

2/12/2013

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. February 12, 2013 pursuant to adjournment on February 5, 2013. Commissioners present were: Barth, Beninga, Heiberger, Kelly, and Pekas. Also present were Cindy Jepsen, Deputy Auditor, and Kersten Kappmeyer, Deputy State's Attorney.

Chairman Beninga called the meeting to order.

MOTION by Pekas, seconded by Barth, to approve the agenda. 5 ayes.

MOTION by Heiberger, seconded by Barth, to approve the February 5, 2013 Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$539,934.53. 5 ayes.

A To Z World Language	Public Adv	60.00	A+ Rentals Inc	Human Svcs	500.00
A-Ox Welding Supp Co	Var. Depts	135.01	ABN Army Surplus	Em Mgmt	1,519.65
Advance Auto Parts	Sheriff	3.49	Allied Oil & Tire Co	Hwy Constr	43.50
Andersen, Norma	Mental Ill	30.00	Anderson Publication	Commission	1,384.12
Anesthesia Physician	Human Svcs	613.64	Argus Leader	St Atty	29.11
Around The Clock/Dra	Jdc	139.95	Automatic Building C	Facilities	2,810.00
Automatic Security C	Var. Depts	1,075.00	Avera Health Plans	Expenses	1,656.16
Avera McKennan Hosp	St Atty	19.90	Avera McKennan Hospi	Var. Depts	9,385.54
Avera Medical Group	Mental Ill	203.67	Billion's	Sheriff	357.16
Bourne, Anna	Mental Ill	1,012.50	Boyer Trucks Sioux F	Hwy Constr	93.85
Bradfield, Matt Db	JDC	70.00	Brock White Co Llc	Hwy Constr	62.38
Brown & Saenger	Hwy Constr	105.80	Butler Machinery Com	Hwy Constr	207.67
C & J Inc Db	Jail	235.00	Carlson, Lisa	Courts	76.00
Cbcinnovis Inc	Jail	8.65	CBM Managed Services	Var. Depts	10,572.87
Center For Family Me	JDC	150.00	Century Business Pro	Public Def	675.76
Centurylink	Info Tech	183.73	Cliff Avenue Auto Pa	Hwy Constr	99.56
Cody, Denise	Mental Ill	45.00	Cole Papers, Inc.	Hwy Admin	93.99
Concrete Materials	Hwy Constr	11,057.40	Constellation New En	Facilities	5,804.24
Cooey, Carla F	Courts	467.40	Correct Care Solutio	Jail	112,077.83
Dakota Data Shred	Public Adv	155.81	Danko Emergency Equi	Em Mgmt	230.31
Dialnet/Ahrens Telec	Mus Maint	199.00	Eagle Three Llc	Human Svcs	500.00
Ebert's Properties,	Human Svcs	800.00	Engbrecht, Roger	Human Svcs	350.00
Engels Law Office Pc	Courts	400.00	Fastenal Company	Hwy Constr	397.77
Fleetpride / Holt, I	Hwy Constr	359.10	Force America Inc/Va	Hwy Constr	24.88
Fox, Youngberg & Lew	Mental Ill	826.70	Frantzen, Paige	Human Svcs	174.15
Ganz, Kevin	Mus Entpr	43.29	Genzlinger, Janeen	Courts	209.00
Global Collect Bv	Hwy Admin	1,050.00	Global Connect	Human Svcs	3.44
Goebel Printing, Inc	Var. Depts	593.56	Golden West	Var. Depts	161.28
Grainger, Inc.	Hwy Admin	108.63	GS Developers Llc	Human Svcs	600.00
Gunner, Andrea	Courts	189.00	Guzman, Sandra V.	Var. Depts	75.00
Hanson, Allen	Human Svcs	600.00	Haugaard, Steven G	Mental Ill	85.00
Help!Line Center Inc	Helpline C	4,000.00	Hohn, Rodney L	Hwy Constr	79.99
Holiday Mobile Home	Human Svcs	302.45	Howalt-McDowell Insu	Var. Depts	163,648.00
Howe Electric, Inc.	Var. Depts	1,974.50	Humphreys, Robert/Ca	Human Svcs	500.00
Ideal Wedding & Eve	Mus Entpr	210.00	Interstate Office Pr	Var. Depts	1,790.87
Intoximeters, Inc.	Jag Grants	345.00	Jaros, Pete	Mental Ill	135.05
JCL Solutions-Janito	Facilities	178.56	Jefferson City Count	St Atty	40.00
Jefferson Partners L	Human Svcs	1,425.50	Jim & Ron's Service	Sheriff	199.00
Johnson Controls, In	Facilities	139.00	Johnson, Clara	Mental Ill	32.00
Johnson, Donald E	Sheriff	8,148.00	Kennedy, Renee S	Courts	2,219.20
Khorooosi, Sam	Courts	1,205.40	Knology	Human Svcs	107.02
Koletzky, Sherlyn	Mental Ill	196.60	Koopman & Sons Gas C	Parks	266.16
Krueger Excavating,	Facilities	410.00	Larson, Jeff	Courts	525.75
Lewno, Lucy	Mental Ill	825.05	Light And Siren	Hwy Constr	2,678.00
Live Well Props Llc/	Human Svcs	1,050.00	Lowes	Hwy Constr	33.34
Lutheran Social Svcs	Var. Depts	5,364.67	Mac's, Inc.	Mus Entpr	74.50
Malloy Electric Bear	Hwy Constr	17.16	Marco	Reg Deeds	261.13
Mattson, Monica	Courts	1,971.70	Menards - East	Hwy Constr	1,551.78

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Metro Communications	Var. Depts	23,559.58	Meza-Heger, Dalia	Human Svcs	700.00
Microfilm Imaging Sy	Reg Deeds	75.00	MidAmerican Energy C	Hwy Admin	3,667.60
MidContinent Communi	Mus Ops	55.00	Midwestern Mechanica	Mus Maint	1,291.68
Mills & Miller Inc	Hwy Constr	21,586.52	Myers & Billion Llp	Mental Ill	391.00
Nat'l Assn Of County	Hwy Admin	550.00	Navex Global Inc	Var. Depts	2,132.00
NE Dept Of Motor Veh	St Atty	3.00	Neve's Uniforms	Var. Depts	873.30
Nicholson, Tschetter	Courts	4,204.24	Norberg Paints Inc	Mus Maint	48.75
Novak Sanitary Servi	Var. Depts	2,629.94	O'Reilly/First Call	Hwy Constr	230.78
Olson, Waltner & Sch	Courts	4,139.24	Omnicare Of South Da	JDC	326.33
P & G Townhomes Llc	Human Svcs	600.00	Palmer, Barbara	Mental Ill	4,207.50
Paustian, Darwin/Kat	Human Svcs	500.00	Pollard & Larson Llp	Mental Ill	342.00
Price, Thomas L Phd	Courts	2,880.00	Qualified Presort Se	Var. Depts	16,644.11
Raak Properties Llc	Human Svcs	550.00	Ramsey County (MN)Sh	St Atty	60.00
RDO Equipment Co.	Hwy Constr	302.89	Reardon, Thomas J Db	Var. Depts	1,400.00
Record Keepers, Inc.	Public Def	238.24	Red Oak Senior Apts	Human Svcs	500.00
Reh fuss, Cathy A	Mental Ill	30.00	Reker, Zach	Hwy Constr	39.98
Riverview Park Ltd	Var. Depts	901.00	Rochester Armored Ca	Treasurer	379.50
Rosenbauer/Central S	Em Mgmt	100.00	Rural Metro Ambulanc	Coroner	300.00
Sanford Hospital	Var. Depts	9,819.76	Sanford Laboratories	Coroner	5,235.54
Satisfaction Plus In	Human Svcs	159.00	SD Dept Of Public Sa	Human Svcs	110.00
SD Dept Of Revenue	Var. Depts	2,679.37	SD Div Of Criminal I	Human Res	43.25
SD Magazine Llc	Mus Store	248.00	SD Municipal League	Planning	70.00
SDACHS	Hwy Admin	240.00	Servall Towel & Line	Mus Entpr	95.54
SF Leased Hsg Author	Human Svcs	700.00	Shipley's Laundry &	Mus Entpr	82.40
Sioux Falls Chamber	Mus Entpr	450.00	Sioux Falls City Fin	St Atty	6,510.00
Sioux Falls Two Way	Sheriff	145.99	Sioux Falls Utilitie	Human Svcs	484.71
Sioux Valley Energy	Sheriff	40.50	Solomon, Ghirmay	Var. Depts	150.00
Sorenson, Timothy G	Human Svcs	240.00	Sprint	Jail	9.62
Stenopat Ltd Inc	Human Svcs	166.25	Stockwell, Curtis	Human Svcs	650.00
Streicher's	Jag Grants	3,892.81	Sturdevant's Auto Pa	Hwy Constr	139.81
Sturzenbecher, Rudy	Human Svcs	600.00	Sunshine Foods	Human Svcs	226.59
Swanda, Karen	Mental Ill	45.00	Szameit, Alexandra	Courts	129.19
Thesenvitz & Mickels	Courts	1,287.40	Thorin, Deyanira T	Courts	250.00
Tires,Tires,Tires In	Sheriff	267.52	Tool Depot	Hwy Constr	142.49
Tri-State Emergency	Em Mgmt	20.00	Uline	Mus Entpr	1,831.06
Unitech, Inc/United	St Atty	347.50	United Parcel Servic	Reg Deeds	19.04
US Bank-Corporate Tr	Bldg Fund	6,856.00	Variety Foods Llc	Safe Home	274.45
Vb Falls Terrace Apt	Human Svcs	287.00	Volunteers Of Americ	Var. Depts	21,115.18
Wal-Mart Pharmacy	Human Svcs	8.00	Waldner, Ryan	Mus Store	165.00
Wall Lake Sanitary D	Parks	70.00	Weerheim, Tom	Courts	1,066.00
Westbrooke Apts/Inve	Human Svcs	500.00	Western Commercial P	Mus Ops	140.00
Wilka & Welter Llp	Courts	652.05	Xcel Energy, Inc.	Human Svcs	1,251.50
Yankton County Sheri	Mental Ill	75.00	Zandt, James R	Human Svcs	400.00

REPORTS

The Minnehaha County Sheriff's Department Report and Human Services Report for January 2013 were received and placed on file in the Auditor's Office.

The Minnehaha/Lincoln County Economic Development Association 2012 Annual Report was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Pekas, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To hire Jorrie Hart as Air Guard Security Officer I (12/1) for the Air Guard at \$16.052/hour effective 2/20/13.
2. To hire Carey Paul as a part-time Correctional Officer in Training (12/1) for the Jail at \$16.052/hour effective 2/18/13.

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3. To promote Corrie Alexander from Correctional Officer in Training to Correctional Officer (13/1) for the Jail at \$16.864/hour effective 1/23/13.
4. To transfer Corrie Alexander from Correctional Officer for the Jail to Air Guard Security Officer II (13/1) for the Air Guard at \$16.864/hour effective 2/2/13.
5. To accept the resignation of Benjamin Cook as Correctional Officer for the Jail effective 2/8/13.
6. To accept the resignation of Jarod Hettich as Correctional Officer for the Jail effective 2/7/13.
7. To hire Jarod Hettich as a part-time Correctional Officer (13/5) for the Jail at \$18.615/hour effective 2/16/13.

Step Increases Due:

1. Janet Harmelink – Senior Custodian – Facilities – 7/11 to 7/12 – 2/16/13 - \$16.453/hour
2. Michael Mayer – Senior Highway Maintenance Worker – Highway – 14/11 to 14/12 – 2/15/13 - \$23.248/hour
3. Maggie Garry – Human Resources Generalist – Human Resources – 16/4 to 16/5 – 2/9/13 - \$21.588/hour
4. Teri Appeldorn – Legal Office Assistant – Public Defender’s Office – 10/8 to 10/9 – 2/7/13 - \$17.718/hour
5. Jackie Tjaden – Safe Home Program Worker – Safe Home – 9/3 to 9/4 – 1/14/13 - \$14.906/hour
6. Joy West – Safe Home Program Worker – Safe Home – 9/3 to 9/4 – 1/23/13 - \$14.906/hour
7. Rebecca Fiegen – Safe Home Program Worker – Safe Home – 9/2 to 9/3 – 1/14/13 - \$14.542/hour
8. Paavo Rasmussen – Education Assistant – Museum – 12/5 to 12/6 – 2/14/13 - \$18.161/hour
9. Jon Harris – Deputy Sheriff Sergeant – Sheriff’s Office – 20/15 to 20/16 – 2/12/13 - \$34.512/hour
10. Jason Gearman, Gerald Winter, & Preston Evans – Deputy Sheriff Sergeant – Sheriff’s Office – 20/14 to 20/15 – 2/12/13 - \$33.670/hour
11. Neville Smith – Air Guard Security Officer II – Air Guard – 13/7 to 13/8 – 1/30/13 - \$20.046/hour
12. Allan Phillips – STI Security Officer – STI Security – 13/2 to 13/3 – 2/6/13 - \$17.718/hour

Carey Deaver, Human Resources Director, gave a briefing on an amendment to the administrative services agreement for the county health plan with UMR, the third party administrator who processes payments and explanations of benefits. The UMR agreement includes an increase of 4% for medical services fees and a 5% increase for pharmacy administration. MOTION by Pekas, seconded by Barth, to authorize the Chairman to sign the Amendment to Administrative Services Agreement with UMR effective January 1, 2013. 5 ayes.

PUBLIC COMMENT

Bonnie Duffy, Minnehaha County Commission Representative for the Inter-lakes Community Action Partnership, 2300 River Bluff Road, Sioux Falls, spoke on the “Give from the Heart” fundraising and public awareness event

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for the Heartland House that will be held on Thursday, February 21st at 5:30 p.m. at the Downtown Holiday Inn City Centre. Tammie Denning, Heartland House Minnehaha County Director, 500 N. Western Ave., Sioux Falls, spoke in regard to the Sargent Shriver Achievement Award which will be presented at the "Give from the Heart" event, to a family that has gone through the Community Action Partnership and has transitioned from poverty to self sufficiency.

REPORT

Cynthia Howard, Public Advocate Director, presented the 2012 annual report from the Minnehaha County Public Advocate's Office. Ms. Howard reported a 12% increase in cases in 2012 over 2011. Expenditures for the year were \$528,766.40. There were 1079 cases closed with an average expenditure of \$490.05 per case. Under guidelines established by the Minnesota State Public Defender, the Minnehaha County Public Advocate's Office is more than one attorney position short of what their caseload requires. Ms. Howard stated that she may be requesting additional staffing this spring.

BID AWARD

Lynn DeYoung, Emergency Management Director, reported on the February 6, 2013 bid opening for the purchase of one portable 60kw generator. The generator is being purchased as part of the 2012 Homeland Security grant for Minnehaha County and will be given to the community of Colton to be used during emergency and disaster events. One bid was received from Interstate Power Systems in the amount of \$34,488 for the first six units purchased and \$52,090 for any additional units purchased. Mr. DeYoung stated that the price increase is due to emissions upgrades on new models in order to meet EPA standards. Motion by Barth, seconded by Kelly, to award the bid for the purchase of one portable 60kw generator to Interstate Power Systems in the amount of \$34,488. 5 ayes.

FUND TRANSFER

MOTION by Barth, seconded by Kelly, to transfer \$149,143 from the General Fund to the Emergency Management Fund in accordance with the 2013 budget. 5 ayes.

AGREEMENT

MOTION by Heiberger, seconded by Pekas, to authorize the Chairman to sign the 2013 Agreement with the SD Department of Transportation for Project P000S(00), PCN 01XN for striping and continuing maintenance of approximately 183 miles of Minnehaha County roads at an estimated cost of \$102,866.68. 5 ayes.

HIGHWAY EQUIPMENT

MOTION by Barth, seconded by Heiberger, to authorize the purchase of one Caterpillar CB54B vibratory roller from Butler Machinery, Sioux Falls, in the amount of \$143,656 from Contract #120377 competitively bid and awarded by the City of Tucson partnered with the National Intergovernmental Purchasing Alliance Company. 5 ayes.

MOTION by Heiberger, seconded by Pekas, to authorize the purchase of one John Deere 329E Compact Loader from RDO Equipment/ John Deere Construction Retail, Sioux Falls, in the amount of \$72,028.65 from Contract #060311-JDC, competitively bid and awarded by the National Joint Powers Alliance. 5 ayes.

RESOLUTION

DJ Buthe, Highway Superintendent, gave a briefing on a resolution from the SD Department of Transportation to add a structure to the Federal Aid Bridge Replacement Program. The entire project cost is estimated to be \$500,000, of which Minnehaha County will be responsible for \$100,000. MOTION by Barth, seconded by Pekas

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Local Share (20%): \$100,000

Proposed Year of Construction: 2021

Vote of Commissioners/Council: Yes 5 No 0Dated at Sioux Falls, SD, this 12TH day of February, 2013.

ATTEST:

Gerald Beninga
Commission ChairmanCynthia Jepsen
Deputy Auditor**CLEAN-UP PROJECT**

Ryan Streff, Planner II & Code Enforcement Officer, presented the 2012 year-end report on the clean-up events that were held in unincorporated areas of Minnehaha County. A Solid Waste Management Grant in the amount of \$88,695 was awarded to Minnehaha County through the Department of Environment & Natural Resources to assist in the rural clean-up projects. There is approximately \$9,677 of remaining grant funds that the county is able to use until the end of June 2013. More clean-up events are being planned for the spring of 2012. Pat Herman, Assistant Planning Director, recognized Ryan Streff for his work on implementing and executing the clean-up events over the past three years.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on proposed legislation affecting county government. Pam Nelson, Treasurer, expressed concern over the cost to print and mail all the information that SB 145 would require counties to include on property tax bills.

MOTION by Pekas, seconded by Kelly, to adjourn into Executive Session for personnel, contract, and litigation discussions. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, February 19th, 2013.

APPROVED BY THE COMMISSION:Gerald Beninga
Chairman

ATTEST:

Cynthia Jepsen
Deputy Auditor