

1/15/2013

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. January 15, 2013 pursuant to adjournment on January 8, 2013. Commissioners present were: Barth, Heiberger, Kelly, and Pekas. Commissioner Beninga was absent. Also present were Bob Litz, Auditor, and Kersten Kappmeyer, Deputy State's Attorney.

Vice Chairperson Heiberger called the meeting to order.

MOTION by Pekas, seconded by Kelly, to approve the agenda. 4 ayes.

MOTION by Pekas, seconded by Kelly, to approve the January 8, 2013 Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Pekas, seconded by Barth, to approve the following bills totaling \$300,876.84. 4 ayes.

A To Z World Language Var. Depts 155.00, Allied Oil & Tire Co Hwy Constr 5,813.88, American Planning As Planning 445.00, Anderson Publication Var. Depts 2,676.67, Arena Motel Human Svcs 944.00, Argus Leader Var. Depts 4,125.00, Around The Clock/Dra JDC 139.95, Avera McKennan Hospi St Atty 62.00, Baumgartner's Electr Bldg Fund 270.00, Bell, Michelle Mus Entpr 1,000.00, Bentwood Manor Apts, Human Svcs 400.00, Berg, Jeff/Joan Human Svcs 123.00, Billion's Sheriff 149.30, Bob Barker Company, Cap Proj 121.26, Boyer Trucks Sioux F Hwy Constr 27,536.00, Bridgewood Estates I Human Svcs 550.00, Bureau Of Informatio Info Tech 540.00, Burma, James J/Diane Human Svcs 250.00, Butler Machinery Com Hwy Constr 255.08, Campbell Supply Co I Var. Depts 397.96, Cartridge World Info Tech 1,029.77, Cbcinnovis Inc Sheriff 43.25, Cbm Managed Services Var. Depts 23,495.37, Center For Family Me JDC 150.00, Century Business Lea Extension 89.05, Century Business Pro Public Def 550.53, Cev Multi Media Extension 32.83, Chaney, Neil Em Mgmt 65.00, Chemco, Inc. Jail 2,344.92, Cody, Denise Mental Ill 58.50, Cole Papers, Inc. Facilities 82.00, Communication Svcs F Public Def 98.00, Computer Forensic Re Public Def 2,617.34, Construction Product Facilities 32.36, Culligan Water Condi Human Svcs 37.50, Dakota Data Shred Var. Depts 121.75, Dakota Splash Hwy Admin 83.25, Dakota State Univ Human Res 250.00, Decisionone Corporat Info Tech 168.52, Dlrs Properties, Inc Human Svcs 250.00, Dust Tex Service Inc Mus Maint 21.06, Erpenbach, John E Sheriff 125.00, Etterman Enterprises Hwy Constr 59.70, Fleetpride / Holt, I Hwy Constr 359.10, Fonder, Roger M Db Planning 16.00, Force America Inc/Va Hwy Constr 526.94, Forward Sioux Falls Sf Develop 500.00, Gjoraas, Ronald M Mental Ill 128.00, Golden West Sheriff 124.44, Governmentjobs.Com I Human Res 5,000.00, Graham Tire Co. - Do Mus Ops 136.52, Gritware, Llc Info Tech 1,564.50, Gunner, Andrea Courts 79.80, Guzman, Sandra V. St Atty 50.00, Hander, Inc. Hwy Constr 451.62, Haugaard, Steven G Mental Ill 510.00, Hdr Engineering Inc Hwy Constr 31,398.60, Heartland Paper Comp Jail 504.52, Heritage Apartments Human Svcs 355.00, Hewlett-Packard Comp Var. Depts 789.75, Hofer, Charlotte Db Human Svcs 400.00, Hosmer, David M. Law Mental Ill 393.60, Howe Electric, Inc. Em Mgmt 207.41, Hy-Vee Accounts Rece Human Svcs 112.99, I State Truck Center Hwy Constr 696.81, Institutions Service Facilities 13.50, Int'l Personnel Mana Jail 2,277.50, Interstate Office Pr Var. Depts 5,125.56, Intoximeters, Inc. 24/7 Prog 4,000.00, Jcl Solutions-Janito Jail 376.11, Kennedy, Renee S Courts 53.20, Koistra Harrisburg L Human Svcs 335.00, Koletzky, Sherlyn Mental Ill 262.20, Kone, Inc. Facilities 3,000.80, Lassegaard, Samuel C Human Svcs 715.00, Lewno, Lucy Mental Ill 572.80, Lickide-Split Car Cl Sheriff 130.00, Limoges, Staci Mus Entpr 38.88, Mac's, Inc. Hwy Constr 9.37, Marco Reg Deeds 261.13, Matheson Tri-Gas Inc Facilities 38.14, Mcleod's Print & Off Dir Of Eq 1,167.77, Meier, Shirlee Human Svcs 600.00, Menards - East Hwy Constr 209.56, Metro Communications Var. Depts 23,649.58, Microfilm Imaging Sy Reg Deeds 75.00, Mid-States Organized Sheriff 250.00, MidAmerican Energy C Facilities 3,159.31, Midcontinent Communi Mus Ops 55.00, Midwest Alarm Compan Var. Depts 2,053.60, Midwest Oil Company, Facilities 2,975.55, Midwest Welding Co. Mus Entpr 260.00, Mills & Miller Inc Hwy Constr 3,046.68, Minnehaha Cnty Econo Mceda 5,150.00, Minnehaha Conservati Soil Cons 2,000.00, Motorola Solutions Em Mgmt 21,327.25, Murray Properties, L Human Svcs 500.00, Myers & Billion Llp Mental Ill 1,479.00, Nacvso/M.Piepenburg, Human Svcs 30.00, Nat'l Assn Of Counti Commission 2,948.00, Nelson, Adam D. Mus Ops 40.79, Norm Feldman's Glass Hwy Constr 267.77, North Gateway Llc Human Svcs 240.00, Northern Heights Dev Human Svcs 472.00, Novak Sanitary Servi Var. Depts 2,534.74, Office Depot, Inc. Info Tech 1,332.79, Omnitech Inc Info Tech 500.00, Overhead Door Compan Em Mgmt 1,189.19, Palmer, Barbara Mental Ill 1,102.50, Parkview, Llc Human Svcs 400.00, Phillips, Joshua Sheriff 89.00, Physicians Laborator Human

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Svcs 72.26, Pollard & Larson Llp Mental Ill 360.40, Qualified Presort Se Var. Depts 253.73, Record Keepers, Inc. Public Def 240.24, Rehntals Llc Human Svcs 400.00, Risty, Julie Reg Deeds 21.20, Ronning Commercial, Human Svcs 500.00, Rural Metro Ambulanc Coroner 600.00, Sanford Health Patho Coroner 56.00, Satisfaction Plus In Human Svcs 1,086.00, Sayre Associates Inc Bldg Fund 256.25, Schoeneman Bros. Co. Mus Entpr 977.24, Schrader, Alvan L Db Human Svcs 400.00, SD Achieve SD Achieve 5,000.00, SD Assn Of County Co Commission 24,225.52, SD Dept Of Public Sa Human Svcs 20.00, SD Dept Of Revenue Mus Store 151.65, SD Div Of Criminal I Human Res 43.25, SD Emergency Managem Em Mgmt 60.00, SD State Bar St Atty 9,460.00, SF Specialty Hospita Var. Depts 104.00, Sioux Empire Fcu 148 Mus Ops 101.39, Sioux Empire Fcu/655 Hwy Constr 37.10, Sioux Falls Chamber Agri-Bus 2,500.00, Sioux Falls Rubber S Reg Deeds 138.25, Sioux Falls Two Way Hwy Constr 116.25, Sioux Falls Utilitie Human Svcs 654.15, Slosberg, Daniel Mus Entpr 205.52, Solomon, Ghirmay Public Def 50.00, South Prairie Prop Human Svcs 400.00, St Francis House Safe Home 625.28, Storhaug, Adrean Human Svcs 400.00, Swanda, Karen Mental Ill 58.50, Syverson Tile Co Inc Facilities 1,082.28, Tammen Oil Sheriff 103.76, Thorin, Deyanira T Public Def 50.00, Timberland Village A Human Svcs 500.00, Tires,Tires In Sheriff 875.63, Turnkey Corrections Jail 660.96, US Postal Service Extension 38.03, Vanderwerff, Roland Human Svcs 325.00, Variety Foods Llc Safe Home 71.72, Vb Falls Terrace Apt Human Svcs 1,300.00, Village Square Inves Human Svcs 500.00, Volk, David Mus Store 96.00, Wall Lake Sanitary D Parks 70.00, Walsh, Mike Sheriff 89.00, West Twelfth Propert Human Svcs 175.00, Wheelco Brake & Supp Hwy Constr 68.56, Wilson, Robert Commission 39.98, Xcel Energy, Inc. Var. Depts 2,508.02, Yankton County Sheri Mental Ill 275.00, Yellow Robe, Luke Pass-Thru 24,000.00, Young, Darin Jail 20.00, Zee Medical Service Hwy Admin 74.05,

REPORTS

The Auditor's Account with the County Treasurer as of December 31, 2012 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Barth, seconded by Kelly, to approve the following personnel changes. 4 ayes.

1. To hire Deborah Berreth as Parking Attendant (NOM) for the Sheriff's Office at \$10.18/hour effective 1/16/13.
2. To accept the voluntarily demotion of Steven Lutter from Deputy Sheriff Sergeant (20/5) for the Jail to Deputy Sheriff (16/9) for the Sheriff's Office at \$23.829/hour effective 1/19/13.
3. To accept the resignation of Brian Woods as Custodian (6/6) for Facilities effective 1/18/13.
4. To rescind the action from the memo dated 1/2/13 for the resignation of Joshua Vesely as Highway Maintenance Worker (12/3) for the Highway Department.
5. To correct the memo dated 12/18/12 which should have reflected an hourly rate of \$19.422, as opposed to \$19.442 for the following employees: Susan Hopkins, Julie Meyer and Steven Mahlstedt.

Step Increases Due:

1. Deona Gustaf – Caseworker I – Human Services – 16/6 to 16/7 – 1/6/13 - \$22.681/hour
2. Carrie Mees-Burt – Senior Deputy State's Attorney – State's Attorney's Office – 22/8 to 22/9 – 1/3/13 - \$2,693.60/bi-weekly
3. Crystal Johnson – Senior Deputy State's Attorney – State's Attorney's Office – 22/8 to 22/9 – 1/3/13 - \$2,693.60/bi-weekly
4. Carole James – Senior Deputy State's Attorney – State's Attorney's Office – 22/4 to 22/5 – 1/2/13 - \$2,440.24/bi-weekly
5. Amanda Eden – Senior Deputy State's Attorney – State's Attorney's Office – 22/2 to 22/3 – 1/2/13 - \$2,322.64/bi-weekly
6. Rhett Bye – Senior Deputy State's Attorney – State's Attorney's Office – 22/1 to 22/2 – 1/4/13 - \$2,266.00/bi-weekly
7. Joshua Phillips – Deputy Sheriff – Sheriff's Office – 16/9 to 16/10 – 12/27/12 - \$24.425/hour

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8. Ryan Qualseth – Deputy Sheriff – Sheriff’s Office – 16/9 to 16/10 – 12/27/12 - \$24.425/hour
9. Patrick Murphy – Civil Process Server – Sheriff’s Office – 12/12 to 12/13 – 12/27/12 - \$21.588/hour
10. Ryan Mickelson – Juvenile Correctional Officer I – Juvenile Detention Center – 12/13 to 12/14 – 1/5/13 - \$22.128/hour
11. Mark Hansen – Juvenile Correctional Officer I – Juvenile Detention Center – 12/12 to 12/13 – 1/2/13 - \$21.588/hour
12. Beverley Skyberg-Taylor – Court Records Officer – Jail – 13/10 to 13/11 – 12/27/12 - \$21.588/hour
13. Wade Hanson – Air Guard Security Officer II – Air Guard – 13/14 to 13/15 – 12/27/12 - \$23.829/hour

NOTICES

MOTION by Kelly, seconded by Pekas, to authorize the Auditor to publish a Notice to Bidders for a 60 kw Towable Generator for Minnehaha County Emergency Management and the City of Colton. 4 ayes.

MOTION by Pekas, seconded by Kelly, to authorize the Auditor to publish a Notice to Bidders for two (2) New 2013 Tandem Axle Trucks (64,000lb G.V.W/80,000 lb G.C.W). 4 ayes.

MOTION by Pekas, seconded by Barth, to authorize the Auditor to publish a Notice to Bidders for two (2) Hydraulics and Dump Bodies for Tandem Axle Trucks. 4 ayes

LIEN COMPROMISE

Commissioner Pekas gave a briefing on a request for compromise of lien for DPNO 21541 in the amount of \$4,238.77. The applicant is in the process of purchasing a home and a title search noted the lien against the applicant and his ex-wife. The lien is for assistance from Human Services, Public Defender’s Office, and the Public Advocate’s Office. To date the applicant has paid \$1,306 to bring the lien to the current balance. The applicant’s 2011 Income Tax Return shows an annual income of \$36,625. He lists assets of \$5,500 and liabilities of \$2,200. He is asking for a release of the lien in full upon payment of \$1,240. MOTION by Pekas, seconded by Barth, to approve Resolution MC13-02. 3 ayes; Barth, Heiberger, and Pekas, 1 nay, Kelly.

RESOLUTION MC13-02

WHEREAS, a County Aid Lien in the amount of \$4,238.77 purports to exist in favor of Minnehaha County and against DPNO 21541 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED, that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chairman of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full upon payment of \$1,240.

If payment is not made within one year from approval, this agreement is null and void.

Dated at Sioux Falls, South Dakota, this 15th day of January, 2013.

APPROVED BY THE COMMISSION

Cindy Heiberger
Vice Chairperson

ATTEST:

1/15/2013
 Robert Litz
 County Auditor

HEARING

A public hearing was held to consider a supplement from the General Fund to the 2013 Commission Office Budget in the amount of \$226,175 representing IVC Housing Contract and building infrastructure updates that were approved by the Commission on December 26, 2012. No one spoke in opposition. MOTION by Pekas, seconded by Barth, to approve Resolution MC13-03. 4 ayes.

RESOLUTION MC13-03 FOR SUPPLEMENTAL BUDGET

WHEREAS, it is necessary to supplement the 2013 Annual Budget in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 15th day of January, 2013, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED, by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the General Fund to the following budget ASN 15034-Commission-\$226,175

APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger
 Vice Chairperson

ATTEST:

Robert Litz
 Auditor

PETTY CASH

DJ Buthe, Highway Superintendent, requested that a petty cash fund be set to be used primarily to make change for permit fees as well as to cover small expenses such as copies and stamps. MOTION by Barth, seconded by Kelly, to authorize a Highway Department Petty Cash Fund in the amount of \$100. 4 ayes.

PURCHASE OFF STATE BID

Kristin Trana, Sheriff's Office Administrative Coordinator, gave a briefing on a request from the Sheriff's Department to purchase one Chevrolet Impala from a 2013 State Bid contract to be used for the Investigations Division. MOTION by Pekas, seconded by Barth, to authorize the purchase of one (1) Chevrolet Impala in the amount of \$17,879 competitively bid by the State of South Dakota and awarded to Lamb Chevrolet in Onida, SD, contract #16415. 4 ayes.

ADDENDUM

Ken McFarland, Commission Administrative Officer, gave a briefing on an addendum to the Deputy's

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Association Contract to reflect the change in Minnehaha County’s policy to observe the day after Thanksgiving as a holiday in lieu of President’s Day. MOTION by Pekas, seconded by Kelly, to authorize the Chairman to sign the Deputy’s Association Contract Addendum. 4 ayes.

POLICY

Ken McFarland, Commission Administrative Officer, gave a briefing on Minnehaha County Policy as it relates to petition gatherers. MOTION by Kelly, seconded by Barth, to ban all petition gathering inside the County Administration Building. Motion by Barth, seconded by Kelly, to defer this issue for one week. 4 ayes.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer gave an update on various pending legislation that has a potential impact on county government.

LIAISON REPORTS

Commissioner Heiberger reports Highway Dept. will return to 8 hour days starting Jan19, 2013.

NEW BUSINESS

Commissioner Barth discussed ICAP invitation to event. He spoke of drainage/nitrate issues and on removing current caps on drainage fees for larger projects.

MOTION by Kelly, seconded by Pekas, to adjourn into Executive Session for contract negotiation. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, January 22nd, 2013.

APPROVED BY THE COMMISSION:

Chairman

ATTEST:

Deputy Auditor