	Newegg.Com Inc	Data Processi	131.66
North Central Intl S	Truck Repair/	259.43	Novak Sanitary Servi	Tea-Ellis Ran	14.60
Novak Sanitary Servi	Trash Removal	2,662.21	Nyberg's Ace Hardwar	Building Repa	40.75
Nyberg's Ace Hardwar	Other Supplie	28.89	Nyberg's Ace Hardwar	Repair/Renova	23.97
Odor-Free Sd Intn'l,	Building Repa	279.00	Office Depot, Inc.	Data Processi	767.31
Office Depot, Inc.	Office Suppli	1,226.85	Officemax	Office Suppli	159.49
Old Navy 3372	Uniform Allow	141.60	Olson Oil Co.	Automotive/Sm	10.00
Olson, Waltner & Sch	Attorney Fees	3,479.81	Olson, Waltner & Sch	Child Defense	2,385.00
Opticsplanet, Inc	Other Supplie	939.97	Oriental Trading Com	Program Activ	42.75
Osborn, Roxane R	Court Reporte	31.50	Palmer, Barbara	Bd Evaluation	2,902.50
Paypal	Education & T	1,070.00	Paypal	Office Suppli	35.93
Paypal	Safety & Resc	1,701.41	Paypal	VOA - Dakotas	94.45
Peters, Scott N Pc	Bd Exp. Fees	10,059.90	Peters, Scott N Pc	Crisis Interv	54.00
Peters, Scott N Pc	Crisis Interv	261.00	Peters, Scott N Pc	Dev Disabili	45.00
Pfeifer Implement Co	Grounds & Par	89.40	Pfeifer Implement Co	Motor/Machine	56.88
Pheasantland Industr	Furniture & O	1,150.62	Pheasantland Industr	Other Profess	40.00
Pheasantland Industr	Printing/Form	1,828.56	Phillips 66 Company	HIDTA Grant	31.34
Phoenix Supply Llc	Child Care It	101.70	Phoenix Supply Llc	Child Care Un	1,038.24
Phoenix Supply Llc	Inmate Suppli	1,112.00	Pierre Parkside Deve	Business Trav	219.98
Price, Thomas L Phd	Other Profess	7,200.00	Qualified Presort Se	Museum Report	547.88
Qualified Presort Se	Postage	4,337.84	R & L Supply, Ltd	Building Repa	371.15
R & L Supply, Ltd	Correction Ct	200.51	R & L Supply, Ltd	Plumbing & We	542.85
R J Ries Vallet Clea	Other Profess	25.83	Radio Shack Corporat	Building Repa	17.99
Radisson Hotels	Business Trav	135.63	Real Vision Software	Maintenance C	4,500.00
Record Keepers, Inc.	Other Profess	267.19	Redi Towing Inc	Other Profess	50.00
Reh fuss, Cathy A	Bd Exp. Fees	37.50	Revier Pressure Wash	Kitchen/Clean	261.55
Richard-Ewing Equipm	Jail Repairs	20.80	Risty, Julie	Business Trav	51.80
Robsons Inc Db a Rob	Building Repa	12.58	Rods Properties	Welfare Rent	500.00
Rural Metro Ambulanc	Transportatio	1,050.00	Sanford Clinic Finan	Other Miscell	58.00
Sanford Hospital	Blood Withdra	60.00	Sanford Hospital	Clinics - Aux	782.25
Sanford Hospital - R	Welfare Rent	350.00	Sanford Occupational	Expenditures	500.89
Savers	Other Profess	39.90	Scheels All Sports	Other Supplie	1,849.89
Schetnan, Thad/Kim	Welfare Rent	500.00	Scotty's Automotive	Automotive/Sm	302.23
SD Dept Of Public Sa	Other Miscell	260.00	SD Dept Of Revenue	Other Misc. R	20.89
SD Dept Of Revenue	Other Miscell	5.00	SD Dept Of Revenue	Store Sales	56.64
SDN Communications	Data Communic	331.50	SDN Communications	Telephone	688.50
Sears	Jail Repairs	629.99	Security Labs, Ltd	Maintenance C	325.00
Servall Towel & Line	Janitorial/Ch	9.55	Servall Towel & Line	Program Activ	12.43
Shell Oil	Business Trav	34.02	Shell Oil	Gas,Oil,Diese	262.48
Shi, International C	Data Processi	483.12	Shi, International C	Software	303.16
Shopko Store	Uniform Allow	64.98	Sigler Fire Equipmen	Other Profess	24.00
Simon, Anthony (OR)	Other Profess	60.00	Sioux Council Boy Sc	Explorer Dona	352.00
Sioux Falls Airport	Business Trav	38.00	Sioux Falls City Fin	Blood/Chemica	6,790.00
Sioux Falls City Fin	Gas,Oil,Diese	17,748.01	Sioux Falls City Fin	HIDTA Grant	135.75
Sioux Falls Humane S	Other Miscell	3,340.92	Sioux Falls Rubber S	Office Suppli	36.95
Sioux Falls Utilitie	Water - Sewer	1,958.48	Sioux Falls Utilitie	Welfare Utili	219.57
Skorczewski, Jena	Court Reporte	311.60	Sq *Mark Brenneman	HIDTA Grant	215.00

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Staples	Office Suppli	62.99	Sturdevants-East 10T	Grounds & Par	20.99
Sunshine Foods	Office Suppli	24.97	Sunshine Foods	Other Profess	32.57
Super 8 Motel-Pierre	Program Activ	158.36	Swanda, Karen	Bd Exp. Fees	135.00
Szameit, Alexandra	Interpreters	250.00	Tammen Oil	Gas,Oil,Diese	84.62
Target Pharmacy	Furniture & O	-68.89	Tessco Technologies	Vehicle Equip	69.47
The Crackleberry Gro	Other Profess	5,640.36	The Home Depot	Communication	287.00
The Home Depot	Small Tools,	100.00	The Mitographers, In	Truck Repair/	595.38
Thomson Reuters - We	Legal Researc	2,008.40	Thorin, Deyanira T	Interpreters	367.49
Tires, Tires, Tires	Automotive/Sm	418.21	Tires, Tires, Tires	HIDTA Grant	19.99
Tires,Tires,Tires In	Gas,Oil,Diese	79.61	Titze's Auto Repair	Truck Repair/	157.20
Tool Depot	Building Repa	-1.25	Tractor Supply Co.	Plumbing & We	104.98
Tractor Supply Co.	Uniform Allow	49.99	Treasure Island Hote	Business Trav	211.68
Tri-State Emergency	Memberships	20.00	Tri-State Garage Doo	HHS Maintenanc	154.50
Trial Guides	Books	74.20	UJS Circuit Court La	Other Profess	4.49
Uline	Kitchen/Clean	645.14	United Air	Extradition &	1,364.00
United Parcel Servic	Office Suppli	11.33	United Parcel Servic	Postage	18.01
Urology Specialists	Physicians	368.94	USD-DHSF (Dental Hyg	Dentists	112.33
Usps.Com	Office Suppli	19.95	Usps.Com	Postage	275.72
Variety Foods Llc	Other Profess	228.88	Verizon Wireless	Data Processi	1,054.87
Verizon Wireless	HIDTA Grant	93.55	Verizon Wireless	Safety & Resc	163.49
Verizon Wireless	Telephone	4,823.02	Volunteers Of Americ	Alternatives	3,105.00
Volunteers Of Americ	Psych Evals	888.00	Wal-Mart Pharmacy	Child Care Fo	31.13
Wal-Mart Pharmacy	Clinics - Aux	8.16	Wal-Mart Pharmacy	Other Miscell	50.98
Wal-Mart Pharmacy	Other Profess	861.04	Wal-Mart Pharmacy	Other Supplie	42.72
Wal-Mart Pharmacy	Rent Subsidie	14.97	Wal-Mart Pharmacy	Supplemental	80.50
Wal-Mart Pharmacy	Janitorial/Ch	44.02	Wal-Mart Pharmacy	Other Profess	308.60
Wal-Mart Pharmacy	Other Supplie	10.94	Walgreens Pharmacy	Office Suppli	10.99
Walmart.Com	Books	20.12	Waste Management Of	Trash Removal	358.55
Watters, Rocky	Welfare Rent	450.00	Weerheim, Tom	Attorney Fees	368.70
Westin Hotel Airport	Education & T	227.70	Wheelco Brake & Supp	Motor/Machine	34.56
Whentowork Inc	Data Processi	200.00	Williams, Barb	Education & T	80.00
Witte, Fred	Welfare Rent	400.00	Www.Neweggbusiness.C	Furniture & O	271.24
Xcel Energy, Inc.	Electricity	660.12	Xcel Energy, Inc.	Road Maint. &	25.97
Xcel Energy, Inc.	Welfare Utili	979.26	Yankton County Sheri	Return Of Ser	450.00
Yellow Cab Inc	Transportatio	39.98	Zep Manufacturing Co	Janitorial/Ch	510.58
6199 ASM KC	Gas,Oil,Diese	78.01			

## REPORTS

The Register of Deeds Official Statement of Fees Collected During February, 2014 was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Pekas, seconded by Beninga, to approve the following personnel changes. 5 ayes.

1. To promote Jorrie Hart from Air Guard Security Officer I to Air Guard Security Officer II (13/2) for the Air Guard at \$17.46/hour effective 2/28/14.
2. To hire Kala Rebelein as temporary, part-time Clerical Worker for the Highway at \$11.00/hour effective 3/20/14.
3. To promote Shannon Schultz from Senior Project Engineer to Assistant Highway Superintendent (22/11) for the Highway at \$2,858.40/bi-weekly effective 3/19/14.

## Step Increases Due

1. Andrew Nielson – Engineering Specialist – Highway – 17/4 to 17/5 – 3/22/14 – \$22.91/hour
2. Alex Anderson – Juvenile Correctional Worker – Juvenile Detention Center – 9/4 to 9/5 – 3/23/14 – \$15.43/hour

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3. Jolynn Harris – Correctional Officer – Jail – 13/14 to 13/15 – 2/11/14 – \$24.07/hour
4. Ethan Palluck – Correctional Officer – Jail – 13/13 to 13/14 – 2/25/14 – \$23.48/hour
5. Peter Jaros – Deputy Sheriff Sergeant – Sheriff’s Office – 20/16 to 20/17 – 3/18/14 – \$35.73/hour
6. Jason Gearman – Deputy Sheriff Sergeant – Sheriff’s Office – 20/15 to 20/16 – 2/12/14 – \$34.86/hour
7. Bojan Salihagic – Deputy Sheriff – Sheriff’s Office – 16/1 to 16/2 – 2/28/14 – \$20.25/hour
8. Kyle Helseth – Equalization Director – Equalization – 24/7 to 24/8 – 2/15/14 – \$3,233.60/bi-weekly

#### Special Personnel Action Request

MOTION by Pekas, seconded by Barth, to approve a 5% temporary pay increase, \$24.07 hourly, for Jen Adix, Human Resources, effective March 17, 2014. 5 ayes.

#### ABATEMENTS

MOTION by Beninga, seconded by Barth to approve 2013 Property Tax Abatements representing the Elderly Assessment Freeze for the following properties: RDID 32551, \$895.56; RDID 41617, \$698.32; RDID 41635, \$908.52; RDID 45202, \$202.42; RDID 46499, \$776.94; RDID 48587, \$425.71; RDID 56669, \$1,102.06. 5 ayes.

MOTION by Pekas, seconded by Beninga, to approve a 2013 Property Tax Abatement for RDID 10645 \$684.34 representing tax exempt property. 4 ayes. Barth voted nay.

MOTION by Pekas, seconded by Beninga, to approve a 2013 Property Tax Abatement for RDID 31437 \$1,846.68 representing a house that was removed. 5 ayes.

MOTION by Barth, seconded by Kelly, to approve 2013 Property Tax Abatement representing owner occupied status for RDID 83398, \$706.64. 5 ayes.

MOTION by Kelly, seconded by Beninga to approve 2013 Property Tax Abatements representing owner occupied status for the following properties: RDID 80207, \$1,694.45; RDID 77480, \$1,308.97; RDID 24899, \$1,432.46; RDID 33958, \$298.43. 5 ayes.

MOTION to deny abatement of 2011-2013 Property Taxes for RDID 78498, \$1,930.01, as there is no application on file for owner occupied status for this time period. 5 ayes.

MOTION by Kelly, seconded by Pekas, to approve abatement of 2013 Property Taxes representing tax exempt property for the following: RDID 30934, \$282.24; RDID 37294, \$1,080.56; RDID 37295, \$504.85; RDID 37296, \$108.88; RDID 37297, \$1,012.16; RDID 37298, \$882.64; RDID 37299, \$1,031.13; RDID 37300, \$1,005.11; RDID 37301, \$1,046.78; RDID 39296, \$1,139.63; RDID 39297, \$798.20; RDID 40088, \$663.40; RDID 51253, \$1,386.75; RDID 51254, \$725.94; RDID 51256, \$1,046.55. 5 ayes.

#### NOTICES

MOTION by Kelly, seconded by Barth, to authorize the Auditor to publish notice to bidders for Project MC 251BR-14, Replacement of Structure 50-294-070, located on 251<sup>st</sup> Street on Pipestone Creek. 5 ayes.

A notice was received from the East Dakota Water Development District of a meeting at 9:00 a.m. on Thursday,

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March 20, 2014 at the EDWDD Office, 132B Airport Avenue, Brookings, SD.

PUBLIC COMMENT

DJ Buthe, Highway Superintendent, reported that seasonal load limits have been placed on certain county highways due to spring thaw/wet conditions. A memo was sent to media outlets, garbage companies, trucking firms, and law enforcement agencies regarding the load restrictions. The load limits will remain in effect until further notice but no longer than April 30, 2014, unless the Commission adopts a resolution extending the date.

BRIEFING

DJ Buthe, Highway Superintendent, presented the 2014 Minnehaha County Highway Department Construction Project Summary.

BID AWARDS

DJ Buthe, Highway Superintendent, reported that bids were opened on March 12, 2014 for Project MC 121-138MS-14, Micro-surfacing on County Highways 121 & 138. The following bids were received: Monarch Oil Inc. \$404,113.40; Sta-Bilt Construction Co. \$479,056.45; Missouri Petroleum \$529,826.55; Intermountain Slurry Seal \$475,266.83; Astech Corp. \$453,272.46. Sta-Bilt Construction Co. requested to retract their bid due to a bidding error on Item #3 where they bid \$1.98 per ton of Scratch Course material and their intent was to bid \$198 per ton. Kersten Kappmeyer, Chief Civil Deputy State’s Attorney, is of the opinion that it would be unreasonable to enforce the contract with such an obvious error. Mr. Buthe recommended awarding the micro-surfacing contract to Monarch Oil Inc. MOTION by Kelly, seconded by Pekas, to award the bid for Project MC121-138MC-14 to Monarch Oil Inc. in the amount of \$404,113.40. 5 ayes.

The Highway Materials Bid Award was deferred from March 11, 2014 due to bid irregularities and to allow Kersten Kappmeyer, Chief Civil Deputy State’s Attorney, to research state statute regarding bid security requirements. Mr. Kappmeyer reported that according to SDCL 5-18A, bid securities are required for public improvements and are not required for the purchase of materials. Mr. Kappmeyer also reported that state statute gives the county the right to waive technical irregularities in the bid proposal if the irregularities do not alter the price, quantity, quality of the service or tangible personal property offered. The failure to post a bid bond may be considered a technical irregularity. Patty Nohr, 600 E. Meadowlark Trail, Sioux Falls, and co-owner of Myrl & Roy’s Paving spoke on Minnehaha County Highway Department’s bid letting process in 2012 and 2013. Ms. Nohr described the events that led up to Myrl & Roy’s submitting a “No Bid” for the 2014 Highway Materials bid letting. Ms. Nohr stated that the way the Hot Mix Asphalt bid was structured it gave a clear advantage to the only vendor who could supply hot mix asphalt containing shingles (RAS), because that product is a less expensive material. Instead, there could have been two separate bid items, one for Hot Mix Asphalt; Class G and one for Hot Mix Asphalt; Class G (w/RAS) and awarding contracts for both bid items. John Malloy, 200 E. 34<sup>th</sup> Street, Sioux Falls, Aggregate Division Manager for Concrete Materials, stated they inadvertently omitted including a bid security with their bid, and that this was the first year Minnehaha County required a bid security for the supply contract. Mr. Malloy stated that they bid a very good price for both mixes and he hopes that Concrete Materials will be awarded the bid. DJ Buthe, Highway Superintendent, stated that he does not have a bias against Myrl & Roy’s and he has worked with them on projects in the past. MOTION by Barth, seconded by Pekas to award the following bids as recommended by the Highway Department. 5 ayes. Commissioner Beninga stated that he thinks the process of bid letting needs to be reconsidered and for legal counsel to approve any significant policy or practical change. Also there should be an extra effort made to communicate any changes in the bid process to the vendors.

Proposal #1	Medium Curing Cutback Asphalt (MC-70)	Jebro Inc.
Proposal #2	Hot Mix Asphalt (MHA) Concrete Pavement Bid Schedule B	Concrete Materials
Proposal #3	F&I Asphalt-Rubber Sealant (Crack Seal)	Highway Improvements, Inc.

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Proposal #4	F&I Hot Pour Asphalt Patch Material	Highway Improvements, Inc.
Proposal #5	Ready-Mix Concrete	Winter, Inc.
Proposal #6	Aluminum Traffic Signs – No Award due to bid irregularities	
Proposal #7	Sign Posts	3-D Specialties
Proposal #8	Aluminum Traffic Signs with Flashing LED's	3-D Specialties
Proposal #9	Snow Plow & Motor Grader Blade Cutting Edges Items 1-9	DMI-Terex
Proposal #10	Abrasive & Salt Mixture (Salt Sand) – No bids received	
Proposal #11	Rock Salt & Transportation	Mills & Miller, Inc.
Proposal #12	Oxygen & Welding Gases	Matheson/Linweld, Inc.
Proposal #13	Jackhammer Bits	Construction Products
Proposal #14	Sandblasting Media	Stan Houston Equipment
Proposal #15	Guardrail	BX Construction
Proposal #16	Erosion Control Materials – No Award due to bid irregularities	

## CAPITAL ACCUMULATION DISCUSSION

Ken McFarland, Commission Administrative Officer, gave a briefing on establishing a capital accumulation to be designated for a large expenditure. South Dakota Codified Law 7-21-51 states the board of county commissioners may, by resolution, authorize the accumulation of funds for a period longer than one year for a capital outlay purpose which is extraordinary in nature, exceeds the funding ability of a single-budget year, and may result in the purchase of services, materials, supplies, or equipment. The resolution shall state the purposes for which the funds are to be accumulated and the maximum amount that may be accumulated. The funds to be accumulated must be expended within eighty-four months from the date of the resolution. If the specific purpose for which the funds are accumulated is no longer necessary, the funds shall revert to the fund from which they were originally appropriated. Darlene Johnson, Assistant Auditor, reported on 2013 year end revenue and expenditures. Commissioner Beninga stated that they need to put together a priority list of projects to be considered for capital accumulations. Mr. McFarland recommended using the capital accumulation for replacement of the current accounting system and integrate the accounting/tax records software packages between county departments. Commissioners discussed having further consideration for establishing a capital accumulation during the budget process. Chairman Heiberger requested information on a projected cost of new accounting software. Mr. McFarland stated that we will likely have to commission a consultant to analyze our current accounting system, identify what software packages are available, identify a cost associated with the new software, and identify a time line for implementation. Commissioner Kelly left the meeting.

## LIAISON REPORTS

Commissioner Beninga reported that the Minnehaha County Criminal Justice Advisory Committee is working on a final draft of their recommendations on public safety issues. Robert Wilson, Assistant Commission Administrative Officer, stated the committee will be presenting their report at the April 8<sup>th</sup> Commission Meeting.

Commissioner Kelly re-joined the meeting.  
Commissioner Barth left the meeting.

## NEW BUSINESS

Charles Martinell representing the Sioux Falls Water Festival Committee, read a proclamation declaring March 18<sup>th</sup> and 19<sup>th</sup>, as Sioux Empire Water Festival Days. MOTION by Pekas, seconded by Beninga, to authorize the Chairman to sign the proclamation. 4 ayes.

MOTION by Pekas, seconded by Beninga, to go into executive session to discuss personnel and contracts. 4 ayes.

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The Commission adjourned until 9:00 a.m. on Tuesday, March 25, 2014.

APPROVED BY THE COMMISSION:

Cindy Heiberger  
Chairman

ATTEST:

Cynthia Jepsen  
Deputy Auditor