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THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M. February 25, 2014 pursuant to adjournment on February 18, 2014. Commissioners present were: Barth, Heiberger, Kelly and Pekas. Commissioner Beninga was absent. Also present were Cindy Jepsen, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Chairman Heiberger called the meeting to order.

MOTION by Pekas, seconded by Barth, to approve the agenda. 4 ayes.

MOTION by Pekas, seconded by Barth, to approve the February 18, 2014 Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Pekas, to approve the following bills totaling \$540,382.00, and February 2014 salaries. 4 ayes.

A To Z World Language Interpreters	3,372.50	Adix, Jenny	Business Trav	235.23
Adix, Jenny	Education & T	Airway Service Inc	Automotive/Sm	689.51
Allied Oil & Tire Co	Automotive/Sm	Andersen, Norma	Bd Exp. Fees	15.00
Arena Motel	Motels	Argus Leader - Adver	Publishing Fe	4,828.92
Aspen Park Apts	Welfare Rent	Avera Health Informa	Clinics - Aux	54.30
Avera McKennan Hospi	Blood Withdra	Avera McKennan Hospi	Clinics - Aux	895.00
Avera McKennan Hospi	Education & T	Avera McKennan Hospi	Hospitals	9,728.00
Avera McKennan Hospi	Physicians	Avera Medical Group-	Physicians	444.91
Avera Radiology	Other Medical	Avera Radiology	Other Profess	8.65
Bader, Deidre	Other Misc. R	Baha Investments Llc	Welfare Rent	500.00
Bechtel, Dave	Welfare Rent	Brown & Saenger	Furniture & O	4,827.16
Buthe, DJ	Books	C & J Inc Db	Electrical Re	99.00
C & R Supply Inc	Truck Repair/	Campbell Supply Co I	Small Tools,	163.51
Carlson, Lisa	Court Reporte	Cedar Prop Llc Db	Welfare Rent	400.00
Century Business Lea	Lease-Rental	Century Business Pro	Lease-Rental	496.48
Century Business Pro	Maintenance C	Certified Languages	Interpreters	74.25
Chicago Distribution	Store Invento	City Centre Hotel Co	Jury Fees	176.67
Cole Papers, Inc.	Janitorial/Ch	Cole Petroleum Inc	Gas,Oil,Diese	4,705.78
Cooey, Carla F	Court Reporte	Correct Care Solutio	Detox	112,305.41
Cummins Central Powe	Jail Repairs	Dakota District Pipe	Program Activ	200.00
Danko Emergency Equi	Outside Repai	Deer Hollow Ltd Ptnr	Welfare Rent	985.00
Dell Rapids Ambulanc	Ambulance Ser	Denherder Law Office	Attorney Fees	330.39
Donovan's Hobby & Sc	Other Repairs	Downtown Sioux Falls	Program Activ	64.13
Ekeren, Marvin R.	Bd Exp. Fees	Electric Innovations	Building Repa	1,072.00
Empire Baptist Templ	Other Misc. R	Erpenbach, John E	Recruitment	125.00
Etek Llc Db	Welfare Rent	Eurographics Inc	Store Invento	191.00
Faragher, Scott	Other Profess	Fastenal Company	Truck Repair/	20.90
First Premier Bank	Investigators	Fleetpride / Holt, I	Truck Repair/	1,147.20
Fluth, Rodney P	Welfare Rent	G & R Controls Inc	Janitorial/Ch	224.95
Gearman, Jason	Investigators	Global Connect	Telephone	25.57
Great Plains Psychol	Psych Evals	Guzman, Sandra V.	Interpreters	275.00
Hander, Inc.	Building Repa	Harmon, Karla	Bd Evaluation	945.00
HDR Engineering Inc	Architects &	Heartstarters Llc	Education & T	58.50
Heirigs, Mary Ellen	Bd Exp. Fees	Herc-U-Lift	Automotive/Sm	558.14
High Point Networks	Maintenance C	Horizon Agency Inc	Expenditures	2,392.00
Hurtgen, Timothy T/P	Welfare Rent	Hy-Vee Accounts Rece	Pharmacies	24.06
Hy-Vee Accounts Rece	Program Activ	I & P Inc/Brandon Ap	Welfare Rent	335.00
Interstate Office Pr	Office Suppli	ISI Llc	Interpreters	80.00
ISS Facility Svcs-Mi	Contract Serv	Jaros, Pete	Investigators	96.20
Johnstone Supply	Heat,Vent & A	Kennedy, Renee S	Court Reporte	216.40
Lamb Motor Co (Chevr	Automobiles	Lason Systems Inc	Microfilming	182.10
Lewis Drug Stores	Pharmacies	Lewno, Lucy	Bd Exp. Fees	300.98
Lindquist & Vennum P	Trust-Adminis	Lutheran Social Svcs	Interpreters	212.50
Mailway Printers	Publishing Fe	Mcdonnell, Ike (Dwig	Welfare Rent	500.00
Marrow, Danielle	Welfare Rent	Metro Communications	Other Misc	177,598.79
Microfilm Imaging Sy	Microfilming	MidAmerica Motoplex,	Automotive/Sm	199.99

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Midwest Oil Company,	Parts Invento	1,384.32	Midwestern Mechanica	Building Repa	462.51
Mikelson, Gary E	Attorney Fees	612.96	Miller Funeral Home,	Burials	2,250.00
Minn Cnty Human Svcs	Other Supplie	121.10	Multi-Cultural Cente	Interpreters	1,971.00
NASW-SD	Education & T	175.00	Neve's Uniforms	Ammunition	2,454.00
Nies Properties Llc	Welfare Rent	600.00	North Central Intl S	Parts Invento	235.14
Oconnor Company	HHS Maintenanc	753.00	Okall, Langu	Interpreters	240.00
Palmer, Barbara	Bd Evaluation	2,970.00	Porter Funeral Home	Burials	2,250.00
Quality Efficiencies	Motels	450.00	Quill Corp.	Office Suppli	204.97
Redwood Toxicology L	Other Profess	19.95	Rehntals Llc	Welfare Rent	525.00
Rockmount Research &	Small Tools,	132.79	Rods Properties	Welfare Rent	500.00
Sanford Hospital	Clinics - Aux	782.25	Sanford Hospital Med	Other Profess	24.50
SD Dept Of Public Sa	Other Miscell	70.00	SD Dept Of Transport	Bridge Repair	356.58
SD Dept Of Transport	Contracted Co	17,846.44	SD Human Services Ce	Clinics - Aux	34.60
SD Human Services Ce	Other Profess	38.00	SD Secretary Of Stat	Office Suppli	60.00
SDES (SD Engineering	Publishing Fe	75.00	Sentinel Offenders S	Alternatives	3,362.04
SF Leased Hsg Author	Welfare Rent	300.00	SF Specialty Hospita	Recruitment	444.00
Shepherd Reporting L	Court Reporte	435.00	Sherwin Williams	Repair/Renova	46.79
Short Elliott Hendri	Architects &	18,226.76	Simmons Law Enforcem	Other Supplie	397.00
Sioux Equipment Co I	Gas,Oil,Diese	952.80	Sioux Falls Humane S	Other Miscell	3,467.48
Sioux Falls Rubber S	Office Suppli	35.50	Sioux Falls School D	Program Activ	70.89
Sioux Falls Utilitie	Water - Sewer	561.44	Sioux Falls Utilitie	Welfare Utili	333.51
Stan Houston Equipme	Bridge Repair	249.00	Stoner, Mary L	Welfare Rent	400.00
Stronghold Counselin	Clinics - Aux	190.00	Sturdevant's Auto Pa	Automotive/Sm	75.27
Sturdevant's Auto Pa	Bldg/Yard Rep	26.31	Swanda, Karen	Bd Exp. Fees	15.00
Szameit, Alexandra	Interpreters	154.17	Terrones, Jared	Gas,Oil,Diese	10.01
Thomson Reuters - We	Legal Researc	3,655.50	Thomson Reuters - We	Subscriptions	374.00
Thorin, Deyanira T	Interpreters	400.00	Tires,Tires,Tires In	Automotive/Sm	47.95
Tires,Tires,Tires In	Gas,Oil,Diese	115.20	Tomacelli's Pizza	Jury Fees	89.64
Triangle Properties	Welfare Rent	500.00	TSP, Inc.	Repair/Renova	465.00
Variety Foods Llc	Other Profess	310.42	Vogel Motors Llc	Gas,Oil,Diese	26.40
Volunteers Of Americ	Alternatives	14,987.92	Walgreen Co.	Pharmacies	386.24
Wheels Now Inc	Heavy Eq. Rep	667.37	Xcel Energy, Inc.	Welfare Utili	76.53
Zimmerman, Philip G	Lease-Rental	1,700.00			

PERSONNEL

MOTION by Kelly, seconded by Pekas, to approve the following personnel changes. 4 ayes.

1. To accept the resignation of Lonna Heideman as Caseworker I for Human Services effective 2/28/14.
2. To accept the resignation of Evan Lund as Technical Analyst for Information Technology effective 2/28/14.
3. To correct the action to increase the rate of pay for Nikki Pederson in the Sheriff’s Office which should have reflected a rate of \$17.03/hour as opposed to \$17.46/hour.

Step Increases Due

1. Jackie Tjaden – Safe Home Program Worker – Safe Home – 9/4 to 9/5 – 1/14/14 – \$15.43/hour
2. Gwendolyn Mortinsen – Safe Home Program Worker – Safe Home – 9/2 to 9/3 – 1/27/14 – \$14.69/hour
3. Alyssa Powell – Safe Home Program Worker – Safe Home – 9/3 to 9/4 – 1/21/14 – \$15.06/hour

Carey Deaver, Human Resources Director, gave a briefing on an amendment to the three year administrative services agreement for the county health plan with UMR, the third party administrator who processes payments and explanations of benefits. The UMR agreement includes a yearly increase of 4% for medical services fees and a 5% increase for pharmacy administration which is reflected in the amendment. This is the third and final year of the current agreement. MOTION by Pekas, seconded by Barth, to authorize the Chairman to sign the

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Amendment to Administrative Services Agreement with UMR effective January 1, 2014. 4 ayes.

ABATEMENT

MOTION by Kelly, seconded by Barth to approve abatement of 2013 Property Taxes in the amount of \$816.66 for ID#77411, representing owner occupied status. 4 ayes.

MOTION by Barth, seconded by Pekas to deny abatement of 2013 Property Taxes in the amount of \$1,434.99 for ID #80812, due to no documentation for owner occupied status on file. 4 ayes.

NOTICES

MOTION by Pekas, seconded by Barth, to authorize the Auditor to post a Notice of Hearing to consider 2013 Carry-Over Supplements to various FY 2014 Budgets. 4 ayes.

MOTION by Pekas, seconded by Barth, to authorize the Auditor to publish Notice to Bidders for Pavement Preservation Project (Chip Sealing) on Minnehaha County Highways 104,110, 122, 130, 146, 150, 151, and 155 totaling 41.765 miles. 4 ayes.

MOTION by Barth, seconded by Pekas, to authorize the Auditor to publish Notice to Bidders for Asphalt Overlay Project on Minnehaha County Highways 109,115, and 150. 4 ayes.

Commissioner Barth reported that a raffle was held on behalf of a Senate candidate and a notice of intent to conduct that raffle was not submitted to the Minnehaha County Commission.

HEARING

Scott Anderson, Planning & Zoning Director, was present for the public hearing and gave the second reading of an ordinance to re-zone from the A-1 Agriculture District to the I-1 Light Industrial District in Tract 2 Benson's Addition W ½ SW ¼ Section 17-T103N-R50W, located on the south side of Lyons. The petition to rezone was submitted by Rosenbauer South Dakota, LLC. There is already a light industrial development located directly to the north of the subject property. The rezoning request meets the criteria and development concepts of the Minnehaha County Comprehensive Plan. The Planning Commission unanimously approved the rezoning request on January 27, 2014. There were no proponents or opponents who spoke. MOTION by Barth, seconded by Kelly, to approve Ordinance MC 16-132-14. 4 ayes. The entire ordinance is on file at the Minnehaha County Auditor's office.

Scott Anderson, Planning & Zoning Director, was present for the public hearing and gave the second reading of an ordinance to re-zone from A-1 Agriculture District to I-1 Light Industrial District in the SW ¼ NW ¼ (Ex H-2) Section 18-T102 N-R49W, located approximately ¼ mile south of Crooks/Renner Exit, directly adjacent to I-29 Northbound. The petition to rezone was submitted by H5 Investments, LLC. There is existing light industrial and commercially zoned property located to the north and northwest and west of the subject property at the Crooks exit off Interstate 29 and County Highway 130. The rezoning proposal meets the criteria and development concepts of the Minnehaha County Comprehensive Plan. The Planning Commission unanimously approved the rezoning request on January 27, 2014. There were no proponents or opponents who spoke. MOTION by Barth, seconded by Pekas, to approve Ordinance MC16-133-14. 4 ayes. The entire ordinance is on file at the Minnehaha County Auditor's office.

BID

Doug Blomker, Assistant Emergency Management Director reported on proposals that were opened on Wednesday, February 19, 2014 for the purchase of nineteen (19) Glock Model 22 Handguns with trade-in. Proposals were received from the following companies: Neve's Uniforms, Cost \$7,771.00, Minus Trade-In

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(\$5,035.00), Total Cost \$2,736.00; Jack's Uniforms & Equipment, Cost \$7,771.00, Minus Trade-In (\$5,475.00), Total Cost \$2,296.00. Mr. Blomker recommended that the County accept the proposal from Jack's Uniforms & Equipment. Motion by Kelly, seconded by Pekas, to award the purchase of nineteen (19) Block Model 22 Handguns with trade-in to Jack's Uniforms & Equipment at a total cost of \$2,296.00. 4 ayes.

AGREEMENTS

Carol Muller, Human Services Director, reported that Volunteers of America Dakotas (VOAD) is applying for a Substance Abuse and Mental Health Services Administration grant for residential treatment for pregnant and postpartum women. The VOA is requesting approval of a Memorandum of Understanding which states Minnehaha County will mutually collaborate with VOAD Pregnant and Postpartum Women staff to provide detoxification services. MOTION by Pekas, seconded by Kelly, to authorize the Chairman to sign the Memorandum of Understanding for Substance Abuse and Mental Health Services Administration Services Grant Program for Residential Treatment for Pregnant and Postpartum Women between Volunteers of America Dakotas and Minnehaha County. 4 ayes.

Carol Muller, Human Services Director, gave a briefing on the annual contract for casework with Lincoln County. Changes to the contract include a reduction of caseworker presence in the Canton office from two days a week to one day a week, a decrease in mileage from \$900 to \$540 a year, a decrease in the communication line item from \$1,800 to \$1,200 reflecting changes in actual costs, update in personnel costs, and the monthly fee is increased from \$5,433.42 to \$5,686.50. MOTION by Pekas, seconded by Barth, to authorize the Chairman to sign the Agreement For Casework Services between Minnehaha County and Lincoln County. 4 ayes.

Commissioner Beninga joined the meeting.

Shannon Schultz, Senior Project Engineer, gave a briefing on an agreement with the City of Hartford outlining financial reimbursement for chip sealing 0.764 miles on Highway 151 (Western Avenue) which is contained within the City of Hartford. The estimated amount the City of Hartford will reimburse Minnehaha County is \$19,600. MOTION by Kelly, seconded by Pekas, to authorize the Chairman to sign the Joint Agreement between the City of Hartford and Minnehaha County Regarding 2014 Chip Seal Project. 5 ayes.

BRIEFING

Kyle Helseth, Director of Equalization, reported that Local Boards of Equalization will begin on March 17, 2014 and the County Board of Equalization will begin on April 8, 2014. Mr. Helseth reported that 1,145 new houses were built in Minnehaha County in 2013. The new growth value was calculated at \$318,539,883. The current total property value in Minnehaha County before adjustments is at \$12,753,220,459. This is an increase of 4.6% over the total valuation in 2013.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer, gave an update and status report of the 89th Legislative Session on bills that impact Minnehaha County. Senate Bill 111, an act to revise certain property tax limitations, was tabled with a vote of 8-1. The bill would have changed the maximum increase in property taxes year-to-year from the current 3% or CPI, whichever is less to 3% or CPI, whichever is greater, not to exceed 4%. Chairman Heiberger stated that we need to continue to educate our local legislators on the need for this change and invite them to attend Minnehaha County budget hearings.

MOTION by Pekas, seconded by Barth, to go into executive session to discuss pending litigation. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, March 4, 2014.

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APPROVED BY THE COMMISSION:

Cindy Heiberger
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor